

2002 ANNUAL REPORT



PALMER, MASSACHUSETTS



FACTS ABOUT PALMER

SETTLED	1716
INCORPORATED AS A DISTRICT	1752
ACCEPTED AS A TOWN OF PALMER	1776
LOCATION	About 15 miles east of Springfield on Route 20
HIGHEST ELEVATION	Colonel's Mountain 1179 feet
POPULATION	12,546
FORM OF GOVERNMENT	Open Town Meeting
TAX RATE – FY2002	
TOWN	\$17.99 per \$1,000.00 of evaluation
FIRE DISTRICT TAX	
DISTRICT #1	\$1.42 per \$1,000.00 of evaluation
DISTRICT #2	\$1.85 per \$1,000.00 of evaluation
DISTRICT #3	\$1.80 per \$1,000.00 of evaluation
DISTRICT #4	\$2.08 per \$1,000.00 of evaluation
NUMBER OF DWELLINGS	Approximately 3,899
PROPERTY VALUATION	\$587,150,691
AREA	Approximately Land 20,110.00 acres; Water 457.5 acres; Total 20,568.4 acres; Square Miles: 32.14
HOSPITAL	Wing Memorial Hospital
STREETS AND HIGHWAYS	Approximately 150 miles
PUBLIC SCHOOLS	Palmer High School Converse Middle School Old Mill Pond Elementary Pathfinder Regional Technical High School
FIRE PROTECTION	Four fire districts: Palmer: Chief Alan Roy, a full-time captain heads the 33 member call force; Three Rivers: Chief Patrick O'Connor a full-time captain heads the 34 call force; Bondsville: Chief John Sullivan heads the 26 member call force, and the Thorndike Fire District contracts with Palmer District.
TRANSPORTATION	PVTA Village Bus, Peter Pan Bus (Thorndike Street, Palmer), Council on Aging Van for transportation for seniors.
POLICE	Well established full time police department & Emergency Dispatch Center headed by Chief of Police, Robert P. Frydryk.
RECREATIONAL FACILITIES	Walter (Beebe) Chase Memorial Park, Legion Field. Eager Playground, Palmer, Nick Laviolette Park, Three Rivers, plus playground and recreational equipment at Three Rivers Common, and Endelson Playground, Bondsville.
PUBLIC LIBRARY	North Main Street, Palmer

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**GOVERNMENTAL DISTRICT
AND REPRESENTATIVES FOR THE
TOWN OF PALMER**

UNITED STATES SENATORS

Edward M. Kennedy, Boston

John F. Kerry, Boston

REPRESENTATIVE IN. U.S. CONGRESS

Second Congressional District

Richard E. Neal

EXECUTIVE COUNCIL

Seventh Councilor District

Dennis P. McManus

SENATOR IN GENERAL COURT

Worcester, Hampden, Franklin

and

Hampshire Senatorial District

Stephen M. Brewer

REPRESENTATIVE IN GENERAL COURT

First Hampden Representative District

Reed V. Hillman

HAMPDEN COUNTY DISTRICT ATTORNEY

William M. Bennett, Springfield

IN MEMORY



Neil M. McDonald – 1928-2002

Neil was a lifelong resident of Palmer. He served as the first Civil Defense Director and as a member of the Planning Board, the Town Future Needs Committee, the Palmer Democratic Committee and the Palmer Redevelopment Authority.



James R. Longtine – 1928-2002

James was a lifelong resident of Palmer and served on the School Committee for 15 years, as well as the Democratic Town Committee for many years.



TOWN OFFICERS

ELECTED OFFICIALS

BOARD OF ASSESSORS

(Elected for three years)
Lawrence M. Jasak,- Chair (2003)
Jay Mastaerz (2004)
Michael J. Burns (2005)

BOARD OF HEALTH

(Elected for three years)
Thomas M. Dranka, Chair (2005)
Paul Benard (2003)
John Lukaskiewicz (2004)

BOARD OF SELECTMEN

(Elected for three years)
Todd M. Smola, Chair (2003)
Elaine J. Nikodem (2004)
Michael P. Strzemieniski (2005)

CEMETERY COMMISSIONERS

(Elected for three years)
Robert G. Faulkner, Chair (2005)
Frederick Olson (2003) Resigned 10/02
Peter E. Pappas (2004)

TOWN CLERK

(Elected for three years)
Patricia C. Donovan (2003)

COLLECTOR OF TAXES

(Elected for three years)
Roger E. Brach (2004)

TOWN TREASURER

(Elected for three years)
Roger E. Brach (2005)

LICENSE COMMISSIONERS

(Elected for three years)
Dennis R. Gaudreau, Chair (2003)
John R. Mastalerz (2004)
Theodore C. Simard Jr. (2005)

MODERATOR

(Elected for one year)
John B. DiNuovo (2003)

PALMER HOUSING AUTHORITY

(Elected for five years)
Veronica A. Strzemieniski, Chair (2006)
Richard E. Fontaine (2004) Ret. 12/02
Ronald W. Lemanski (2007)
Robert B. Bishop (2003)
Myrtle F. Davis (2004) State Appointee
Carol Roy – Appt. 1/22/03

PALMER REDEVELOPMENT AUTHORITY

(Elected for five years)
Frank G. Real, Jr. Chair (2005)
Thomas W. Haley (2006)
Blake LaMothe (2003)
Margaret H. Higgins (2007)
Raymond Remillard-State Appointee

PARK COMMISSIONERS

(Elected for one year)
Albin P. Les, Chairman (2004)
William K. Cole (2004)
Dean McKee (2005)
William F. Gallagher (2003)
Norma J. Santos (2005)

PATHFINDER REGIONAL VOCATIONAL TECHNICAL H.S.

(Elected for three years)
David Droz (2004)
Michael J. Cavanaugh (2006)

PLANNING BOARD

(Elected for five years)
Michael S. Marciniak, Chair (2004)
Norman A. Czech (2007)
Thomas S. Skowrya (2006)
Joseph E. Slowick (2003)
James Haley (2005)

SCHOOL COMMITTEE

(Elected for three years)
Christopher L. Geoffrion, Chair (2004)
Maureen R. Gallagher, Vice-Chair (2004)
Cynthia Heffernan (2003)
David M. Lynch (2005)
Mary A. Salzmman (2005)

TOWN OFFICERS

BOARDS & COMMITTEES ESTABLISHED BY TOWN CHARTER

BOARD OF APPEALS

(Appointed for three years)

Antonio Andre, Chairman (2005)

Ingrid Thompson (2003)

Norman A. Czech (2004)

Florence McCarthy (2004)

ALTERNATES

Gary Doane (2004)

Vacant

Vacant

BOARD OF REGISTRARS

(Appointed for three years)

Patricia C. Donovan, Permanent

Genevieve G. Janosz (2005)

Robert Canterbury (2005)

Gladys M. Stockwell (2005)

CAPITAL IMPROVEMENT COMMITTEE

Lucy Muller

CHARTER COMMISSION

Paul S. Wisnewski, Chairman

Keith M. Parent, Vice Chairman

Kathleen M. Burns

Patricia C. Donovan

Matthew Lovell

Pater E. Pappas

John L. Sasur

Christine C. Regan

David E. Whitney

CONSERVATION COMMISSION

(Appointed for three years)

Michele Corbeil Crawford, Chairman
(2005)

David E. Johnson (2004)

Donald R. Duffy (2005)

Peter Izyk (2002)

Harry Johnson (2003)

Jane E. Golas (2003)

Philip Sampson (2002)

COUNCIL ON AGING

(Appointed for three years)

Genevieve A. Bates, Chair (2003)

Christine Stockmal (2004)

Edward Bradlenski (2005)

Janice Kucewiz (2005)

Honora McCarthy (2003)

Mary Hubert (2005)

Margaret Santaw (2003)

Alice J. Smith (2004)

Gladys Stockwell (2004)

Lisa Knowles-Warren (2005)

Louise Burnham (2005)

FINANCE COMMITTEE

(Appointed for three years)

Barbara A. Barry, Chairman (2004)

Curtis Reeser, Vice-Chair (2003)

Margaret Raczka Ferry (2005)

Patricia St. Amour (2003)

Michael Magiera (2004)

Matthew Lovell (2004)

Cynthia Heffernan (2004)

Thomas Dranka (2005)

Theresa Niemczura (2004)

John Corcoran (2005)

Richard Dranka (2003)

Alice Brach (2003)

William Enko (2003)

INDUSTRIAL DEVELOPMENT

FINANCING AUTHORITY

(Appointed for five years)

Vacant

Vacant

Vacant

Vacant

Vacant

PERSONNEL ADVISORY COMMITTEE

(Appointed for three years)

Vacant

Vacant

Vacant

Vacant

Vacant

TOWN OFFICERS

PALMER INDUSTRIAL & DEVELOPMENT CORPORATION

(Eleven member indefinite term)

Gordon Christiansen

Thomas Haley

Elias Pouloupoulos

Vacant

Vacant

Vacant

Vacant

Vacant

Vacant

PALMER PUBLIC LIBRARY TRUSTEE

(Appointed for one year)

Alphonse E. Murray (2002)

RECREATION COMMITTEE

(Appointed for five year term)

Diana Strzeminski, Chair (2003)

Norma Santos (2006)

Diane Brennan (2006)

Rhonda Brown (2005)

Donna Corbin (2005)

Patricia Lebida (2005)

Keith Parent (2006)

John Sasur (2004)

Kathleen Burns (2004)

BOARDS & COMMITTEES APPOINTED BY SELECTMEN

AUXILIARY POLICE FORCE

(Appointed for one year)

Mary Lee Frydryk, President

Paul Boissy

Diane Outhuse

Benjamin S. Duby

Jason S. Pare

John A. Banas

Neal R. Byrne

Michael W. Weirbeick

BROWNSFIELD REDEVELOPMENT COMMITTEE

(Appointed for one year)

Beverly Morin

David Johnson

Roger Brach

Alice Davey

Jean Bubon

BUILDING COMMITTEE

(Appointed for one year)

Patricia C. Donovan

Robert P. Frydryk

Kenneth G. White

George Backus

Richard E. Tourville

David Pasquini

BY-LAW COMMITTEE

(Appointed for one year)

John Griffin

Charlann Griswold

Charles Ksieniewicz

Robert P. Frydryk

Richard Rollet

Dennis Fountain

CABLEVISION ADVISORY COMMITTEE

(Appointed for one year)

Michael Chalue

David Backus

Frank G. Real

George Backus

CIVIL DEFENSE COMMITTEE

(Appointed for one year)

Charlann Griswold

Neal Byrne

Officer Kenneth White

Fire Chief Alan Roy

Tammy Piechota

Patrick O'Connor

John Sullivan

Robert Frydryk

COMMUNITY DEVELOPMENT BLOCK GRANT ADVISORY COMMITTEE

(Appointed for one year)

Frank Real

TOWN OFFICERS

Veronica Strzemienski
Michael Marciniak
Gladys Stockwell

John Sasur, Chairman
Nicholas Zeo
Jane E. Golas

COMPUTER UPDATE COMMITTEE

(Appointed for one year)

John Griffin
Beverly Morin
Carol Sugrue
Roger Brach
Robert Frydryk
Neal Byrne
Charles F. Ksieniewicz

HAMPDEN COUNTY HOUSING SERVICES ADVISORY COMMITTEE

(Appointed for one year)

Jean Leonard

HANDICAPPED SERVICE COMMITTEE

(Appointed for one year)

Neil Metcalf
Nancy Bauer
Philip Sampson
Richard Rollet

EASTERN VALLEY WATER PROTECTION COMMITTEE

(Appointed for one year)

John Sasur
Harry Johnson
Gary Pierce

HISTORICAL COMMISSION

(Appointed for one year)

Stephen Nowak, Chairman
Marion P. Lis, Treasurer
Lorraine Novak, Secretary
Jane E. Golas
Harold Olson
Sandra Nichols
Rose Riskalla

ECONOMIC DEVELOPMENT COMMITTEE

(Appointed for one year)

Beverly A. Morin
Frank Real
Carol Sugrue
Philip Sampson
Richard Rollet
Steve Chiacchia
Roger Brach
Jean Bubon
Joseph Slowick, Jr.

HOUSING PARTNERSHIP/FAIR HOUSING COMMITTEE

(Appointed for one year)

Real Estate Broker - Vacant
Developer - Vacant
Attorney - Vacant
Resident-Margaret Higgins
Resident-Jane E. Golas
Planning Board-Joseph Slowick
Housing Authority-Veronica Strzemienski
Housing Authority-Jean Leonard
Finance Committee-Curtis Reeser
School Committee
Gerald Madigan

FINANCIAL MANAGEMENT TEAM

(Appointed for one year)

John Griffin
Roger Brach
Carol Sugrue
Barbara Barry
Michael Burns
Beverly Morin

INSURANCE ADVISORY COMMITTEE

(Appointed for one year)

Melanie Leibold
Debbie Charwick
Deborah Maloney
Nancy Dranka
Robert Young

GROUNDWATER PROTECTION COMMITTEE

(Appointed for one year)

TOWN OFFICERS

Harold Olson
John Dyl

LOCAL EMERGENCY PLANNING COMMITTEE

(Appointed for one year)

Todd Smola
Laurie Rocco
David Johnson
Neal Byrne
Philip Sampson
Dave Clark
Alan Roy
Patrick O'Connor
John Sullivan
John Sasur
James Ammann
Robert P. Frydryk
Jeffrey Jambora
David Pranaitis

LOCAL LAW ENFORCEMENT BLOCK GRANT ADVISORY BOARD

(Appointed for one year)

James Lynch
Attorney Timothy J. Rogers
Magistrate E Donald Riddle
Alphonse E. Murray
Norma Santos
Robert P. Frydryk

MILLENNIUM COMMITTEE

(Appointed for one year)

Patricia St. Amour
Peter E. Pappas

OPEN SPACE PLANNING COMMITTEE

(Appointed for one year)

Donald Duffy
Peter Izyk
Harry Johnson
Jane E. Golas
David Johnson

PALMER CULTURAL COUNCIL

(Appointed for five years)

Deborah Queiros

Lynn Plotczik
Tom Arventos
James Athearn
Mary Bernat
Janisca Clark
Chris Miarecki
Lisa Ramsey
Carol Rondeau
Matthew Lovell
Ann Wright
Leah Bigda
Kathleen Hood
Gail Orzechowski

PALMER PUBLIC LIBRARY BUILDING EXPANSION COMMITTEE

Mark Contois
Nancy Bauer
Mary Brodeur
John DiNuovo
Walter Haggerty
Michael Moran
Alphonse Murray
Sandra Nichols
Sandra Noonan
Lois C. Reynolds
Steven Leacock
Eleanor Szlachetka
Stanley Skowrya

PIONEER VALLEY PLANNING COMMISSION

(Appointed for one year)

Michael Marciniak, Commissioner
Jean Bubon, Alt. Commissioner

PIONEER VALLEY PLANNING COMMISSION POLICY ADVISORY REPRESENTATIVE

(Appointed for one year)

Jane E. Golas

PIONEER VALLEY TRANSIT AUTHORITY ADVISORY COUNCIL MEMBER

(Appointed for one year)
James L. St. Amand

TOWN OFFICERS

QUABOAG VALLEY BUSINESS ASSISTANCE CORPORATION

(Appointed for one year)
Ronald P. Christiansen

RECYCLING COMMITTEE

(Appointed for one year)
Jonathan Murray
Thomas M. Dranka
Thomas Murray
Margaret Higgins
Jayne G. Heede
Patricia C. Donovan

SAFETY COMMITTEE

(Appointed for one year)
Ronald Masnicki, Chairman
William Bouthillier
John Sullivan
John Dyl
William Gallagher
Philip Sampson
Howard Case
Robert Frydryk
David Pasquini

TOURISM COMMITTEE

(Appointed for one year)
Todd Smola
Jean M. Bubon
Janisca M. Clark
Michael Marciniec
Barbara A. Ungerland
Alice Davey

APPOINTED OFFICIALS

Town Administrator	John A. Griffin
Town Accountant	Paul Sacharczyk
Assistant Accountant	Susan J. Fontaine
Chief of Police	Robert Frydryk
Town Planner	Jean Bubon
Community Development Director	Alice Davey
Computer Systems Administrator	Neal Byrne
Veteran's Agent/Burial Agent/Graves Officer	Peter E. Pappas
Town Counsel	Charles Ksieniewicz
Associate Town Counsel	Michael Ciota
Town Auctioneer	Kevin Gouvin
Building Inspector	Richard Rollet
Assistant Building Inspector	Leslie Chip Lapointe
Gas Inspector	Gary Stahelski
Wire Inspector	Stanley Pietryka
Assistant Wire Inspector	Arthur Miner
Plumbing Inspector	Gerald Nichols
Highway Superintendent	Terrence Korzec
Park Superintendent	Richard Kaczmarczyk
Emergency Management Director	Neal Byrne
Constable	Norberto Garcia
Constable	Robert Couture
Constable	Kenneth White
Constable	James Lynch
Constable	William McCarthy
Fence Viewer	Joseph Nietupski
House Numberer	Theresa Woods
Forest Warden	Alan Roy
Tree Warden	James Chadwick
Animal Inspector/Dog Officer	Frederick Guzik
Asst. Animal Inspector/Asst. Dog Officer	Wanda Guzik
Hazardous Waste Coordinator	Jeffrey Jambora
Recycling Coordinator	Jonathan Murray
Sealer of Weights & Measures	Joseph Serrato
Asst. Sealer of Weights & Measures	Ronald Constantino

ANIMAL INSPECTOR

I attended a class at the University of Massachusetts. This class recognizes my continuing education in the field of animal health and commitment towards the safety of the citizens and animals in my municipality.

All inspections ordered by the Division of Livestock Disease Control have been completed and requirements of Section 19, Chapter 129 of the General Laws of Massachusetts have been complied with and reports filed with the Division at 100 Causeway Street, Boston.

In the year 2002, there were 41 visits made to examine and quarantine dogs and cats known to have bitten people and animals. None showed symptoms of rabies and were released after ten days.

Respectfully submitted,

Frederick J. Guzik
Animal Inspector

Wanda Guzik
Assistant Animal Inspector



BOARD OF APPEALS

The Palmer Zoning Board of Appeals received 13 applications for various transactions to meet the dimensional requirements to the Town of Palmer Zoning Bylaws for the year 2002.

The Board held public hearings on all petitions received according to the provisions of Chapter 40-A, Section 11, of the Massachusetts General Laws. As a result of the hearings, 9 variances were filed, four were granted, and four were denied by the Board. One was granted due to a default. There was one Administrative Appeal, which was denied, and one extension to a variance which was granted. Two findings were filed and both were approved. We currently have a Comprehensive Permit pending for the Crystal Lake Village.

Income from the Board amounted to \$350.00. These fees are collected to cover the expense of the public hearing.

Respectfully submitted,

Antonio Andre, Chairman
Norman Czech, Vice Chairman
Ingrid Thompson, Clerk
Gary Doane, Alternate

Russell Brown, Member
Florence McCarthy, Member
Curt Reeser, Alternate

BOARD OF ASSESSORS

LOCAL EXPENDITURES

Appropriations	\$28,622,551.88
Offsets	120,711.00
Deferral of Teacher's Pay	382,019.00
Lower Pioneer Valley Reg Plan Commission	1,874.55
Snow & Ice Deficits	200,923.04
State & County Charges	125,472.00
Overlay	196,037.35

TOTAL AMOUNT TO BE RAISED	\$29,649,588.82
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ESTIMATED RECEIPTS AND OTHER REVENUE SOURCES

Cherry Sheet Estimated Receipts	\$13,956,816.00
Cherry Sheet Overestimates	31,141.00
Local Estimated Receipts	3,156,062.00
Other Available Funds	310,177.88
Free Cash	951,788.00
Free Cash to Reduce Tax Rate	336,946.00
Teacher's Pay Deferral	343,817.00

TOTAL ESTIMATED RECEIPTS	\$19,086,747.88
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NET AMOUNT TO BE RAISED	\$10,562,840.94
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NET AMOUNT TO BE RAISED / TOTAL VALUATION	=	TAX RATE FY2002
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\$10,562,840.94	587,150,691	=	\$17.99
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CLASSIFIED PERCENTAGES

LEVY PERCENTAGE	LEVY BY CLASS
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RESIDENTIAL	78.6570	\$ 8,308,413.45
OPEN SPACE	0	0
COMMERCIAL	8.9259	942,828.92
INDUSTRIAL	6.2717	662,465.56
PERSONAL PROPERTY	6.1454	649,133.01

\$10,562,840.94

	VALUATION BY CLASS
RESIDENTIAL	461,835,100
OPEN SPACE	0
COMMERCIAL	52,408,500
INDUSTRIAL	36,824,100
PERSONAL PROPERTY	<u>36,082,991</u>
TOTAL VALUATION	587,150,691

Respectfully submitted,
 Lawrence M. Jasak, Chairman
 Jay J. Mastalerz
 Michael J. Burns



BROWNFIELDS COMMITTEE REPORT

A Brownfield is defined as vacant, abandoned, idled, or underutilized industrial or commercial properties where expansion, redevelopment, or improvement is complicated by real or perceived environmental contamination and liability. Currently, there are approximately twelve sites in Palmer that meet this definition. The role of the Palmer Brownfield's Committee is to try to encourage the clean-up, re-use, re-development and/or expansion of these sites whenever possible.

The goal of the Committee for the year 2002 has been to see the adoption of a proposed Brownfield Redevelopment Bylaw. This goal has been achieved with voters at the Annual Town Meeting held on April 22, 2002 voting to adopt the proposed by-law. The bylaw is a way to help stimulate cleanup and redevelopment of some of these sites by providing tax incentives to new, innocent purchasers of these properties. In addition, at a Special Town Meeting held on November 18, 2002, it was voted to accept the provisions of MGL Chapter 59 Section 59A, entitled "Abatements for the purpose of continuing environmental cleanup on sites zoned for commercial or industrial use where there has been a release of oil or hazardous material." The acceptance of these provisions means that the town can now enter into tax abatement agreements in connection with the cleanup of contaminated sites.

Unfortunately, the Governor's Office for Brownfields Revitalization was closed in July of this year. However, information regarding Brownfield's programs may still be viewed on their site at www.brownfields.state.ma.us. This site still provides some valuable information on programs that are available to assist property owners. We will continue to try to provide informational materials to affected property owners in the coming year. We will also try to stay aware of the on-going clean-up progress at the affected sites and offer our assistance in any way that we can.

Respectfully Submitted,
 Jean M. Bubon, Chairperson
 Alice Davey, Vice-Chairperson
 Roger Brach, Clerk
 David Johnson, Member
 Beverly Morin, Member

BUILDING INSPECTOR

The following is a summary of my activities for the year 2002. Permits were approved, specifications reviewed , and construction monitored for:

New Single Family Dwellings	43
New Two Family Dwelling	1
New 6-Unit Condominiums	1
New 2-Unit Condominiums	1
New Commercial Buildings	2
New Storage Garage	1
New Bunk Houses	4
New Recreation Hall	1
New Synagogue	1
New Classrooms	1
New Storage Vessel for CO2	1
New Fast Food Restaurant	1
Additions to Residential Buildings	13
Additions to Commercial Buildings	3
Renovations to Residential Buildings	74
Renovations to Commercial Buildings	14
Replace Mobile Homes	2
Barns	1
Carports	1
Decks/Stairs/Handrails	39
Demolition	7
Garages	19
Greenhouse	1
Handicap Ramps	4
Pools – Above Ground	36
Pools – In Ground	6
Porches	24
Roofing, Siding & Window Permits	167
Sheds	52
Signs	26
Temporary Housing Due to Fire	1
Wood Burning Stove Permits	13
Occupancy Permits	104
Inspection for Specified Use Groups	20
Planning Board Special	1

Respectfully submitted,

Richard W. Rollet
Building Inspector

CEMETERY DEPARTMENT

The year 2002 has passed and not without changes in the Cemetery Department. In April, Robert G. Faulkner was re-elected to the Cemetery Commission. Mr. Faulkner has been active in this Department since 1961 and a Commissioner since 1981. We are happy to have Bob continue with his work on the Commission. In October, Commissioner Frederick C. Olson resigned. Mr. Olson had served on the Cemetery Commission for the past 17 years. We wish all the best to Fred. Also in November, long time employee, William Bernat, left the Cemetery Department to take a position with the Fire Department. Bill was a dependable and conscientious employee of the Cemetery Department for 15 years. Good luck to Bill in his new career.

Among the projects to keep the cemeteries looking their best, Commissioner Peter E. Pappas spearheaded a drive to erect flagpoles at all of the town cemeteries. These flagpoles were installed in the spring and summer and they are certainly a fine addition to the cemeteries and a tribute to all Americans. A grub control program was started this year. Grubs have been a big problem in the cemeteries. Hopefully we will soon see the rewards of our efforts. With the cooperation of the School Department, the damaged fencing at Four Corners Cemetery is in the process of being replaced. Thank you to the School Department for their cooperation with the problem of students cutting through the cemetery on their way to and from school. We want to extend our thanks to all of the other departments who have assisted us this past year. We especially want to thank the Park Department for their help in installing the driveway at the cemetery garage. Iron fence restoration is continuing at Oak Knoll Cemetery. This is a major project for the Department, but is well worth the cost. Keeping the cemeteries looking their best is always a challenge. This year there were 53 burials performed, 28 foundations installed and 3 foundations for veteran's markers, and 33 new graves sold. With the earlier than usual arrival of snow in November, fall cleanup was hampered. For that reason we anticipate that the spring will be very busy for us.

The Board of Cemetery Commissioners meet monthly to conduct cemetery business. The Cemetery Office is open and the Clerk is available on Mondays, Wednesdays and Fridays from 10 am to 1 pm.

Respectfully submitted,

Robert G. Faulkner, Commission Chairman
Peter E. Pappas, Commissioner



COMMUNITY DEVELOPMENT DEPARTMENT

The Community Development Department is located in Memorial Hall at 1029 Central Street in Depot Village. The office is open Monday – Friday from 9:00 am to 4:30 pm. The Community Development Department was established in 1991 for the purpose of administering a Community Development Block Grant (CDBG) for the Town of Palmer. Over the years the department has expanded its services by becoming a Local Rehabilitation Agency for the Massachusetts Housing Finance Agency, and by applying for and receiving grants from other agencies.

Community Development Block Grant

The Community Development Block Grant Program is funded under Title I of the Housing and Community Development Act of 1974, as amended. The primary objective of the statute is "*...to develop viable, urban communities by providing decent housing and suitable living environment and expanding economic opportunities principally for low – and moderate-income persons.*"

The Massachusetts Department of Community Development encourages: programs which develop and preserve affordable housing; planning toward both resource protection and sustainable economic activity; downtown revitalization integral to community development; and community-based planning that assess needs and identifies strategies for addressing those needs. Projects eligible for funding under the Massachusetts Community Development Block Grant Program include: planning; housing rehabilitation and creation of affordable housing; economic development projects which create and/or retain jobs; efforts directed toward rehabilitation and stabilization of existing neighborhoods, commercial areas and downtowns; infrastructure; construction and/or rehabilitation of community facilities; and public social service services.

The Community Development Department relies entirely on grant dollars to finance its projects. The Town provides space, heat and electricity for the Community Development Department; all other expenses are funded with grant money.

During 2002 the Community Development Department continued to administer the following Community Development Block Grant:

- FFY99 – During 2002 \$55,134.61 was expended for grant administration, \$45,873.65 was expended for Housing Rehabilitation, \$93,094.00 was expended for commercial façade/sign projects, and \$192,722.00 was expended for Phase 5 of the Depot Village Streetscape Project. In total \$386,824.26 was expended on FY99 grant activities in 2002. To date the Housing Rehabilitation Program has provided assistance to 11 people residing in 9 units. The commercial façade/sign program provided assistance to 3 buildings in Depot Village. Phase 5 of the streetscape project funded the reconstruction of 550' of sidewalk. To date this grant has leveraged \$99,637.68 in additional private investment.

In February of 2002 the Town of Palmer was awarded a \$600,000 Community Development Block Grant to provide Housing Rehabilitation Assistance to Palmer property owners.

- FY02 – During 2002 \$62,123.56 was expended for grant administration, \$65,457.70 was expended for Housing Rehabilitation. To date the Housing Rehabilitation Program has provided assistance to 4 people residing in 2 units. To date this grant has leveraged \$9,375.43 in additional private investment.

In December of 2002 the Town of Palmer was awarded a \$297,297 Community Development Block Grant to provide Housing Rehabilitation Assistance to Palmer property owners.

READY RESOURCE FUND

In June of 2002 the Town of Palmer acting as the lead community for the Quaboag Valley Business Assistance Corporation was awarded a \$391,000 Ready Resource Fund grant jointly with the Towns of Belchertown, Brimfield, Brookfield, East Brookfield, Hardwick, Holland, Monson, North Brookfield, Spencer, Wales, Ware, Warren, and West Brookfield. This grant will re-capitalize the revolving loan funds of the Quaboag Valley Business Assistance Corporation to continue its program of comprehensive small business and microenterprise development.

- FY01 – During 2002 \$4,693.70 was expended for grant administration, \$130,000.00 was expended for assistance to for-profit businesses. To date 3 for-profit businesses have received loans which have created 6.75 FTE jobs. To date this grant has leveraged \$205, 756 in additional private/other agency funds.

MASSHOUSING HOME IMPROVEMENT PROGRAMS

MassHousing was created by state legislation to assist in expanding the supply of affordable housing for people who cannot afford a decent and safe place to live. MassHousing provides financing at reduced interest rates for the production/rehabilitation of decent housing accessible to those who earn low or moderate incomes.

- Get The Lead Out – Provides low-cost financing to owners of 1-4 family properties to remove lead paint from their homes and reduce the possibilities of lead poisoning in children.
- Neighborhood Rehabilitation Program – Provides low interest loans to purchase and rehabilitate a home, or make substantial repairs to a home that you already own. Fixed below-market interest rates are available.
- Home Improvement Loan Program – Provides low interest loans to rehabilitate your home.

USDA 504 PROGRAM

During 2002 the Palmer Community Development Department began providing 504 program information and loan processing for Palmer residents.

The Section 504 loan/grant program helps very low-income owner occupants of modest single-family homes in rural areas repairs their homes. Loan funds are available for repairs to improve or modernize a home, make it safe or more sanitary, or remove health and safety hazards. For homeowners 62 and over who cannot repay a loan, grant funds are available to remove health or safety hazards, or remodel dwellings to make them accessible to household members with disabilities.

MASSACHUSETTS TURNPIKE AUTHORITY TOURISM GRANT PROGRAM

- 1999 Program – The Palmer Community Development Department continues to administer this \$95,000 award. These funds were awarded for the re-construction of the pedestrian crossing at Park and Thorndike Streets and to construct a pedestrian crossing on North Main Street in Depot Village. During 2002 a new pedestrian crossing system was constructed on North Main Street in Depot Village, and the pedestrian crossing system at the intersection of Park and

Thorndike Streets was upgraded. During 2002 \$1,379.83 was expended for engineering and \$21,931.00 was expended for construction.

- 2000 Program – The Town of Palmer received an award in the amount of \$80,000 to purchase and install directional signs, banners and street signs throughout town. During 2002 the signs and banners were installed throughout the Town of Palmer. During 2002 \$80,000 was expended for the purchase of the signs, banners, and installation.
- 2001 Program – The Town of Palmer received an award in the amount of \$30,000 to create a Tourist Information Center, a Railroad Research Center, and a Brochure to promote Palmer. During 2002 \$8,314.88 was expended on materials for the Tourist Information Center, \$3,918.07 was expended on materials for the Railroad Research Center, and \$8,876.26 was expended on the creation and printing of a brochure. An area within the Palmer Public Library has been dedicated for the Tourist Information Center. In this area residents of Palmer will be able to plan trips to all parts of the state, with useful resources which detail what to see, what to do, and where to stay. In addition patrons may use one the many museum passes to enhance their trips. The Tourist Information Center is also available to tourists visiting the Palmer area to enhance their trip to the area, or to help them plan the next leg of their journey. A brochure was created for the Town of Palmer which touches upon the significance of Palmer's railroad history, and the natural resources found within Palmer. The railroad research center contains many resources for people interested in the history of the local railroads.

In October of 2002 the Town of Palmer was awarded a \$5,000 Massachusetts Turnpike Authority, Tourism Grant to fund a Summer Concert Series and Holiday Hayrides.

SUMMARY

2002 was a prosperous year for the Palmer Community Development Department, receiving notification of \$1,293,297 in grant funding awards and expending \$761,286.31 in grant funds. \$121,951.87 was expended administering the grants, \$111,331.35 was expended on Housing Rehabilitation, \$93,094.00 was expended on Commercial Façade projects, \$192,722.00 was expended on sidewalk reconstruction, \$21,931.00 was expended on pedestrian crossing systems, \$1,379.83 was expended on engineering, \$130,000 was expended on business loans, \$80,000 was expended on signs and banners, \$8,314.88 was expended on materials for the Tourist Information Center, \$3,918.07, was expended on materials for the Railroad Research Center, and \$8,876.26 was expended to create and print a brochure.

This grant money leveraged an additional investment of \$314,769.10. These grants have enhanced the community in many ways including; the rehabilitation of eleven (11) housing units, the rehabilitation of 3 facades in Depot Village, the reconstruction of 550' of sidewalk, the creation of 6.75 fte jobs, the construction of one (1) new pedestrian crossing system, the upgrading of one (1) pedestrian crossing system, the purchase and installation of thirteen (13) directional signs, the purchase and installation of eight (8) welcome/directional signs, the purchase and installation of three (3) welcome signs, the purchase and installation of one (1) gateway sign, the purchase and installation of fifty (50) banners, the purchase and installation of 24 street signs, the creation of a tourist information center, the creation of a railroad research center, the creation and printing of a brochure.

I would like to thank Senator Stephen Brewer and Representative Reed Hillman for their support of our programs and assistance in obtaining grants. In addition, I would like to thank the staff of the Palmer Community Development Department, who have assisted with the procurement and the expenditure of the grants, Mark Contois and Mary Bernat of the Palmer Public Library for their work creating the Tourist Information and Railroad Research Centers, and Susan Rutherford of the Quaboag Valley Business Assistance Corporation who works very hard to create and retain jobs in our region.

Respectfully submitted,
Alice L. Davey
Community Development Director



COMPUTER SYSTEM ADMINISTRATION

The Town of Palmer computer system is currently made up of approximately 50 workstations and 4 servers most of which are either hard wire or phone line connected. Planning for the few remaining departments to gain remote access to the system is being studied.

Hardware and software upgrades which have kept the system up to date with dynamic technological requirements allows the Town of Palmer to get the most out of our computer equipment.

The daily operations are currently very reliable. Lost time due to failures has been minimal which is a direct result of the built in redundancy of the system. Our goal is to continue to provide fast reliable network services to assist all Town of Palmer departments to become more efficient and productive.

Respectfully submitted,

Neal Byrne
Computer System Administrator



CONSERVATION COMMISSION

The Palmer Conservation Commission has seven members and one associate member, all of them volunteers who have as their charge the protection of Palmer Township's natural resources. Over the past year the Commission has acted upon or issued:

- | | |
|-------------------------------------|---------------------------------|
| 130 – Site Inspections | 3– Certificates of Compliance |
| 6 – Determinations of Applicability | 1 – Warning Notices |
| 11 – Notices of Intent | 4 – Forest Cutting Plan Reviews |
| 12 – Orders of Conditions | 2- Enforcement Order |
| 0 - Certificate of Emergency | 5- Vegetation Management Plans |

The Commission has been quite active in other respects as well:

- In early spring a program was continued, by Dave Johnson, for regular testing of fecal coliform levels in the Swift, Ware, Quaboag, and Chicopee Rivers, for the DEM.
-
- The Commission has continued working with the Opacum Land Trust on acquiring conservation lands and with State Funds, has acquired the additional parcel of Midura property.
- Jono Neiger, Conservation Officer, has been a real asset for the Commission. He has been making inspections, contacting government offices for needed information, and expediting the Densely Developed Area petition with the Executive Office of Environmental Affairs. The DDA petition was approved in late December.

On the community level:

- The Conservation Commission continues to work with Palmer High School students on special environmental projects. Projects included an Earth Day clean-up of the campus.
- AmeriCorps members were again enlisted to build a walkway over an intermittent wetland area.
- In early spring, Commission member David Johnson led a bird watching and biodiversity survey hike on the Midura Conservation Land. Look for more of these in the year 2003. He also led a group for the Opacum Trust over the Midura property.
- In a joint venture with the Historical Commission, the Conservation Commission is sponsoring a painting of an historical site; Commission member Jane Golas is leading this project.

And finally, for ongoing business:

- The Conservation Commission's petition for a Rivers Protection Act - Densely Developed Area designation for Palmer was approved. The Commission now will prepare maps of the designated areas and information on use.
- Several property gifts have been discussed, and will be evaluated for acceptance. The U. S. Fish and Wildlife Service notified the Commission of potential funds available for acquisition of areas to be protected or restored. This project is ongoing.

The Commission holds meetings on the 1st and 3rd Tuesdays of each month; the meetings begin at 7 P.M. and are open to the public.

Respectfully submitted,

Michelle Corbeil-Crawford, Chairperson
David Johnson, Co-Chairperson
Donald Duffy
Jane Golas

Peter Izyk
Harry Johnson
Phil Sampson
Grace Sheehan, Associate

COUNCIL ON AGING

The Council on Aging in 2002 provided a broad range of services to Palmer's 60+ population. Of the 2,361 Senior Citizen's, the number of unduplicated elders receiving a direct service from the Council on Aging were 1,757. 59,565 units of service were provided. Those not receiving direct service were made aware of our programs through the Senior Newsletter. Twelve issues were printed and a total of 7,912 were mailed. Total mailing cost was \$1,885.08. The total received from seniors for this mailing was \$697.00.

To care for the physical needs of our 60+ population, Health Fair, Health screenings, Hearing Screenings, Foot Care and Exercise programs were provided at the Palmer Senior Center. 1,728 unduplicated individuals took advantage of these programs. Twelve speakers engaged to discuss health related issues with medical equipment available at the Palmer Senior Center to be loaned at no charge as needed. One hundred and four individuals took advantage of this program.

A congregate meal program was held at the Palmer Senior Center, sponsored through the Greater Springfield Senior Services, Inc. and the Council on Aging. 3,545 meals were served throughout 2002. The Council on Aging continues to provide supportive services to homebound elders. Eighty-three unduplicated elders were contacted by phone on a regular basis through the R-U-O-K program, totaling 5,135 times during 2002. In Home Meals provided 70 frail elders with a hot meal five days a week, totaling 10,405 meals.

A major project continues to be the In and Out of Town Transportation program. In 2002, 261 unduplicated passengers, including 48 passengers under 60 utilized this service 6,267 trips were taken, totaling 19,525 miles. Total cost to operate this program was \$6,012.06 for oil, tires, repairs and extra driver wages. \$5,840.95 was contributed to this program through rider donations. The balance was paid by the Senior Citizens Club, Inc.

Nine hundred and sixty-four unduplicated individuals took advantage of the activities offered at the Senior Center 10,488 times. Sixty two individuals were helped through the Free Income Tax Program. Tax Assistance, Fuel Assistance, Transportation, Information and referrals were also available to the under 60 low income and disabled population. Three thousand seven hundred and thirteen units of service were provided to this age group. Two hundred and eighty one seniors attended the Annual Picnic and Christmas Party held at the Amvets Hall in Three Rivers. Our social events for the year 2002 increased greatly. There was a St. Patrick's Day Event, Polish Fest, Hoedown and New Year's Eve Party. Our Annual Veteran's Day Breakfast at Amvets Hall was attended by 98 Veterans. The Annual 90+ Birthday Party was attended by 37 seniors 90 and older.

Eight thousand five hundred and thirty seven signatures were acquired from the Senior Center daily registration sheets. Fifteen thousand three hundred eighty seven phone calls were taken throughout 2002. Two thousand seven hundred and eighty four calls were from under the 60 population. There are 384 Veterans over 60, 116 Palmer residents in area Nursing Homes, and there were 132 deaths during 2002. A Senior Center Building Committee was formed with nine members in 2002 to pursue a new senior center for Palmer seniors.

GRANT FUNDING

\$11,635.00 in Formula Grant money was awarded to the Palmer Council on Aging from the Executive Office of Elder Affairs in Boston for an Outreach Service Coordinator position. An Outreach Service Coordinator accesses and assesses the 60+ population to all Federal, state and County Programs they may be entitled to. There were 1,035 unduplicated visits made in the seniors home or at the senior center during 2002. There were a total of 659 duplicated units of service provided by the Outreach Service Coordinator. There was a total of 2,397 unduplicated units of service and 749 duplicated units of service. This grant also funds the Activities/Program Coordinator position and the Volunteer Coordinator Position.

\$6,760.00 Title IIIB Grant awarded to the Palmer Council on Aging from Greater Springfield Senior Services to extend our Outreach Position hours by 12 hours/week.

\$3,570.00 was awarded from the Executive Office of Elder Affairs for the position of Volunteer Coordinator.

\$200.00 was awarded from the Executive Office of Transportation for Tires for our van.

\$640.00 was awarded from the Palmer Cultural Council Grants to fund tickets for the Boston Flower Show.

\$29,444.80 was awarded from the Executive Office of Transportation toward the purchase of a new van.

62 volunteers continued to assist in various programs and activities. In 2002, a total of 4,228 volunteer hours were donated to the Senior Center. If paid at \$6.75 per hour, they contributed \$28,539.75 worth of service.

Respectfully submitted,

Erin Pincince, Director
Genevieve Bates, Chairperson
Nora McCarthy, Treasurer
Margaret Santaw, Secretary
Janice Kucewicz
Mary Hubert

Gladys Stockwell
Alice Smith
Christine Stockmal
Edward Bradlenski
Lisa Knowles-Warren
Louise Burnham

CULTURAL COUNCIL

The Palmer Cultural Council lost 2 members this year bringing the total number to 10 voting members. Various duties of the Council were divided among the membership.

Palmer continued to qualify for "streamlining" this year. All new Cultural Council members were required to attend a training by the Massachusetts Cultural Council field representative, Dyan Wiley and also be in good-standing with the MCC. Through "streamlining" the process of receiving grant money is more expedient. Funds are available to Palmer in January instead of April. Palmer received from the MCC \$3280.00 for the purpose of regranting.

17 applications were received and 9 grants were awarded this year:

Old Mill Pond School	Sturbridge Village Trip
Converse Middle School	Performance Plus! Presentation
Palmer Art Connection	2 outdoor art shows & artist of the month
Palmer Senior Center	New England Spring Flower Show
Palmer Public Library	Family Summer Series
Palmer Public library	"Real Townies are Always Home"
Palmer Public Library	"Quiet Places of Massachusetts"
Novi Cantori	Choral Concert
Bill Tenanes	The La Rueda Project

Respectfully Submitted,

James Athearn	Tom Arventos
Mary Bernat	Alice Smith
Janisca Clark	Kathleen Hood
Matthew Lovell	Chris Miarecki
Lynn Plotczik	Ann Wright



DOG OFFICER

A special thanks to the Palmer Journal for their excellent work year after year photograph strays so they may be adopted. A special thanks to F.A.C.E.S, Ms. Carol Roy, Palmer Middle School, Noah's Ark Veterinary hospital and everyone who has donated food and toys to the Palmer Dog Kennel.

NOTICE – TOWN RESIDENTS

Year 2003 dog licenses are due April 1 – May 31.

License Fees:

Male	\$ 15.00
Neutered Male	\$ 5.00
Female	\$ 15.00
Spayed Female	\$ 5.00
Late fee as of June 1	\$ 4.00
Late fee as of July 1	\$ 10.00

All stray dogs are held for ten days and then become the property of the Town of Palmer. They are then put up for adoption for a fee of \$10.00.

DOG OFFICER REPORT – JANUARY 1, 2002 – DECEMBER 31, 2002

384 Complaints were received and followed up on
39 Lost dogs and cats were reported
10 Dogs adopted @ \$10.00 each
19 Dogs boarded

QUARANTINE AT PALMER KENNELS

3 Dog
5 Cat

BURIAL

8 Cats
4 Deer
3 Skunks
6 Raccoons
1 Fox
1 Goose

**FINES ISSUED TO DOG OWNERS WHO DO NOT OBEY THE
PALMER LEASH LAW**

1 ST Offense	\$ 25.00
2 nd Offense	\$ 35.00
3 rd Offense	\$ 50.00

In 2002 there were:	40 fines issued at \$ 25.00
	1 fine issued at \$ 35.00
	0 fine issued at \$ 50.00

Total fines for 2002: \$1,035.00

Respectfully submitted,
Frederick J. Guzik, Dog Officer
Wanda Guzik, Assistant Dog Officer

FOREST FIRE WARDEN

I herewith submit my report as Forest Fire warden of the Town of Palmer for the year 2002.

Incident Type:

Forest, woods, or wild land fires	7
Brush, or brush and grass mixture fires	8
Grass fires	3
Cooking fire, confined to container	3
Unauthorized burning	1

<u>Citizen's complaint</u>	<u>47</u>
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TOTAL	69
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At this time, I would like to thank our Firefighters for their response, neighboring fire departments for providing mutual aid, the Board of Selectmen, Palmer Police Department, and the Central Emergency Dispatch for their assistance and cooperation provided during the year.

Respectfully submitted,

Alan J. Roy
Forest Fire Warden



FORESTRY DEPARTMENT

The Forestry Department herewith submits its Annual Town report for the year ending December 31, 2002. The Forestry Department took in many calls regarding dead trees, dead wood and the clearing of branches. Trees were taken down that we dead or considered a danger to public safety. The Highway Department continues to cut brush along the roads improving the safety of drivers and pedestrians alike. At this time I wish to thank Massachusetts Electric Company, Northern Tree, Blue Ox Tree Service and the Palmer Highway Department for their help and cooperation in the past year.

Respectfully submitted,

James D. Chadwick
Tree Warden



GAS INSPECTOR

As Gas Inspector for the Town of Palmer, I am responsible for the inspection, testing and issuing of permits in accordance with the codes and regulations of the Massachusetts General Laws. In this capacity about sixty-six inspections and permits were made and issued.

The second phase of work done by this department includes investigating complaints of old and potentially dangerous gas fitting installations, violations of the law, and hazardous and defective material. I would like to thank all the personnel involved with the Building Department for their cooperation during the year.

Respectfully submitted,

Gary Stahelski
Gas Inspector



BOARD OF HEALTH

The following is a summary of licenses and permits that were issued by the Board of Health in the year 2002:

Animal	15
Beaver	1
Body Art Establishment	1
Body Art Practitioner	1
Dumpster	2
Food	93
Ice Cream	2
Frozen Dessert	4
Funeral Director	3
Hauler	10
Installer	35
Massage Therapist	2
Mobile Home Park	1
Mobile Food Server	3
Motel	2
Recreational Camp	3
Swimming Pool	1
Tanning	5
Temporary Food	3
Temporary Non-Profit	2
Tobacco	39
Total	228

The Board of Health witnessed, collected fees and issued permits for 52 Percolation Tests during the year 2002. Septic Designs were reviewed and approved by the Board.

The Board of Health for the health and safety of the occupants made sixty-two Housing Inspections. Violations were corrected to meet the standards of the State Sanitary Code. One hundred ninety-one Investigations were made by the Board of Health to comply with Regulations and Laws pertaining to Public Health.

Four hundred ninety-five preventive Influenza injections were given in 2002. Influenza clinics were spread out once again this year and set up in different locations; a shut in clinic was also offered. Three clinics were held. The first clinic was held at Converse Middle School; the second at Senior Center and the last one at the Town Administration Building.

Seventy-six Reportable Diseases were recorded in 2001.

The Mosquito Control Program, with cooperation from the Highway Department and The Waste Water Treatment Plant, allowed for monthly applications of larvicide to catch basins throughout all the Villages. This occurred from May through September. The Board of Health sent 4 dead birds to the State Laboratory for testing with no birds testing positive for the West Nile Virus.

Respectfully Submitted,

Thomas M. Dranka, Chairperson
Paul E. Benard
John Lukaskiewicz



HIGHWAY DEPARTMENT

The Palmer Highway Department herewith submits its Annual Town report for the year ending December 31, 2002.

The Highway Department continues to maintain highways, sidewalks, sewer lines and drainage throughout the Town. In March, Tighe and Bond began their tedious tasks of separating surface water from sewage. Whenever possible we helped the engineers solve problems or pointed them in the proper direction. In August through a joint effort with the Palmer Police Department, 41.2 miles of the double centerlines were repainted on various town streets. We also continue to paint crosswalks in front of and around schools and churches. The latter were painted solid with skid-proof yellow paint for safety and visibility reasons. We replaced street signs, stop signs, no parking signs and speed limit signs that were either faded or missing. In September the Town purchased a new Wittke Road Wizard Sweeper. This machine will efficiently help us keep up with the roadside sand that has accumulated over the winter months.

Sidewalks were repaired on Linda Street, Three Rivers, Main Street, Three Rivers and Shearer Street, Palmer. We cleaned approximately 1,000 catch basins.

Snow began to fall on November 7, 2002 and continued steadily. Approximately 37 inches has fallen to date. We have been called out 13 times either to plow or sand town roads and materials and repairs have proven to be very expensive thus far. We will continue to provide the best service possible to the residents of the Town.

At this time the employees at the Highway Department would like to extend our thanks to other departments for their help and guidance during the past year.

Respectfully submitted,

Terrence C. Korzec
Acting Highway Superintendent



HISTORICAL COMMISSION

The Palmer Historical Commission's monthly meetings are held on the last Wednesday of each month in the Town Administration Building. At these meetings, which are open to the public, topics of historical significance as they pertain to the Town of Palmer are discussed. In addition, donations of historical items are always welcome and are acknowledged.

Election of Officers for 2002-2003 took place at the April 24, 2002 meeting:

Stephen M. Nowak, Chairman
Marion F. Lis, Treasurer
Lorraine Y. Novak, Secretary

The Palmer Historical Commission is continuing its research of the Union Evangelical Church in Three Rivers to obtain information necessary to achieve its inclusion on the National Register of Historic Places. In addition, the Commission is also researching the possibility of including the Palmer Diner onto this Register.

On May 8, at a ceremony attended by many family members and friends, along with several dignitaries, Mr. Bolac Wallace of Bondsville was awarded the Palmer Historical Commission's cane signifying the oldest male resident in town. Mr. Wallace turned 95 in August, and has lived in town for most of his life. He attributes his longevity to prayer and hard work.

The Palmer Historical Commission was saddened to learn that Mrs. Alice Flebotte, holder of its cane signifying the oldest female resident in Palmer, passed away on August 14, 2002 at the age of 106. She was extremely proud of this honor, therefore, the family ensured that the cane rested with her at her wake.

The Commission is continuing to work with the Palmer Library Building Committee to create a History Room in the new Palmer Library. The Commission's goal is to ensure that Palmer's historical artifacts are catalogued and safely stored for historians of the future.

Donations Received:

1. Peggy Paine of Monson, MA donated various Town Annual Reports from the early 1920's.
2. Cheryl Hasenjager of Palmer donated an old Palmer High School diploma and handwriting certificate.
3. Roy Legrand of Monson donated a 1951 Western Mass. Music Festival Program.
4. Doris Nahabidian donated various Bicentennial items and photos of the 1938 and 1950's floods.

We wish to thank the residents of this community for their continued assistance in preserving Palmer's past and present history.

Each year on the Sunday before Memorial Day, members of the Palmer Historical Commission join other Historical Commissions and/or societies of the Quabbin Valley in a Memorial Service at Quabbin Park Cemetery. This service commemorates the lives of those who once lived in the four towns which are now covered by the waters of the Quabbin Reservoir. This year's ceremony was held on May 26, 2002, and was attended by several members of the Palmer Historical Commission.

Respectfully submitted,

PALMER HISTORICAL COMMISSION

Stephen M. Nowak
Marion F. Lis
Lorraine Y. Novak
Jane Golas
Rose Riskalla
Sandra Nichols
Harold Olson



LICENSE COMMISSION

The following is a summary of the licenses and fees collected for the 2002 calendar year:

All Alcoholic Beverage License:

Inn Holder	1	Fee: \$600.00	= \$ 600.00
Club	5	Fee: \$500.00	= \$2500.00
Retail Package Store	4	Fee: \$500.00	= \$2000.00
Seasonal	1	Fee: \$300.00	= \$ 300.00
Restaurant	12	Fee: \$600.00	= \$7200.00

Wine and Malt Beverage License:

Retail Package Store	2	Fee: \$400.00	=\$ 800.00
Restaurant	5	Fee: \$400.00	=\$2000.00
Cordial & Liqueurs	2	Fee: \$ 35.00	=\$ 75.00

The Commissioners approved Sunday openings for package stores during the holiday season 5 were granted at \$25.00 each. = \$ 125.00

TOTAL: \$15,595.00

The License Commission had one violation for the 2002 year.

Dennis Gaudreau, Chairman
John Mastalerz
Theodore Simard, Jr.



LOCAL EMERGENCY PLANNING

The Local Emergency Planning Committee (LEPC) is a federally mandated committee to help our community protect public health, safety, and the environment from chemical hazards. The LEPC will become the focal point for all activities involved with Title III, the Superfund Amendment and Reauthorization Act. The following activities will become the primary responsibility of the LEPC; data collection and information management, development of an emergency response plan, data collection on accidental chemical release, dealing with public inquiries about the risks of a chemical release, and increase public awareness about the presence of hazardous materials within the Town of Palmer. By accomplishing these tasks the committee will make the community of Palmer a more knowledgeable and safe place to live.

As of this report, the LEPC remains in application to the Commonwealth of Massachusetts for provisional certification; this is the second of three levels of certification. All LEPC's were granted a filing deadline extension due to the events of September 11, 2001. All response personnel have been certified in hazardous materials awareness and response to date. We will continue to review the town's master plan for hazardous materials response. Currently, members of the LEPC have formed a partnership with the Palmer School Department to assist them in updating and maintaining emergency plans.

Chemical and biological weapon threats present new dangers to first responders and the public. The Palmer Fire Department will be receiving a federally funded Mass Decontamination Unit to be used in partnership with the UMass Memorial Wing Hospital. Fire Departments are currently in training for mass decontamination and anti-terrorism protocol and procedures.

I would like to recognize private and public agencies that are members of the Local Emergency Planning Committee: Selectmen's Office, Palmer Police Department, Palmer, Three Rivers, Bondsville Fire Departments, Board of Health, Highway Department, Office of Emergency

Management, Conservation Committee, Palmer School Department, UMass Memorial Wing Hospital, Palmer Waste Water Treatment Plant, Palmer, Three Rivers, Bondsville and Thorndike Water Departments, Palmer Ambulance Service, Inc., Palmer Journal/Register, American Brokers, Rathbone Precision Metals, Inc., and community representatives. More agencies will be added to the LEPC throughout the year.

In closing, I thank all the agencies and representatives who have attended meetings held throughout the year.

Respectfully submitted,

Alan J. Roy, Chairman
Local Emergency Planning Committee



MILK INSPECTOR

I respectfully submit my report on the following licenses

issued for the year 2002:

49 Milk Store Licenses @ \$5.00

Total.....\$245.00

Respectfully Submitted,

Walter J. Swiatlowski
Milk Inspector



PALMER HOUSING AUTHORITY

The Palmer Housing Authority is located at 13 Fletcher Street. Operating under the State Chapter 667 Elderly/Handicapped Program, the rules and regulations are promulgated by the Department of Housing and Community Development. All regulations are adopted by the Palmer Housing Authority Board of Commissioners and carried out on a daily basis by two part time housing authority staff members, an Executive Director and a maintenance person.

The development known as Laurel Manor, consists of 48 one bedroom units. Fifteen vacancies occurred in 2002. Units were filled from the waiting list of eligible applicants. A preference is given to local residents and veterans of 60 years of age or better. The current net income for eligibility is \$29,200 for one person and \$33,350 for two persons. Applications are available on an ongoing basis.

The Board of Commissioners meet on the third Wednesday of each month to conduct the regular authority business. The Board consists of 5 members, 4 elected and 1 governor appointed. Each member serves a 5 year term.

The Board of Commissioners and staff are dedicated to maintaining the properties and to continue to provide clean, safe and affordable housing to those in need.

Respectfully submitted,

Veronica A. Strzeminski, Chairperson
Ronald W. Lemanski, Vice Chairperson
Richard E. Fontaine, Treasurer
Robert B. Bishop, Assistant Treasurer
Myrtle F. Davis, State Appointee



PALMER PUBLIC LIBRARY

The introduction of exciting new services, programming, grants, technologies and collaborative initiatives highlighted a very successful 2002 at the Palmer Public Library.

The primary 2002 initiative at the Library remains the building renovation and expansion project. In January, the Friends of the Palmer Public Library, Inc. spent \$147,500 in endowment funds to purchase the three-family home at 1010-1014 Foster Street, making way for a new roadway and parking lot. This property would later be gifted to the Town of Palmer, substantially enhancing the value of the Library at no cost to the Town. Throughout the year, the Building Expansion Committee worked diligently with architects, Alfred and Raymond Casella, to complete construction documents for the new Library. Working in cooperation with the Board of Selectmen, Palmer Planning Board, Building Department, Palmer Fire Department and Water District Number 1, construction documents were completed and put out to bid in the Fall. The interest in our project by all the trades and general contractors exceeded all expectations. Over 120 firms expressed interest in bidding on various portions of the project, as required by Massachusetts public construction bidding laws. The large number of qualified bidders was gratifying, in that it would ensure that the people of Palmer received a fair price for construction services. Equally gratifying, were the complimentary remarks heard from many firms who wanted to be associated with our exciting project. On December 7th, the Building Expansion Committee signed a contract with RAC Builders, Inc. of Agawam.

In anticipation of awarding the construction contract, the Library relocated to the old Park Street Elementary School, located several blocks east of the Library's Main Street address. The move necessitated closing the Library from August 16th through September 9th. In just these three short weeks, over 70,000 books, videos, CD's, etc. 50 computers, dozens of tables, desks and chairs and thousands of feet of shelving would be packed up, driven to, and reassembled at the Library's temporary quarters. All of this was accomplished in a fraction of the time and cost due to the extraordinary efforts of dedicated library staff, trustees, and especially volunteers. The hard work, generosity, and good humor these volunteers demonstrated every day of "the move" was most

gratifying. Words of thanks can not adequately express what their dedication meant for Library staff, trustees, and Palmer Public Library Association members. An expression of thanks is also due to Park Street School owner Nelson Pease and his staff, for the timely and diligent efforts they took to prepare the building for occupancy. We hope that our patrons find the temporary home of the Palmer Public Library a satisfactory facility. We know that what they find there will be the same friendly, dedicated, and professional service that they expect from their library!

Fundraising for the new Library continued throughout the year. The Community Foundation of Western Massachusetts made a grant of \$25,000 to the expansion project. The Friends of the Library's used book store, the Library Loft, generated thousands of dollars for the new Library, as did a variety of well supported events, such as the annual Palmer Bike Race, concert raffles, author signings, etc. Individual and memorial giving in 2002 contributed significantly to our fundraising goal. All of these successes were made possible by the hard work and generosity of patrons, Friends of the Library, Inc., trustees, staff, local businesspersons and volunteers. We thank them all!

The Library introduced several new services and programs to library patrons in 2002. The Palmer Community Development Department was instrumental in obtaining a Tourism Grant from the Massachusetts Turnpike Authority, enabling the Library to establish a Tourist Information Center. In addition to print and video materials about Massachusetts' points of interest, funds allowed for the purchase of family passes to major museums across the State. This generous source of funding also enabled the Library to begin the first steps to establish a Railroad Research Center. The Center's mission will be to collect, display and preserve, materials related to Palmer's rich history as the "Town of Seven Railroads". Also in 2002, the Library received a \$10,000 grant from the Wing Health Foundation to establish a comprehensive consumer health reference collection. Providing up-to-date information on personal and family health is an essential role of the public library. We thank the Wing Foundation for assisting us in the fulfillment of this community obligation.

The Library continued in 2002, to be committed to providing exceptional services to young people through programming, playgroup activities, story hours and school vacation programs. The 2002 Summer Reading Program set new records for children, young adult, and adult participation. The Palmer Arts Lottery Council, once again generously provided grant funds to pay for professional performers at several programs. The new Teen Advisory Board was very active this year, assisting with programs, computer training, volunteering, etc. The *Homework Zone*, a two-year \$40,000 grant project, funded by the Massachusetts Board of Library Commissioners utilizing the Internet to link homework and library resources, was successfully implemented at the Converse Middle School. Another innovative homework help program for students, *Tutor.com*, was implemented. This program allows students to receive assistance from teacher/tutors via the internet.

The Library continued in 2002 cooperative endeavors with outstanding organizations such as, the Palmer Public Schools, Pathfinder Regional High School, Palmer Senior Center, Quaboag Valley Chamber of Commerce, M-PACT, Palmer Art Connection, Palmer Monson Family Network, Literacy Volunteers of the Quaboag Valley, Futureworks, STCC, and Western New England College. The Library is grateful to each of these organizations for their commitment to the Town of Palmer.

For the Board of Library Trustees,
Mark J. Contois, Library Director

PALMER PUBLIC SCHOOLS

The Palmer Public Schools recognizes and appreciates the strong local support for public education that enables it to offer the students of this community a comprehensive educational experience. As a PreK-12 school district serving 2200 students, we continue to strive to meet both state and national standards in terms of curriculum, educational programming, technology, professional development, community involvement, policy development/review, maintenance of facilities, and general fiscal management. These standards are defined by the new federal legislation, No Child Left Behind Act of 2002, by the Commonwealth's Education Reform Law, and by the NEAS&C (New England Association of Schools and Colleges), in terms of the accreditation of the high school.

We are pleased to report that the long-term Strategic Plan for the school system that was developed in the fall of 2001 is being used to guide the overall direction of our district. Participation in the implementation of this ambitious plan continues to represent a broad cross-section of our school community and the wider community as well. We remain committed steadfastly to the mission, vision for our schools, and the four major goals that were established to chart our district's course through the next few years. Unchanged, these major goals are as follows: 1) To enhance teaching and learning and improve student achievement; 2) To provide and maintain a current and reliable technological system to support the learning process; 3) To increase community support for the Palmer Public Schools; and 4) To upgrade and maintain the physical plants to provide safe, modern facilities for learning. Following a report of the first year's action plans for each major goal area, specific objectives were established for the 2002-2003 school year, identifying specific actions expected to be achieved. Each goal team is making slow but steady progress, particularly in curriculum alignment. Notable accomplishments were made, also, in terms of technology and maintenance. With the strong support of town meeting, the infrastructure supporting technology was replaced at PHS and OMP, allowing for our district's technology program to be state-of-the-art once more. In terms of maintenance, a review of facilities is being completed by the Goal #4 team, with their recommendations expected to be made before the School Committee in terms of establishing long-term maintenance and capital priorities. As progress will continue to be reviewed annually, it is hoped that this Strategic Plan will help our district to move consistently toward greater excellence in all aspects of school life, PreK-12.

Academically, as we work toward meeting current educational standards, we do so in light of the key legislation passed by Congress, the No Child Left Behind Act of 2001 (NCLB). Similar to the high standards set forth in Massachusetts' Education Reform Act of 1993, it brings the goal of high achievement for every child into a strong system of accountability, complete with a measurable timetable for schools to achieve that goal. Here in Massachusetts, the measure of students' academic success continues to be their performance on MCAS (Massachusetts Curriculum Assessment System). One other key provision of this law is ensuring that schools communicate their success to their communities. Therefore, as part of this effort, our district will issue its first "District Report Card" in the fall of 2002.

Given this high degree of academic accountability, the focus at all grade levels continues to be in working toward the alignment of local curriculum with the Massachusetts Curriculum Frameworks and on preparation of students for the MCAS. One important stride during the past year has been in adopting new texts and programs in mathematics that will be implemented in the 2002-2003 school year. This updating of our resources, along with instructional strategies through ongoing professional development will result in the gradual improvement of student achievement. However, we recognize

that there are still gaps in achievement that must be addressed. NCLB is forcing a more detailed analysis of this MCAS data that will guide our future endeavors in structuring our curriculum, providing ongoing professional development, and meeting the needs of individual students. In all of these areas, grant monies continue to provide significant support of our efforts, particularly in offering additional academic support to students who failed or are at-risk of failing MCAS and in providing funds for professional development programs for teachers.

In terms of capital projects, as noted, the technology infrastructure work has been completed successfully. However, the repair/replacement of the pool wall at PHS is on hold. Formal bids for this project came in at prices that were higher than the budgeted amount. Therefore, only the most deteriorated portion of the wall will be repaired, and the remaining work will be re-bid in early 2003. The Committee regrets the delay, but re-bidding is the most practical, cost effective solution.

It is also the responsibility of the School Committee to set policy for the district. Therefore, another ongoing task is the review of the various policies that are in place to guide the operation of our school system. During the year 2002, the following policies were adopted, revised or amended: Student Activity Accounts, Care of School Property, School Insurance, Admission to Public School, Tuition Students, Community Use of Facilities, Student Fees, Fines and Charges, Electronic Resources Acceptable Use, School Council, Field Trip. In addition, the Use of Private Vehicles by Students and Physical and Mental Health Examination policies were deleted, as they were no longer relevant. In an effort to update all policies and to improve the overall organization of our local policy manual, the Committee has entered into an agreement with MASC (Massachusetts Association of School Committees) to assist in this thorough, long-term process.

The School Committee, administration, and faculty remain committed to providing for academic excellence and a well-rounded school experience within a safe, healthy, disciplined environment for every Palmer student. The organization and delivery of effective instruction becomes more challenging every year, but it is also more obvious how increasingly important this job is both for the future of our students and for our nation. The ongoing support of our public schools by our community is vital and appreciated.

Respectfully submitted,

The Palmer School Committee:

Maureen R. Gallagher, Chair
Mary A. Salzmann, Vice-Chair
Cynthia R. Heffernan, Secretary
Christopher L. Geoffrion, Member
David M. Lynch, Member

OLD MILL POND SCHOOL

As I reflect on the past year and the work that has been accomplished at Old Mill Pond School, I am amazed at the work that has been done, but realistic about the work that still remains. It is important to always remember that at the core of everything we do is the belief that:

“Our daily work is to transform children’s lives. The work does not have a prescribed recipe. No way is the Way. The Way is any way that works, and the more ways you know, the more effective you are, for each child is different.” Dr. Lorraine Monroe

These words describe very well the work that is ongoing at OMP. Each child who enters our doors is an individual with separate needs, and wants. As educators we must address those individual needs, as well as the requirements of society in general.

The BAYSTATE READERS grant that OMP, received in 2001, gave the staff the opportunity to find more ways, try different ways, and to learn effective ways that assist children to learn. The focus of the grant has been to improve literacy for children. Through the in-depth professional development the teachers received they have learned to focus on how students learn and the importance of constant assessment. This program has forced the staff to examine their methods, means, and materials to insure that learning is taking place. The training they received has enabled the teachers to better identify and plan programs for students based on their needs as opposed to general whole class instruction. Individual testing has given the teachers a good understanding of the needs of their students, and how to address and provide for those needs. The grant has enabled us to purchase a wide range of materials that span different ability levels, but coordinate with the basic curriculum. In this way the curriculum has become more individualized.

The MCAS tests and the data derived from these tests are providing us with insight into the areas of the curriculum that are in need of revision. Over the past few years, the teachers have worked to align the district curriculum with the state frameworks. The addition this year of a full time curriculum coordinator has enabled more comprehensive and cohesive work in the area of language arts, mathematics and science. All students in grades K-8 are, for the first time in many years, working from the same text series and are working in a spiraling curriculum that correlates with the State Frameworks. This is important in preparing students for the MCAS as well as any future federal mandated testing.

In the area of staff professional development, the following consultants will be working with our staff:

- Dr. Ilda Carrero King, will be working intensively in reading grades K-4.
- Ann Marie Lesino will work in the area of mathematics K-8. Ms. Lesino will include parent workshops to introduce our parents to the new math series.
- Rita Schena will work with staff K-8 in the area of science, training teachers in a hands-on approach to teaching science.

To correlate and supplement these changes to the curriculum, additional texts were purchased for the library. The funds for this purchase were from the BAYSTATE grant.

One of the required areas of the BAYSTATE grant was to establish teacher study groups to address an area of academic concern. From the outset of the grant, the teachers decided that they would focus on creating a better parent reporting system. Last year we piloted a new kindergarten report card that was well received. This year, the teachers have worked to continue the process by piloting a new grade one card. A grade two report card will be piloted next year, followed by grades three and four. It is the intent of the staff to have the new report cards reflect the materials and methods used in the classroom,

give parents a more accurate picture of their child's academic progress, as well as address the requirements of the state frameworks.

In June of 2002, four dedicated and long-term teachers retired, Joanne Stolar, Maureen Konrath, Eileen Chrzan, and Lillian Keyes. We thank them for their devoted service and wish them health and happiness in their retirement.

The School Council of Old Mill Pond is comprised of the following members: Joanne McDiarmid, Michael Harris, David Piechota, James Lynch, Richard Fontaine, Lorraine DiNuovo, Laurie Tambacas, and William Lempart (ex officio). The Council meets the first Wednesday of each month at 7:20 a.m. in the Conference Room at Old Mill School. For the school year 2002 /2003 the OMP School Council adopted the following School Plan:

1. To continue to develop a new report card system for the Old Mill Pond School Grades K-4.
2. To purchase math texts for all grades, provide curricula updates in all subject areas, to provide supplemental/alternative materials to meet the needs of all students, and to provide materials to meet testing requirements.
3. To provide staff with the necessary professional development and training to meet their professional responsibilities and the educational needs of the students.
4. To begin a cyclical program of maintaining and refurbishing the physical appearance of OMP.
5. To create a homework committee at OMP whose responsibility will be to formulate consistent and equitable homework guidelines for grade K-4.
6. To re-institute a handwriting program at OMP for grades K-4.
7. To continue to implement the inclusion of special needs as well as Title I students into the regular classroom whenever possible.
8. To continue to upgrade and maintain technology and its integration into the curriculum.

The continued support of the townspeople of Palmer is vital to the work being done by the staff at Old Mill Pond School. To the School Committee, Superintendent, PTO, Police Department, Fire Department, Senior Citizens, Cafeteria staff, Custodial department, the staff and students at Pathfinder, Palmer Public Library, and the many businesses that have supported our programs, we extend a heartfelt thanks for your support and cooperation. As I stated in the beginning of this report, "No way is the Way. The Way is any way that works, and the more ways you know the more effective you are." The work remaining is challenging, but as long as we seek "the way" and work to ignite a child's mind, then it is a task that we can accomplish by working together.

CONVERSE MIDDLE SCHOOL

The 2001-2002 school year saw a continued focus on the alignment of the curriculum with the State Frameworks. Extensive work was done in math under the leadership of Sue Brown. The math curriculum was entirely revamped, a new math series was researched and was purchased for implementation in the 2002-2003 school year.

Curriculum revision, along with a comprehensive analysis of the Massachusetts Comprehensive Assessment System (MCAS), has paved the way to significant gains in MCAS scores. A successful MCAS summer camp was also a contributing factor in improved scores.

Technology at Converse continues to be in the forefront. The administrative software has allowed us to expand our capabilities into computerized report cards, cumulative records, as well as being able to meet the mandates of state reporting. The Snap Program allowed us to computerize the health records. This will permit us to keep up with the ever-changing demands of the state, local, and federal agencies that require reports regarding health issues.

The computer lab was upgraded and is state of the art. The server was also upgraded and can comfortably handle the requirements of the Middle School and the Central Office.

Cabling was upgraded and expanded to accommodate new areas requiring service and helped to provide more service to areas that were under-serviced. Software was also upgraded to meet the needs of the ever-changing curriculum.

The Cougar's Den has exceeded all expectations. The Cougar's Den is the after school program funded by a 21st Century Federal Grant and is administered by the Hampshire Educational Collaborative (HEC). The program, originally designed to service 70-100 students, has doubled and tripled expectations. It has been very well received and has been recognized as a model program. A number of start-up programs have visited our Cougar's Den for modeling purposes. Mary Ann Rigali and Janice Marciniec have done a fantastic job in developing and implementing this program.

Converse, working with WNEC and through a grant from the Massachusetts Board of Library Commissioners under the Library Services and Technology Act, has developed a Web page called the Homework Zone. Working with Steve Narmontas of Western New England College and Julie Bullock, Homework Zone Liaison, a patent program has been developed that allows school staff to post notices and assignments on the Internet that can be accessed by students, parents and librarians via an Internet connection. This pilot project has been well received by staff, students and parents at Converse and should pave the way for future Internet developments. The Homework Zone can be accessed at <http://pals.wnec.edu>.

The PTO continues to play a vital role in the educational, social, and cultural life of the students at Converse. The successful fund-raiser held at the start of the school year helps to defray the cost of field trips and cultural activities throughout the year. The PTO is also actively involved in a Winter Social, dances, yearbook and book sales.

The staff and students wish to thank the PTO members for their efforts throughout the year.

The 2001-2002 school year also saw the loss of one of Palmer's finest teachers. Mr. Joseph Ketschek died in an accident in late November. Mr. Ketschek was a respected teacher and dear friend who is deeply missed by the Converse Community and the Palmer Schools.

I would like to thank the students, staff, parents and community organizations for helping to make the past school year a successful experience for Converse.

PALMER HIGH SCHOOL

The students and staff of Palmer High School had an enjoyable and successful year in 2001-2002.

The Class of 2002 graduated 128 students in June. Eighty percent of the graduates will be attending thirty-six various post-secondary educational institutions. Four percent will enter the military, and the remaining sixteen percent will enter the world of work.

A new assistant principal, Mr. William Ward, assumed his duties in July, replacing Mr. George Cornwell, who retired after many years of dedicated service to the Palmer Public Schools. Mr. Ralph Rinaldi, longtime guidance counselor at PHS, also retired in June. Appreciation and best wishes are extended to both George and Ralph.

Each October, Palmer High School must file a Special Report with the New England Association of Schools and Colleges, the institution which accredits high schools in New England. This report provides the NEAS&C with a status report on the recommendations that were made during the 1999 evaluation. In March, Palmer High School was officially placed on "Warning" by the NEAS&C for not meeting the 1999 recommendations. The primary cause of the notice was the school's failure to begin work on the assessment component of the NEAS&C Standards, and for not increasing the level of funding. The school administration and faculty have worked diligently on the assessment requirement, and provided the NEAS&C with updates. We thank the community for supporting our increased budget for FY03.

Curriculum work has focused on the English, science and math area at all grade levels in the district to ensure that our curriculum is aligned with the state's frameworks. Palmer High School has also established a successful after school MCAS assistance program to help prepare students for the state testing.

SPECIAL EDUCATION

The Department of Special Services includes all special education programs, Title I programs, home and hospital tutoring, and Chapter 622 (discrimination). The department is also responsible for the screening of all youngsters entering kindergarten as well as three and four year-olds for possible special needs and early intervention programs. We are also responsible for writing many of the school system's state and federal grants.

For the Department of Special Services, the 2002 school year was one of continued program growth and development. As of June 2002, we showed an increase in the number of children receiving special education services. Our enrollment is 466 students as opposed to 438 in 2001. This increase is the result of a significant number of children, with special needs, moving into the school system. The school system continues its efforts within each school, to meet children's needs within the regular classroom.

State and federal grants written and supervised by the department continue to assist in defraying some of the costs of special education. The \$300,731 federal 94-142 Special Education Grant (an increase of \$7,991 or 2% over last year) continues to fully fund the cost of one of our Early Childhood Programs as well as one speech and language pathologist and a number of paraprofessional/instructional assistant positions. The \$26,049 state 94-262 Early Childhood Grant provides speech assistance and screening services to children enrolled in private preschool programs and other early childhood age groups. The \$231,846 federal Title I Grant (increased by \$42,477 this year) continues to provide remedial math services to eligible youngsters in grades 3-7, as well as reading and study skills at the Middle School. The entire grant is committed to staff salaries and instructional materials, including technology. This program provides services to approximately 225 youngsters in the elementary and middle schools.

The Drug Free Schools Grant continues to provide drug awareness information to staff, parents and students. It assists in the funding of the smoking cessation program at the High School and a Bullying Awareness program at Old Mill Pond School. This grant is also used to provide some short-term counseling to students and families.

Thanks to the efforts of the Superintendent, the School Committee, the Town Office and the community, we were able to continue a revolving Medicaid Account for medical type services. This account allows us to channel monies generated by current children enrolled in programs who receive Mass Health Insurance into the contracted service account, thus freeing up funds for general education. A similar practice was established for tuition from special needs youngsters tuitioned into the Palmer Public Schools.

This year we have continued our integration of our Early Childhood Program. Both early childhood programs at Old Mill Pond School are national accreditation by the National Association for the Education of Young Children (NAEYC). A nominal fee is charged for the non-special needs children in the program. An evaluation of this program has shown tremendous support from the parents as well as great benefits to the children.

The mainstreaming of special education students continues to be an area of emphasis. This year we have been able to mainstream a number of children through the use of one-to-one paraprofessionals, and have received tremendous cooperation and assistance from school administrators and staff.

This past year we have continued our Parent Advisory Council for Special Education. This group of parents and professionals meets three to four times per year and addresses current topics of interest to parents. For more information on these meetings call Neil Metcalf, Director of Special Education at (413) 283-2651.

This year the Department of Special Services, in conjunction with the Palmer High School, has continued the development of the alternative education program for Palmer High School students. This program is location in Three Rivers. This program increases options to high school students who are at risk of dropping out and help direct them to a more goal-oriented program. It will also provide an option to return some students, currently placed in out-of- district programs, and hopefully avoid the placement of children out of district programs.

The Department of Special Services continues to advocate for the education of all children in the least restrictive environment and to the maximum degree possible.

FACILITIES

The Facilities Department oversees the work performance of maintenance and custodial members in the school buildings, school bus transportation services, facility rentals, central purchasing, grounds upkeep and facility maintenance and improvements.

The facilities are in use virtually seven days a week and well into the late evening by many civic and private groups in addition to the school programs.

With the growing concern regarding security and safety of buildings, students and staff, security video cameras, and security gates were installed. In addition, security personnel were hired to provide added security at PHS. The high school was re-keyed.

At the high school a new pool filter was installed, water coolers and bathroom partitions. A floor-scrubbing machine was also purchased. Three computer labs were air-conditioned. Two storage sheds were installed on the upper field at the high school to accommodate the athletic department. A section of the tennis court fence was replaced.

At the middle school new rooms were created and new water coolers installed.

At the elementary school a new-handicapped playground was installed.

With the high school and the elementary school being 12 years old and the middle school 80, implemented short and long term maintenance goals have been a constant focus.

We are extremely fortunate and very grateful to the other town departments who have played a vital role in the safe and healthy operation of the schools. Special thanks to the Parks Department for keeping the grounds in pristine condition year round.



PALMER REDEVELOPMENT AUTHORITY

The year 2002 brought several challenges to the Palmer Redevelopment Authority (PRA). The first was our continued effort to develop the former Holbrook Building site at Main and Bridge Sts. in downtown Palmer, AKA Depot Village. And secondly, we were approached with a proposal to purchase the Palmer Municipal Airport.

In the Holbrook site case, the PRA withdrew the preferred developer status of a local developer as funding was not forthcoming for several reasons and voted to put the project out for a new Request For Proposal (RFP). This we hope to complete in March of 2003 and hope to have new bids by May or June.

Much has taken place in the downtown area since asked for proposals several years ago and are hopeful that because of the improvements, new building facades, sidewalks, improved parking, and new business, namely the CVS store and pharmacy, interest in the location will be heightened.

The Palmer Municipal Airport project presents many challenges to both the PRA and the Town of Palmer itself. Virtually everyone the PRA has consulted with agrees that the airport is a valuable asset to the town and should be preserved.

The airport itself needs to be upgraded to remain viable for general aviation and for the possibility of attracting business size aircraft. To the end, the PRA has consulted with the Massachusetts Aeronautics Commission to determine what funding is available for the project. The process is on going.

Both the Holbrook and airport projects require citizen input and the PRA is looking for help and support. Please come forward if you have any ideas that will help bring these projects to a successful conclusion for the town.

Respectfully submitted,

Chairman

Frank Real

Vice Chairman

Blake Lamothe

Treasurer

Thomas Haley

Clerk

Margaret Higgins

State Appointed

Raymond Remillard

Michael Pajak (Appt. 12/13/02)



PARK DEPARTMENT

The year 2002 was a year for records. Lack of snowfall, record heat and humidity, and finally drought conditions all combined to make it a very interesting and sometimes difficult year.

The past winter was by all comparison mild. Less than normal snowfall and mild temperatures made for minimal snow removal operations. The department was called out very few times during the course of the winter to plow or sand the schools. Down from the forty plus times the previous year.

The lack of snow also made it difficult to create a good base for ice making and with above normal temperatures the amount of skating days on the town's three ice rinks was, to say the least, very limited.

With such a mild winter it gave the department time to catch up on equipment repairs and do other tasks such as tree trimming and brush clearing at certain parks and play areas, as well as the schools. During the winter, crews were able to remove the old tennis courts at Laviollette field. The area where the courts were will be loamed and seeded and become part of the playing field.

Summer heat and lack of rainfall made it difficult to hold good turf during the year. Many areas such as Nick Laviollette Field, Chase Memorial Park and Burleigh Park suffered the most. These areas have no irrigation and still continued to receive a fair amount of play.

During the fall core arification, over seeding and fertilization took place in the hope of giving these areas a good start on the growing season in the spring.

This past year's operating budget was reduced by \$16,000.00 dollars, as were many other departments in an effort to present a balanced budget to the town meeting. Areas which were cut were in the field maintenance and supply and repair accounts as well as other line items. The only capital improvement project that was funded was to replace the roof on the main garage at Legion Field.

Although funds are limited, there are many improvements which are needed in the towns parks and commons. Some of these improvements are replacing the bleacher planks at Legion Field's permanent bleachers.

Although crews replace boards on an as needed basis, this is only a band aid remedy. Eventually all the seats and flooring will need replacement with some other type material other than wood.

Other improvements, which should be considered are reconstruction of the Three Rivers Common, installing an irrigation system at Chase Park, rebuilding of the pee-wee fields at Burleigh Park and finishing replacing the fence at Legion Field to mention a few.

Summer camp at Burleigh Park was in session again this past summer. The pool as usual, was a problem. Even though the pool was cleaned, painted and patched, it continued to leak and the paint to peel. Also, vandals emptied the trash barrels in the pool requiring us to empty the pool, wash it down and refill it. These acts of vandalism cost hundreds of dollars in labor and chemicals as well as the time the campers could not use the pool. The company continues to provide a much needed service to the citizens of the town, but as mentioned in previous reports, the time is fast approaching when the entire area, meaning the pavilion, bathrooms, and pool will have to be replaced.

In early August, UMass and Northeastern Women's Soccer Teams played a pre-season game under the lights at Legion Field. The event was well attended and may be coming back next year.

During the spring and fall, Legion Field hosted a number of night games as well as day games. Palmer High School varsity baseball team as well as the Sandy Kofax, Mickey Mantle and Legion Baseball Teams are regulars at the field.

The field has seen a significant increase in use and is starting to show signs of wear. Though the field is constantly maintained, it is the lack of automatic watering that is the problem. Installation of an automated watering system will be needed in the future or its pristine condition will continue to deteriorate despite our efforts to maintain it at its present level.

In August, an estimate for the reconstruction of Endelson Playground in Bondsville was filed with the Community Development Department. Once again, we were notified in late December that although

the Town did receive housing rehabilitation funds, this project along with the water line work in Bondsville, was not funded.

During the fall, Pathfinder's electrical class installed underground wires to light the flagpole and the Chamber's nativity scene during the Christmas season. This project was a joint effort of the Three Rivers Chamber of Commerce, the Park Department and Pathfinder School.

In closing, I wish to thank all the department heads and employees, Boards and Commissions and other departments that have been such a tremendous help to the department. I also wish to thank the employees of the Park Department and the Park Commissioners. Again, thank you!

Respectfully submitted,

Richard Kaczmarczyk
Superintendent



PATHFINDER REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL DISTRICT

The Pathfinder Regional Vocational Technical High School District Committee presents this report to the citizens of the District. The Committee continued to consist of nine members – two each from Belchertown and Palmer – and one from each of the communities of Granby, Hardwick, Monson, New Braintree, and Ware. Michael O'Connor of Belchertown and Robert Dupuis of Hardwick were elected in November to replace retiring members Michael Roncolato and Harry Comerford. Incumbents Michael Cavanaugh of Palmer, Barbara Ray of Ware and Elizabeth Desrochers of Granby were re-elected at that time. Mr. Cavanaugh will continue as Chairman and David Droz of Palmer will serve as Vice-Chairman.

Pathfinder's School Council – consisting of three parents, two teachers, two students, a community member, and a college representative and co-chaired by Pathfinder's Assistant Superintendent – has continue to provide guidance and direction to the administration in its efforts to improve the educational experience of students attending Pathfinder.

CURRICULUM

Superintendent Gerald Paist and Assistant Superintendent David Andersen identified a number of curriculum initiatives undertaken during the year:

- In December, the New England Association of Schools and Colleges granted Pathfinder continued accreditation for an additional 10-year period. The notification was accompanied by a highly complimentary list of commendations as well as several recommendations for areas of improvement.
- Following an intensive period of investigation, Pathfinder staff and administration voted to join the nationally acclaimed *High Schools that Work* initiative. Funded by a \$100,000

grant over five years, this movement is designed to raise academic and vocational standards and lead to improved performance by all Pathfinder students.

- Numerous curriculum changes and innovations will take place over the next three to five years. Additional items to be addressed through HSTW will be better integration of academic and vocational studies, reading across the curriculum, and a more rigorous homework policy.
- The efforts being devoted to *High Schools That Work* complement our on-going endeavor to improve our students' performance on MCAS. We continue to offer after school remedial classes mathematics and English, Saturday classes for remediation, preparation classes for freshmen and sophomores, out-of-shop classes for remediation in small groups, as well as in-school time for practice on the state-sponsored Web site for MCAS preparation.
- The Culinary Arts Program granted ACCESS certification by the American Culinary Federation. Pathfinder joins a select list of only 46 schools in the nation to have achieved this recognition – a credit to the instructors and students for the quality of their intensive self-study.

Municipal and community service projects continued to be important components of the Pathfinder curriculum for upper class students. A sample of such efforts during the past year include the following:

- Carpentry students constructed a garage for the Ware Parks Department and two sheds for the Palmer Parks Department.
- Machine Tech students did repair work for the New Braintree Fire Department and produced items for the Ronald McDonald House in Springfield.
- Computer Tech students designed and printed business cards and calendars for local municipal agencies.
- Health Occupations students participated in the Red Cross Blood Drive and assisted in a local disaster drill in cooperation with Wing Memorial Hospital and the Palmer Ambulance Service.
- Electrical students installed new lighting at the Monson Bellmen Museum, installed lighting for the flag and decorations in Hryniewicz Park in Three Rivers, and did extensive electrical work for the Palmer Knights of Columbus.
- The 2002-03 House Building Project took place in Ware and involved carpentry, HVAC, and electrical students.

More than 50 students took advantage of the Cooperative Education Program, and arrangement whereby they alternate periods of paid employment and class work. Local business owners report that Pathfinder students demonstrate strong basic skills and positive work ethics, including cooperation, understanding company goals, and a willingness to learn advanced skills.

STUDENT BODY

Pathfinder's October 1st enrollment stood at 665 Students, including the following numbers from member towns; Belchertown 93; Granby 43; Hardwick 22; Monson 96; New Braintree 8; Palmer 123; and Ware 107. The remaining 173 Students were residents of out-of-district communities.

During the past year, the Guidance Office – which also serves as the Admissions Office – received 377 applications for admission in September. Pathfinder once again offered a wide variety of opportunities for area parents and their children to learn about and visit the school. There were two Open House Programs – one in the fall and another in the spring. The Summer Career/Sports Camp and the Afternoon Exploratory Program for 7th and 8th grade students continued to attract large numbers of enthusiastic participants.

Director of Guidance, Mark Condon reported that, of the applications received for the 2002-03 school year, 301 were for the 175 available 9th grade openings. Once again, transfer opportunities into the 10th and 11th grades were limited, and there was a waiting list for space in grades 9, 10, and 11.

Pathfinder's selection to represent the school at the Annual Vocational Student Awards Program sponsored by the Massachusetts Vocational Association and the Massachusetts Association of Vocational Administrators was West Brookfield resident Jeanine Coburn, a student in the Heating, Ventilation, and Air Conditioning Program. Jeanine earned a 3.9 grade point average, was a member of the National Vocational Technical Honor Society for two years, participated in varsity soccer, and graduated as the valedictorian of her class. She, along with fellow student Jeffrey Johnson, was named to the *Union News* Western Mass. All Academic Team in the fall for achieving at least a 3.7 grade point average while participating in a fall sport.

In June 2002, the graduating class of 140 students – the largest class to date at Pathfinder – received diplomas and technical certificates at commencement exercises. Approximately 70% of the graduates were working or had plans to continue their education at the post-secondary level, while another 7% had made commitments to serve in the military. Articulation agreements with local colleges continued to have a positive effect on Pathfinder seniors, encouraging them to continue their education with advanced credit. Interest in four-year colleges also continued to be a popular option for graduates with the top two seniors (Janine Coburn and Christopher Foreman) taking advantage of an \$8,000 renewable scholarship at the University of Massachusetts offered by the University Scholars Program. This scholarship is offered to the top two seniors at every accredited high school in the Commonwealth who achieve a minimum SAT score of 1100.

The Scholarship Committee awarded approximately \$38,500 in scholarships to members of the Class of 202. Once again, state and local organizations – as well as individuals – continued to recognize the ability and potential of Pathfinder graduates in the form of generous donations. The school committee, administration, and the graduates themselves are grateful for this support, and they are especially proud of the number of awards that have been made to honor the memory of former Pathfinder students and friends.

STUDENT AFFAIRS AND ATHLETICS

Several special presentations and community outreach programs showcased our students' talents and caring for the community:

- A blood drive was held in January during which faculty and students contributed 78 pints, resulting in a commendation from the Red Cross.

- Thirty Thanksgiving baskets were assembled and distributed to families in need through Valley Human Services of Ware.
- The Drama Club presented two plays in the spring: *Itchin' to get Hitched* and *Once Upon a Beginning*.
- In May, students attended a presentation by motivational speaker Mark Miniella. A presentation by M.A.D.D. concerning the perils of drinking and driving was given to upperclassmen.
- The senior class observed their class day with a cruise in Boston Harbor.
- The mentoring program provided a "hands-on" training for staff and freshman students at Springfield College.
- A successful "Coats for Kids" drive was held by the Student Council.
- A Battle of the Bands and Halloween costume dance was held as a fundraiser in October.
- A "Breakfast Banquet" was held at the end of the year to honor Student Council members.

Director of Athletics Donald Irzyk reported another successful year. More than 200 students participated in the athletic programs, and freshman participation reached the highest level in the history of the school. Of particular note were the following:

- Four varsity teams qualified for Western Mass. Tournament play: baseball, softball, boy's basketball, and boy's soccer.
- The baseball team marked its 8th year as a qualifier for the tournament, the longest streak in the school's history and one of the longest in Western Mass. for a technical school.
- The softball team finished as co-champions of the Tri-county league. The gold team won most the matches in its history, and the football team – in a very close game – evened the Thanksgiving rivalry in a loss to Belchertown.
- David Rossi was named as a first team selection to the Springfield Newspapers All Western Mass. Team in baseball. Kevin Aldrich and Candace Taylor were selected as the outstanding male and female athletes.

SPECIAL SERVICES

During 2002, the Special Education Department continued to provide high quality services for all eligible special education students. In addition to the excellent staff already in place, the Department selected a new vocational instructor of health occupations to replace a retiree and promoted a paraprofessional to teacher status.

The Department continued to provide academic and vocational instruction to students in grades 9-12 and to students attending the Modified Vocational Instruction Program (MVIP). The Department has put into effect the necessary changes to comply with new state regulations, which align Massachusetts more closely with federal special education law.

The IEP Planner/Liaison and TEAM teacher for the MVIP Program conducted TEAM evaluations, annual reviews, and diagnostic reviews for 61 students in the MVIP Program and 147 students in grades 9-12. Twenty-one additional re-evaluations were conducted.

The Department currently includes 17 professional teachers, 7 teacher aides, and one mobility instructor for a blind student. Among the professionals are a Speech Therapist, School Psychologist, and Occupational Therapist. The Speech Therapist provided services in both small group settings and individual speech and language therapy to approximately 72 students. The School Psychologist provided individual and small group counseling to approximately 100 students on a regular or intermittent basis. She also maintained contact with area probation and mental health agencies in matters affecting Pathfinder students. The Occupational Therapist is now a full-time position, and she worked with 42 students in adaptive physical education classes, health and life skills, and in occupational therapy services.

Pathfinder provided Resource Room instruction for all major courses offered in grades 9-12. World History and American Centuries courses were aligned with the Curriculum Frameworks and MCAS tests. Resource Mathematics featured an integrated approach to algebra and geometry, and higher grade mathematics emphasized consumer-oriented concepts, including payroll, budgeting, shopping, insurance, financing/credit, mortgages, and taxes. Resource English included a variety of novels, short stories, and vocabulary exercises, with special emphasis placed on responding to open-ended questions. Finally, Resource Science focused on general science, biology, and environmental curricula with activities that included oral and written assignments and informative field trips.

The MVIP Program continued to operate at full capacity with 61 students. Components of the program included:

- Office Business: Students work on printing, duplicating, and collating brochures and mailings for member communities and non-profit groups.
- Building Services: Students learn care of interior surfaces and coverings, building exteriors and grounds, and the use of some hand and power tools necessary in this line of work.
- Life Skills: Developmentally delayed students learn individual self-sufficiency and job skills.
- Horticulture: Students learn maintenance of greenhouse and vegetable gardens, landscape maintenance, and floral design.
- Auto Reconditioning: Students learn the basics of cleaning and polishing cars along with professional workmanship, and they provide this service to the public.
- Food Services: Students learn the fundamentals of food preparation and service and assist in the preparation and production of the daily school lunch.

This past year, the MVIP program graduated 8 students.

GRANTS AND CONTRACTS

Utilizing the Department of Education's Unified Request for Proposals, Pathfinder submitted and received grants for the following programs and/or purposes:

Fund Code	Program Name	Allocation
240	IDEA Special Education	\$165,513
	These funds were used to support an Alternative Drop-out Prevention Program, provided in-service training, professional development and supplies for the shop and academic classrooms.	
274	SPED Access to the Curriculum	\$ 7,500
	This grant provided monies for study groups to make the general curriculum more adaptable to the special education student.	
160	Enhancing Education Through Technology	\$ 3,321
	These funds replaced Title VI funds and are utilized for library development.	
242	SPED Electronic Portfolio	\$ 150.00
	This small allocation supported alternative assessment for those special education students unable to take a pencil-and-paper test.	
305	Title I	\$ 88,026
	This funding provided for a full-time teacher aide who assisted in the reading and writing labs. It also supported a teacher who worked with small groups of students in mathematics and language arts.	
413	State Leadership-Curriculum Development	\$
20,000	This grant represents the first of five installments to support the <i>High Schools That Work</i> program.	
400	Carl Perkins Vocational Education	\$ 69,342
	This grant from this federal program enabled the school to offer professional development and to purchase equipment and supplies for shops that enrolled high percentages of special populations.	
140	Teacher Quality	\$ 25,794
	These monies provided resources for additional teaching staff to reduce student/teacher ratios in specified areas.	

632	Academic Support Services Program This grant was used to provide a Saturday morning program for students who did not score well on their 8 th grade MCAS tests.	\$ 49,367
	Summer Youth Employment Program These funds provided paid employment and academic enhancement for in-district and out-of-school youth for 4 weeks in the summer and during the school year.	\$ 94,584
	TOTAL	\$ 404,593

SPECIAL PROGRAMS

The school committee wishes to give recognition to the following special programs and activities, which took place during the year.

In cooperation with the Quaboag Valley Chamber of Commerce and area school systems, Pathfinder continued to play a leadership role in the implementation of the federal School-to-Work Opportunities Act. Among the activities sponsored by this program were:

- Teacher/mentor training at business work sites
- Improvement in curriculum to better meet the needs of area businesses
- Job shadowing and internships for students in grades 11-12
- Utilization of an updated version of "Expan," a college, career search program
- Career interest and exploratory program for seventh and selected eighth grade students during the spring of 2002. (Eliminated in the fall due to budgetary concerns).

Pathfinder conducted its Career/Sports Camp again during the summer months. A total of 215 area students between the ages of 9 and 13 attended one of four one-week sessions, each of which lasted for 5 days. Those areas offered were Automotive, Carpentry, Cosmetology, Computers, Computer-assisted drafting, Culinary Arts, Digital Movie making, Electronics, Environmental Explorers, Floriculture Fun, and Readers' Theatre/Summer Reading Fun. Career instruction took place in the morning, followed by sporting events: volleyball, soccer, basketball and archery. The last hour of each day was spent in the pool at Palmer High School.

One hundred forty-nine youngsters took part in Pathfinder's Afternoon Youth Program during the school year. The program operated one day each week and included seven career areas: Automotive, Carpentry, Cosmetology, Computers, Culinary Arts, Horticulture, and Electronics. The classes ran for eight weeks for two hours each day. Parent and student satisfaction with this program has been extraordinary, and it has served as an excellent introduction to the school and its environment.

Pathfinder once again received a grant from the Regional Employment Board under the Workforce Investment Act. A total of 30 in-school and 21 out-of-school youth took advantage of this program of

part-time employment, including job counseling, academic support, and intensive follow-up by grant-supported staff.

One hundred thirty-eight students from 19 different area schools took advantage of the 2001 Summer School Program. Twelve academic courses, a Related Workshop and a Shop Hour Workshop were offered. The program attempted to assist students to change or modify poor work habits and to provide them with strategies for becoming more successful in the ensuing school year.

Under the direction of Kenneth Heim, the Evening School staff offered two sessions of courses ranging from self-improvement to vocational training and computer concepts. A determined effort went into planning, advertising, and marketing, and the results for the spring were initially encouraging with an enrollment of 198 individuals in 21 courses. Enrollment declined to 114 in the fall, however, the administration has determined that the program should be suspended until the fall of 2003. In the interim, an evaluation of the community's areas of interest and Pathfinder's ability to service their needs will be made.

FACULTY AND STAFF

Currently the staff includes 38 vocational and related teachers, 18 professionals in special education, 24 academic teachers, 2 guidance counselors, 3 positions supported by federal grants, and 10 teacher aides and 8 administrative personnel. Five teachers were new to the school in September – one each in Automotive Technology, Drafting, Health Occupations Spanish, and Special Education. Each replaced either a retiree or an individual who resigned.

The Pathfinder community was saddened by the untimely loss of three staff members in 2002. Drafting Instructor Claude Joyal, Networking and Systems Manager Darryl Tyburski, and MVIP Aide Susan Roy passed away during the year. Each was a valuable member of the staff and will be missed. Additionally, the Committee recognized long-time Automotive Instructor Howard Wing who retired in June. Earlier in the year, a reception was held to honor Anita Krantz upon her retirement.

Superintendent Gerald L. Paist continued to serve on the Board of Directors of the Massachusetts Association of Vocational Administrators and on the board of Directors and the Quabog Valley Chamber of Commerce. He continued to serve as Chairman of the Professional and Legal Services Committee for the Mass. Association of School Superintendents. An active member of the Assn. for Career & Technical Education, he was re-elected as a Region 1 Director for that organization's National Council of Local Administrators.

Committee Chairman Michael Cavanaugh continued to serve as Chairman of the Vocational-Technical Division of the Massachusetts Association of School Committees, and by virtue of that position serves on the Association's Board of Directors.

BUDGET AND FINANCE

Following an intense round of negotiations with members communities, the School Committee adopted an essentially level-funded FY03 gross budget of \$8,712,269. Of this amount, \$8,160,273 was for net school spending purposes. The District expected to receive \$2,264,790 in Chapter 70 funds,

\$367,525 in regional school transportation reimbursement, \$3,848,160 to be raised through assessments to the member communities, school choice monies, and non-resident tuition income.

The final FY03 state budget produced two unanticipated results for Pathfinder: (1) a reduction in regional school transportation aid; and (2) an increase in Chapter 70 aid. Pursuant to the provisions of Section 3 of Chapter 184 of the Acts of 2002, a sufficient number of Boards of Selectmen approved Pathfinder's request to access this additional amount, thereby increasing the budget to \$8,980,781.

Once again, the Committee adopted a budget in excess of the minimum contribution required from each of the member communities. These additional costs resulted primarily from the MVIP Program as well as from selected items from the District's Five-Year Capital Improvement Plan, much of which had to be postponed due to fiscal concerns expressed by member towns. Despite the effects of a level-funded budget, however, the School Committee was pleased to receive the support of each of the seven member towns during their respective annual town meetings.

CONCLUDING STATEMENT

The School Committee is justly proud of the staff and students and of the contributions they have made to the economic health of our District. The committee recognizes that, in this era of accountability and high expectations, many changes need to be made. The increased emphasis on academic skills needs to be maintained without diminishing the quality of students' technical studies.

The conclusion of the 2002 year brought ominous signs that budgets for the current year and in FY04 will be significantly impacted by the state's growing fiscal crisis. Yet there appeared to be no enthusiasm to relax state mandates. The Committee therefore looks forward to next year with caution and some alarm. It is, however, committed to providing the best education opportunities for workforce development within the District, and to that end, respectfully invites the continued support of town officials, parents, local business and industry personnel, and citizens in all of our seven communities.

Respectfully submitted,

Michael J. Cavanaugh, Chairman
Judith C. Dudek
Michael O'Connor
Elizabeth Desrochers
Robert J. Dupuis
Barbara L. Beaulieu
Geraldine A. Reavey
David Droz
M. Barbara Ray
Adrienne Bergeron
Gerald L. Paist, Superintendent

PLANNING BOARD REPORT

The Palmer Planning Board, consisting of five elected members, met regularly during the year 2002. It has always been the Board's policy to meet as often as necessary to conduct business deemed appropriate under General Laws and the Charter of the Town of Palmer.

The Planning Board is comprised of the following elected members.

Chairman	Michael S. Marciniak
Vice Chairman	James Haley Jr.
Clerk	Joseph Slowick Jr.
	Thomas Skowrya
	Norman Czech

At the annual elections in April, Norman Czech filled a seat on the Planning Board vacated by Todd Smola. We thank Mr. Smola for his years of service and welcome Mr. Czech. Mr. Czech comes to the Planning Board with experience in zoning issues having served on the Zoning Board of Appeals and will be an asset to this board.

During the year 2002, the Planning Board held 22 regular meetings and 3 on-site meetings as well as numerous special meetings, site inspections and review inspections. In addition to our own meetings, we have also had meetings with other Boards and Committees and have attended seminars and workshops to help better prepare our members for the positions for which they have been elected. During these various meetings, the Board held hearings or acted on 7 Special Permits, 9 Site Plan Approvals, 23 plans meeting zoning requirements and deemed exempt from subdivision regulations, 1 preliminary subdivision plan, and 8 Special Permits for Earth Removal. The Board held Public Hearings on amendment of the zoning by-laws and conducted a public forum on a by-law proposal.

In May of 2002, the annual meeting adopted a recommendation of the Planning Board to amend our zoning by-laws to include Planned Senior Housing Developments. The purpose of planned senior housing is to allow for flexible residential developments intended to serve the fifty-five and older populations of our community. These residential developments may include townhouses, condominiums, multi-family units and apartments. The development standards are flexible to help make the housing more affordable by allowing units to be clustered thereby requiring less infrastructure to be constructed. Preservation of open space and conservation of significant natural features will also be required in these types of housing developments. The open space is intended to allow for areas for passive recreation uses, community gardens, walking paths, swimming pools, tennis courts and other similar amenities.

The second significant change in local ordinances was the adoption of a scenic road and public shade tree by-law. The purpose of the law is to help maintain the scenic beauty, aesthetic value, and natural and historic significance of certain roadways within the Town of Palmer by designating them as Scenic Roads. Any repair or major construction along these designated roads will require a public hearing process to allow residents concerns to be heard and ultimately incorporated into any new roadway designs. This bylaw will prevent the destruction of trees and stone walls along a residents frontage based solely on the decision of any one department.

The Planning Board has continued the work of developing a Community Plan started in 2001. The Board sponsored three community workshops to promote community participation in the development of the vision statement and master plan. Key target areas for discussion were determined by reviewing the results of a citizen survey and included topics such as alternative future growth scenarios, community services, housing, community enhancements, open space and recreation facilities, tax and fiscal policy, transportation issues, and community character.

A vision statement was developed for the town by the Pioneer Valley Planning Commission as the first step in the planning process under Executive Order 418. This statement and its accompanying report served as the basis of our scope of work submitted to the state for approval in December 2002. In the coming year, it is hoped that we will complete our Community Plan and begin to review the towns Master Plan. While this process is underway we will begin to implement recommendations gleaned from citizen surveys and planning workshops.

In closing, the Planning Board would like to thank the citizens of Palmer, Elected Officials, Town Boards and the Planning Department staff for assisting us in our planning endeavors.

Respectfully Submitted,

Michael S. Marciniec,
Chairman



PLUMBING INSPECTOR

As Plumbing Inspector for the Town of Palmer, I hereby submit the following annual report for inspections made by me for the year 2002.

New Plumbing Permits	49
Renovations	45
Water Heaters	20

I have also investigated complaints of potentially dangerous plumbing work and violation of Chapter 142 of the Massachusetts General Law.

Respectfully submitted,

Gerald Nichols
Plumbing Inspector

POLICE DEPARTMENT

In 2002, the Palmer Police Department answered approximately 13,071 calls for service. From these calls, 2,141 criminal offenses were recorded and investigated. Additionally, 937 individuals were arrested and/or summoned to court. The department responded to 678 various alarm calls. Unfortunately, a staggering 97.5% of these calls were false alarms. More than 3,523 traffic offenses were recorded and 510 traffic accidents investigated. These accidents resulted in injuries to 190 individuals, including 2 fatalities. A complete statistical report of the year's activity follows this report.

The department is currently comprised of 21 full-time and 4 part-time police officers, who are supported by 6 full-time non-sworn staff. The following personnel changes occurred during the year:

- o In February, Catherine J. Rodriguez was appointed to the position of full-time Emergency Telecommunications Dispatcher.
- o In May, Rodney A. North was appointed to the position of police sergeant. He had been serving in the capacity of acting sergeant since September of 2000.
- o Three employees chose to take advantage of the Early Retirement Incentive Program (ERIP) offered by the town. Officer William McCarthy, Officer Earl Noble, and Dispatcher Elizabeth Plant officially retired on December 31, 2002. We wish each of them a long and healthy retirement.
- o In December, Permanent-Intermittent Police Officers Scott T. Camilleri and Sean M. Ford were appointed to the position of full-time police officer. They will attend the 22-week police academy early in 2003, and should be on active patrol duty late in the year.

The department received the following grants in 2002:

Local Law Enforcement Block Grant (U.S. Department of Justice, Bureau of Justice Assistance) - \$15,534 to be used for equipment, technology and other materials directly related to basic law enforcement functions.

Community Policing Grant (Massachusetts Executive Office of Public Safety) - \$38,000 to aid in the development, implementation, and maintenance of community policing programs and initiatives. Our programs include citizen and student police academies, bicycle patrols, targeted traffic enforcement patrols, seat belt enforcement and many others. We owe a debt of gratitude to our state senator, Stephen Brewer, and our representative, Reed Hillman, who were instrumental in securing these funds for us.

Due to cuts in the state budget, grant funding for the D.A.R.E. program was eliminated. For this reason, our D.A.R.E. program had to be scaled back. We are currently only able to provide this education to fifth grade students in our school system. Thanks to a town meeting appropriation of \$6,000 we are able to continue the program at this diminished level. In years past, we received grants of \$9,700 annually from the state. With this grant money we were able to provide D.A.R.E. education to the fifth grade, and to targeted classes in the middle school and high school as well.

We are in the third and final year of our federal COPS in Schools grant. Officer James Lynch is assigned full-time to the Palmer High School and Pathfinder Regional Vocational Technical High

School as the School Resource Officer. The program has received high ratings from the respective school administrations and the students. Under an agreement signed by the high schools and the town, future funding for the School Resource Officer will be shared so that this highly effective program can continue.

In November, voters were asked, yet again, to approve a Debt Exclusion Override of Proposition 2 ½ to fund the construction of a new police station. In spite of a cost reduction of more than 2 million dollars over the original project, the ballot question was defeated by a narrow margin. Due to a downturn in the economy and the tough fiscal times anticipated at both the state and the local levels in the next couple of years, no proposals for a new police station will be submitted in the near future. However, we will continue to pursue approval for this much needed project.

In the late summer, we occupied the 40' X 24' mobile office trailer that was purchased to temporarily address some of our desperate need for additional space. The trailer has been sited at the rear of the town building. The operations section (Lieutenant, Sergeants, Detective, Court Liaison, and Squad room) of the police department was moved into this trailer. While it is far from ideal, this extra space will allow us some "breathing room" until a permanent solution can be found.

In closing, I would like to thank the staff of the police department for their dedication and commitment to their department and to their community. I would also like to thank the residents of the community who continue to support us.

Thanks, too, to the Board of Selectmen, Town Administrator John Griffin, the Finance Committee, the town's fire departments and their chiefs, Highway Superintendent Phil Sampson and his staff, and all the other town offices and departments for their cooperation throughout the year.

Respectfully Submitted,

Robert P. Frydryk
Chief of Police

**PALMER POLICE DEPARTMENT
CALLS FOR SERVICE BY TYPE - 2002**

CALL REASON	# Calls	# Unfounded	Incidents	Accidents	Arrests
209A Request *	32	2	15	0	3
209A Service	28	6	5	0	2
209A Violation *	26	3	12	0	8
9-1-1 Abandoned Call	51	16	5	0	3
9-1-1 Boous Call	23	19	0	0	0
9-1-1 Hang-up Call	151	83	18	0	6
9-1-1 Misuse	59	34	0	0	1
9-1-1 Silent Call	11	9	0	0	0
Abandoned M/V	22	1	2	0	2
Accident (Hit & Run)	84	3	5	51	19
Accident (Pedestrian)	2	0	0	1	0
Accident (Personal Injury)	99	1	4	68	9
Accident (Property Damage)	724	49	18	393	34
Alarm (Burglar)	627	618	9	0	0
Alarm (Fire)	75	69	0	0	0
Alarm (Holdup)	13	13	0	0	0
Alarm (Medical)	9	2	0	0	0
Alarm (other)	21	20	0	0	1
Alarm (Panic/Trouble)	8	8	0	0	0
Alarm (TEST/MAINTENANCE)	23	4	0	0	0
Animal Complaint	149	15	7	0	0
Annovina/Accostina *	12	2	2	0	0
Annovina/Obscene Phone Calls	44	0	13	0	1
Arrest (CHINS)	1	0	0	0	1
Arrest (On sight) *	16	1	0	0	16
Arrest (OUI) *	3	0	0	0	3
Arrest (Unspecified) *	4	0	0	0	4
Arrest (Warrant) *	60	4	0	0	55
Arson *	2	1	1	0	0
Assault/A&B *	77	2	35	0	27
Assist Citizen	347	24	15	0	5
Assist Motorist	159	6	0	0	0
Assist Other Agency	148	12	8	0	5
Assist Other Police Department	192	40	2	0	7
Breaking & Enter (M/V) *	56	2	37	1	10
Breaking & Entering/Burglary *	93	6	74	0	8
Bvlaw Viol (other)	6	2	0	0	0
Bvlaw Viol-Snow on Sidewalk	4	0	0	0	0
Bvlaw Viol-Unrea Veh(s)	47	1	11	0	14
Check Well-being	131	32	13	1	14
Child Abuse *	13	2	8	0	5
Child Neglect *	10	1	4	0	14
Civil Complaint	82	8	5	0	1
Cruiser Transport (Arrest)	8	0	0	0	0
Cruiser Transport (Courtesy)	96	4	0	0	1
Cruiser Transport (Emergency)	1	0	0	0	0
Disabled M/V	290	50	1	1	2
Disorderly Conduct	109	24	18	0	20
Disturbance (Domestic) *	251	30	134	0	87
Disturbance (Gathering)	54	13	10	0	11
Disturbance (General)	95	13	15	0	20
Disturbance (Loud Noise)	251	50	7	0	7
Disturbance (Motor Vehicle)	7	2	0	0	2
Disturbance (Neighbor)	81	4	11	0	7
Drugs/Narcotics Violation *	29	7	3	0	18
Elder Abuse	1	0	1	0	0
Family Offense (Non violent)	16	1	3	0	3
Fire (Forest/Brush)	41	2	1	0	0
Fire (Motor Vehicle)	23	1	6	0	0
Fire (Mutual Aid)	6	0	0	0	0
Fire (Other)	32	5	2	0	0
Fire (Outside Burning Complaint)	36	2	0	0	0
Fire (Structure/Dwellina)	46	1	7	0	1
Fire Code Violation	1	0	0	0	0
Fire TONE TEST	24	0	0	0	0
Fish & Game Violation	2	0	0	0	0
Fraud *	21	0	13	0	3
Gas Leak/Odor	14	0	1	0	0
GENERAL SERVICES	24	0	0	0	2
Harassment	71	6	18	0	4
Hazardous Condition	316	27	5	0	0
HAZMAT Spill/Leak	15	0	2	0	0

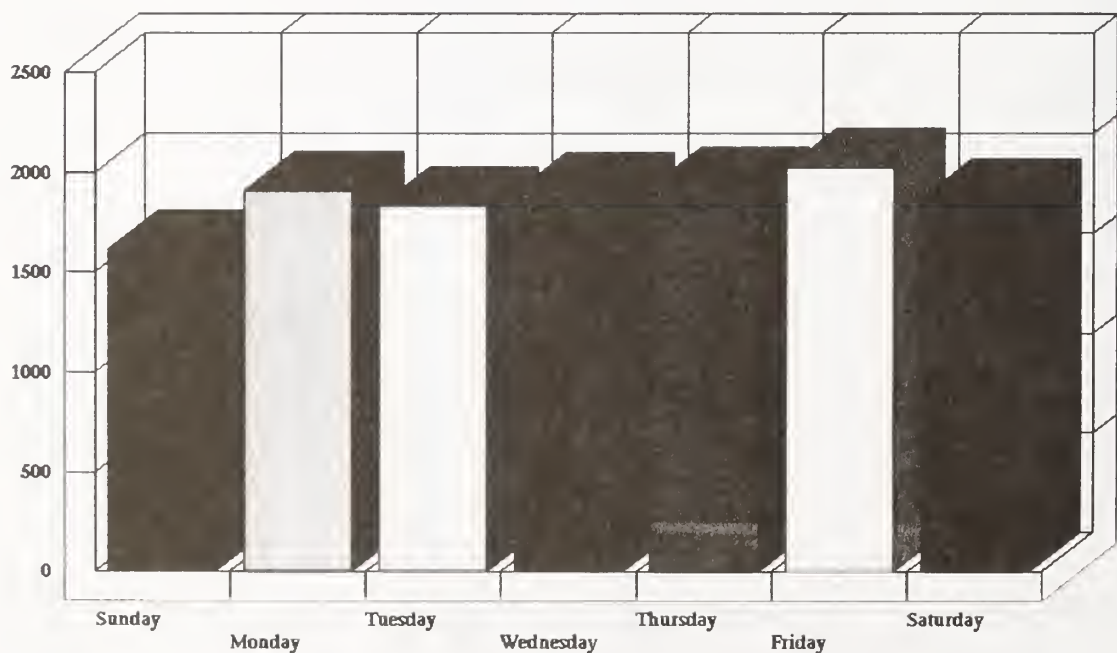
**PALMER POLICE DEPARTMENT
CALLS FOR SERVICE BY TYPE - 2002**

CALL REASON	# Calls	# Unfounded	Incidents	Accidents	Arrests
House/Building Check	45	2	0	0	0
Illegal Dumping	38	5	2	0	1
INFO-Abuse/209A Orders	2	0	0	0	0
INFO-Ambulance Service	6	0	0	0	0
INFO-Burning Permits	5	0	0	0	0
INFO-Detainees	4	0	0	0	0
INFO-Directions	70	0	0	0	0
INFO-Extra Duty Details	125	0	0	0	0
INFO-General	489	8	0	0	0
INFO-Pistol Permits/FIDs	5	0	0	0	0
INFO-Police Reports	62	5	2	0	0
INFO-Record Checks	1	0	0	0	0
INFO-Road Conditions	25	0	0	0	0
INFO-School Closings	14	0	0	0	0
INFO-Solicitors	1	0	0	0	0
INFO-Town Offices/Depts	15	0	0	0	0
INFO-Warrants	2	0	0	0	0
Intox / Incapacitated Person	69	19	3	0	22
Kidnapping (Custodial Interference) *	1	0	1	0	0
Larceny *	275	11	154	0	38
Liquor Law Violations *	17	4	6	0	33
Loitering	5	0	0	0	0
M/V Recovery *	14	0	4	0	0
M/V Release	66	0	0	0	0
M/V Repossession	15	1	0	0	0
M/V Stop	2979	2	9	0	180
M/V Theft *	40	5	22	0	1
M/V Violations	359	132	16	1	28
Medical Assist (Illness)	31	2	2	0	0
Medical Assist (Injury)	22	2	0	0	0
Medical Assist (Mutual Aid)	15	1	0	0	0
Medical Assist (Psychiatric)	12	0	4	0	0
Medical Assist (unspecif)	9	1	0	0	0
Medical Transport (Emergency)	324	12	11	0	1
Medical Transport (Routine)	16	1	0	0	0
Missing Person *	43	12	12	0	1
Notification/Messgae Delivery	53	3	0	0	0
Officer Requests Assistance	2	0	0	0	1
Officer Wanted	101	13	16	0	6
Open Door/Window	35	16	0	0	0
Parking Violation	92	11	0	0	0
Power Outage	65	3	0	0	0
Property Return	8	0	0	0	0
Property-Found	68	2	22	0	1
Property-Lost	32	1	3	0	0
Protective Custody *	26	0	0	0	26
Public Service (Other)	34	3	0	0	1
Rape *	3	1	3	0	0
Reported Death *	15	0	14	0	0
Robbery *	4	0	4	0	1
Runaway *	19	3	11	0	2
Sex Offenses *	24	1	17	0	9
Shoplifting *	18	0	9	0	13
Smoke Report (No fire evident)	43	7	0	0	0
Soliciting	3	2	0	0	2
Suicide *	1	0	0	0	0
Suicide Attempt/Threat *	22	2	14	0	0
Summons Service	87	28	0	0	0
Suspicious (Other)	193	57	8	0	7
Suspicious Auto(s)	303	80	4	0	6
Suspicious Person(s)	298	95	9	0	39
Threat Report *	95	4	36	1	8
Trespass Complaint	63	13	6	0	16
Unwanted Person(s)	93	13	18	0	22
Vandalism *	304	22	161	0	20
Water Leak	15	1	0	0	0
Weapons Violations *	26	11	3	0	3
Totals:	13071	1980	1192	518	954

**PALMER POLICE DEPARTMENT
CALL ANALYSIS BY TIME AND DAY OF WEEK FOR 2002**

Hour	Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		Saturday		Totals	
	Calls	Day%	Calls	Day%	Calls	Day%	Calls	Day%	Calls	Day%	Calls	Day%	Calls	Day%	Calls	Tot%
0	68	4.2	36	1.9	49	2.7	48	2.5	53	2.8	55	2.7	68	3.6	377	2.9
1	71	4.4	42	2.2	47	2.6	53	2.8	45	2.3	49	2.4	84	4.5	391	3.0
2	73	4.5	28	1.5	29	1.6	26	1.4	26	1.4	41	2.0	70	3.7	293	2.2
3	50	3.1	48	2.5	24	1.3	28	1.5	25	1.3	22	1.1	28	1.5	225	1.7
4	38	2.3	42	2.2	17	0.9	13	0.7	18	0.9	25	1.2	24	1.3	177	1.4
5	17	1.1	32	1.7	32	1.7	19	1.0	23	1.2	19	0.9	18	1.0	160	1.2
6	18	1.1	53	2.8	92	5.0	89	4.7	102	5.3	80	4.0	45	2.4	479	3.7
7	37	2.3	63	3.3	85	4.6	64	3.4	59	3.1	72	3.6	36	1.9	416	3.2
8	46	2.8	75	3.9	57	3.1	104	5.5	54	2.8	73	3.6	42	2.2	451	3.5
9	42	2.6	93	4.9	75	4.1	85	4.5	86	4.5	81	4.0	74	4.0	536	4.1
10	69	4.3	116	6.1	103	5.6	114	6.0	84	4.4	71	3.5	115	6.1	672	5.1
11	74	4.6	88	4.6	108	5.9	73	3.8	78	4.1	93	4.6	94	5.0	608	4.7
12	62	3.8	74	3.9	126	6.9	108	5.7	72	3.7	102	5.0	80	4.3	624	4.8
13	64	4.0	92	4.8	138	7.5	108	5.7	110	5.7	93	4.6	91	4.9	696	5.3
14	81	5.0	114	6.0	164	9.0	111	5.8	130	6.8	108	5.3	94	5.0	802	6.1
15	61	3.8	109	5.7	109	6.0	120	6.3	113	5.9	133	6.6	75	4.0	720	5.5
16	87	5.4	132	6.9	78	4.3	111	5.8	109	5.7	130	6.4	88	4.7	735	5.6
17	92	5.7	161	8.4	77	4.2	139	7.3	119	6.2	142	7.0	80	4.3	810	6.2
18	84	5.2	115	6.0	77	4.2	108	5.7	129	6.7	123	6.1	110	5.9	746	5.7
19	133	8.2	92	4.8	69	3.8	73	3.8	127	6.6	102	5.0	108	5.8	704	5.4
20	114	7.0	81	4.2	79	4.3	88	4.6	97	5.0	110	5.4	110	5.9	679	5.2
21	98	6.1	83	4.4	86	4.7	90	4.7	118	6.1	117	5.8	109	5.8	701	5.4
22	71	4.4	82	4.3	65	3.6	72	3.8	87	4.5	102	5.0	124	6.6	603	4.6
23	68	4.2	57	3.0	43	2.4	57	3.0	60	3.1	78	3.9	103	5.5	466	3.6
	1618	12.4	1908	14.6	1829	14	1901	14.5	1924	14.7	2021	15.5	1870	14.3	13071	100.1

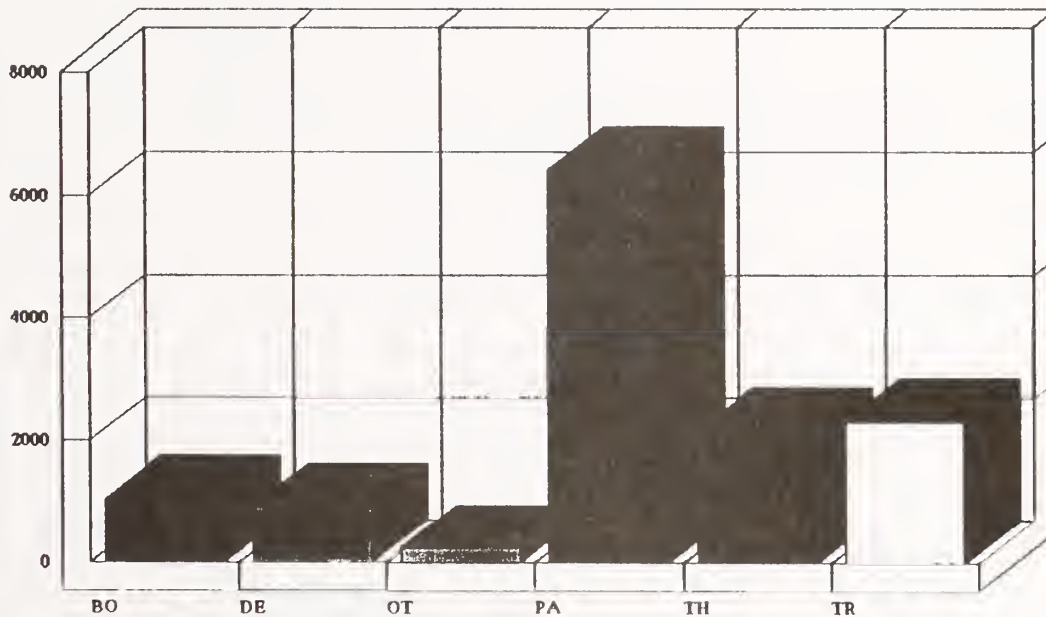
CALLS BY DAY OF WEEK – 2002



**PALMER POLICE DEPARTMENT
CALL ANALYSIS BY ZONE – 2002**

ZONE	CALLS	PERCENT
BONDSVILLE	1,043	8.0%
DESK	922	7.1%
OTHER CITY / TOWN	235	1.8%
PALMER	6,401	49.0%
THORNDIKE	2,161	16.5%
THREE RIVERS	2,309	17.7%
TOTAL	13,071	

CALL ANALYSIS BY ZONE – 2002



LEGEND

PA – PALMER
DE – DESK

TR - THREE RIVERS
TH – THORNDIKE
BO – BONDSVILLE
OT - OTHER CITY/TOWN

Activity in this zone reflects calls received at the Police Department that did not require the dispatch of a police officer to a specific location. The service was provided at the police station itself or over the telephone, such as providing accident or crime information, directions, referrals to other agencies, etc.

Activity in this zone reflects calls received for incidents that occurred in another jurisdiction that required a referral to that jurisdiction or a response to that jurisdiction by this department

**PALMER POLICE DEPARTMENT
OFFENSES REPORTED BY MONTH - 2002**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
TRAFFIC, TOWN BY-LAW OFFENSES	50	51	54	55	57	30	14	35	36	32	28	7	449
DESTRUCTION / DAMAGE / VANDALISM	16	12	15	21	22	22	30	30	31	25	13	41	278
SIMPLE ASSAULT	10	21	12	22	20	18	16	11	20	12	19	9	190
ALL OTHER OFFENSES	16	19	24	18	16	8	12	17	7	11	5	6	159
ALL OTHER LARCENY	5	2	9	10	10	18	19	16	14	10	20	6	139
PROTECTIVE CUSTODY	16	12	9	6	16	15	15	8	12	10	4	8	131
BURGLARY / BREAKING AND ENTERING	6	1	12	5	10	7	16	20	10	7	14	7	115
DISORDERLY CONDUCT	6	8	6	11	11	7	4	3	6	6	8		76
DRUG / NARCOTIC VIOLATIONS	3	6	11	7	5	13	4	2	5	3	2	1	62
INTIMIDATION	8	5	3	6	7	4	6	3	7	2	7	3	61
AGGRAVATED ASSAULT	1	8	3	4	8	3	5	3	7	8	3	2	55
DRIVING UNDER THE INFLUENCE	3	3	4	5	6	3	3	6	5	4	5	4	51
THEFT FROM MOTOR VEHICLE	2	4	4	3	10	3	5	2	6	2	2	6	49
TRESPASS OF REAL PROPERTY		1	9	6	4	5	3	2	3	6	1	1	41
THEFT FROM BUILDING		3	5	1	5	3	1	4	7	2	1	3	35
MOTOR VEHICLE THEFT	2	1	1	5	1	3	1	3	1	4	5	3	30
SHOPLIFTING	4	5		1	2	2	2	3	4	2	1	3	29
LIQUOR LAW VIOLATIONS		3		1	10	5	1	1	3	3	1	1	29
STOLEN PROPERTY OFFENSES	6	1	1		1	2	5		10	1	1		28
WEAPON LAW VIOLATIONS		5	1		3	2	2	1	8	3	1		26
COUNTERFEITING / FORGERY	1			3	2		1			4	8	3	22
THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES			6		2		1	4	2	2			17
FORCIBLE FONDLING				2		1	1			7			11
BAD CHECKS				1	2	1					5	1	10
SEXUAL ASSAULT WITH AN OBJECT		1	2	1	2		2	1					9
ARSON		1	1	1	1	1		1	1		1		8
FORCIBLE RAPE			2						1	2		1	6
FALSE PRETENSES / SWINDLE / CONFIDENCE GAMES					2			3				1	6
CREDIT CARD / AUTOMATIC TELLER FRAUD					1			1	1	1			4
ROBBERY							2		1				3
DRUG EQUIPMENT VIOLATIONS		1	1							1			3
RUNAWAY	2								1				3
FORCIBLE SODOMY		1				1							2
STATUTORY RAPE										1			1
OPERATING / PROMOTING / ASSISTING			1										1
PROSTITUTION			1										1
FAMILY OFFENSES, NONVIOLENT					1								1
TOTAL	157	175	197	195	237	177	171	180	209	171	155	117	2,141

**PALMER POLICE DEPARTMENT
PRIMARY ARRESTING OFFENSE BY MONTH - 2002**

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
TRAFFIC, TOWN BY-LAW OFFENSES	17	22	15	21	18	17	18	23	21	28	14	10	224
PROTECTIVE CUSTODY	16	13	9	7	19	15	16	10	13	10	5	8	141
ALL OTHER OFFENSES	9	13	11	8	8	8	13	8	12	10	9	9	118
SIMPLE ASSAULT	6	14	8	7	12	4	9	6	11	6	10	7	100
DRIVING UNDER THE INFLUENCE	3	4	3	3	7	2	3	6	5	4	5	3	48
DRUG / NARCOTIC VIOLATIONS	1	5	4	7	2	9	3	1	4	2	3	2	43
DISORDERLY CONDUCT	2	2	2	7	5	4	2	1	3	5	6		39
LIQUOR LAW VIOLATIONS					5	22	1	1	4			1	34
DESTRUCTION / DAMAGE / VANDALISM			1	2	3	6	4	1	2	3	1	2	25
TRESPASS OF REAL PROPERTY			3	5		3	1	3	3	3			21
SHOPLIFTING	2	4		1	1	1	1	2	2	2	1	1	18
AGGRAVATED ASSAULT	1	1	2	2	5	1	1	1		3			17
STOLEN PROPERTY OFFENSES	2	3			2	1	1		4	2			15
FAMILY OFFENSES, NONVIOLENT										9	1	4	14
BURGLARY / BREAKING AND ENTERING						4	3				2	3	12
ALL OTHER LARCENY	1			1	1	1			2		4	2	12
BAD CHECKS					1						3	6	10
INTIMIDATION			1	1	2		2		2				8
MOTOR VEHICLE THEFT			1					1		2		2	6
COUNTERFEITING / FORGERY				3						1	2		6
FORCIBLE FONDLING				1		1	2			1			5
THEFT FROM MOTOR VEHICLE					2		1		1				4
WEAPON LAW VIOLATIONS			1						3				4
FALSE PRETENSES / SWINDLE / CONFIDENCE GAMES				1				1	1				3
ARSON									1		1		2
RUNAWAY									2				2
FORCIBLE RAPE										1			1
SEXUAL ASSAULT WITH AN OBJECT							1						1
ROBBERY							1						1
THEFT FROM BUILDING										1			1
DRUG EQUIPMENT VIOLATIONS			1										1
PROSTITUTION			1										1
TOTALS	59	82	63	76	94	99	83	65	96	93	67	60	937

PALMER POLICE DEPARTMENT

OFFENSES (IN ARRESTS) BY AGE GROUP – 2002

	00-10	11-17	18-24	25-34	35-54	> 55	TOTALS
ALL OTHER LARCENY		5	11	2	3		21
ALL OTHER OFFENSES		19	58	51	73	4	205
ARSON				1	2		3
ASSAULT, AGGRAVATED		7	16	12	16		51
ASSAULT, SIMPLE		13	36	37	51	4	141
BAD CHECKS			12	6	2		20
BURGLARY / BREAKING AND ENTERING		7	14	1	1		23
COUNTERFEITING / FORGERY			19	2			21
DESTRUCTION / DAMAGE / VANDALISM	3	42	80	8	7	1	141
DISORDERLY CONDUCT		11	21	19	25		76
DRIVING UNDER THE INFLUENCE		1	9	9	29	5	53
DRUG / NARCOTIC VIOLATIONS		21	32	8	28	2	91
DRUG EQUIPMENT VIOLATIONS			2				2
FALSE PRETENSES / SWINDLE / CONFIDENCE GAMES			3		1		4
FAMILY OFFENSES, NONVIOLENT				4	10		14
FORCIBLE FONDLING		3	1		1	6	11
FORCIBLE RAPE			1				1
INTIMIDATION		6	9	9	14	2	40
LIQUOR LAW VIOLATIONS		12	35		3	1	51
MOTOR VEHICLE THEFT		2	2		2		6
OPERATING / PROMOTING / ASSIST				1			1
PROSTITUTION				1			1
PROTECTIVE CUSTODY		8	27	30	71	5	141
ROBBERY					2		2
RUNAWAY		2					2
SEXUAL ASSAULT WITH AN OBJECT		2	1				3
SHOPLIFTING		4	8	3	3	1	19
STOLEN PROPERTY OFFENSES		4	28	7	1		40
THEFT FROM BUILDING		3		1	1		5
THEFT FROM MOTOR VEHICLE			7				7
THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES		1	2				3
TRAFFIC, TOWN BY-LAW OFFENSES	1	45	193	136	175	23	573
TRESPASS OF REAL PROPERTY		3	14	6	13		36
WEAPON LAW VIOLATIONS		9	10	2	13		34
TOTALS	4	230	651	356	547	54	1,842

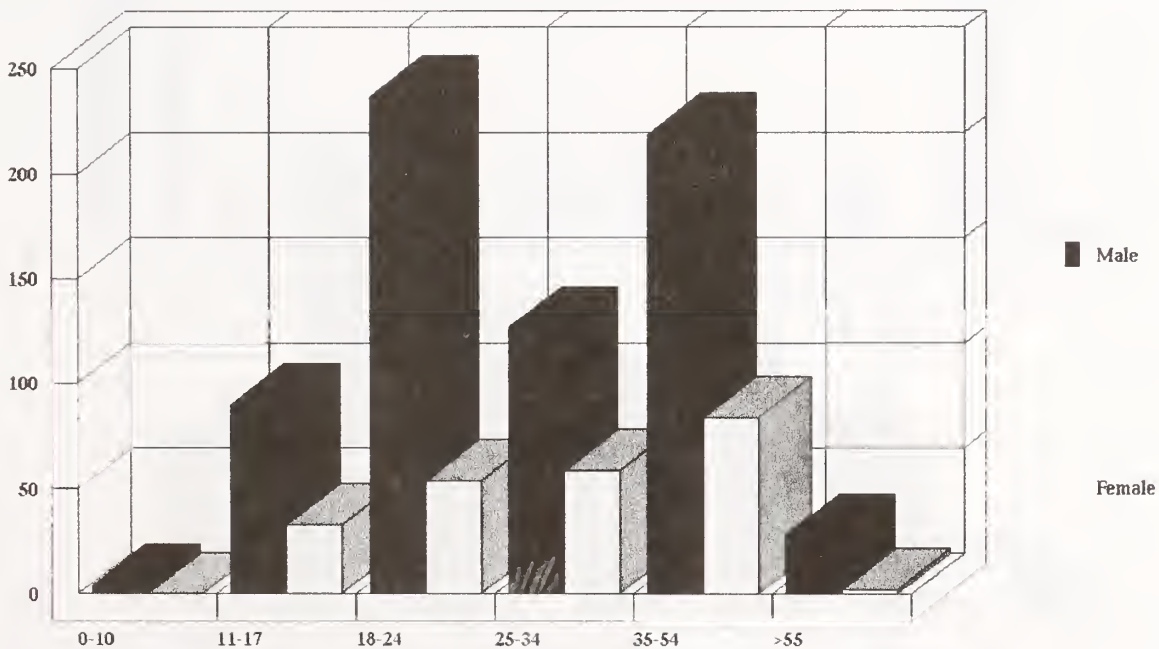
WEAPONS INVOLVED IN OFFENSES – 2002

	Occurrence(s)	Percentage
None	1,855	86.60%
Personal Weapons (Hands/Feet/Etc)	197	9.20%
Other	28	1.30%
Blunt Object	22	1.00%
Knife/Cutting Instrument	16	0.70%
Shotgun	6	0.30%
Motor Vehicle	5	0.20%
Handgun	4	0.20%
Handgun (Automatic)	2	0.10%
Rifle	2	0.10%
Rifle (Automatic)	1	0.00%
Shotgun (Automatic)	1	0.00%
Other Firearm	1	0.00%
Explosives	1	0.00%
Unknown	1	0.00%

**PALMER POLICE DEPARTMENT
ARRESTEE RACE AND SEX BY AGE – 2002**

		00-10	11-17	18-24	25-34	35-54	> 55	TOTALS
White	Male	4	88	231	118	211	26	678
	Female	0	32	53	57	84	2	228
	Unknown	0	0	0	0	0	0	0
Black	Male	0	2	6	8	6	2	24
	Female	0	1	1	2	0	0	4
	Unknown	0	0	0	0	0	0	0
Asian/Pacific Islander	Male	0	0	0	0	2	0	2
	Female	0	0	0	0	0	0	0
	Unknown	0	0	0	0	0	0	0
American Indian/Alaskan Native	Male	0	0	0	0	0	0	0
	Female	0	0	0	0	0	0	0
	Unknown	0	0	0	0	0	0	0
Unknown	Male	0	0	0	1	0	0	1
	Female	0	0	0	0	0	0	0
	Unknown	0	0	0	0	0	0	0
TOTALS		4	123	291	186	303	30	937

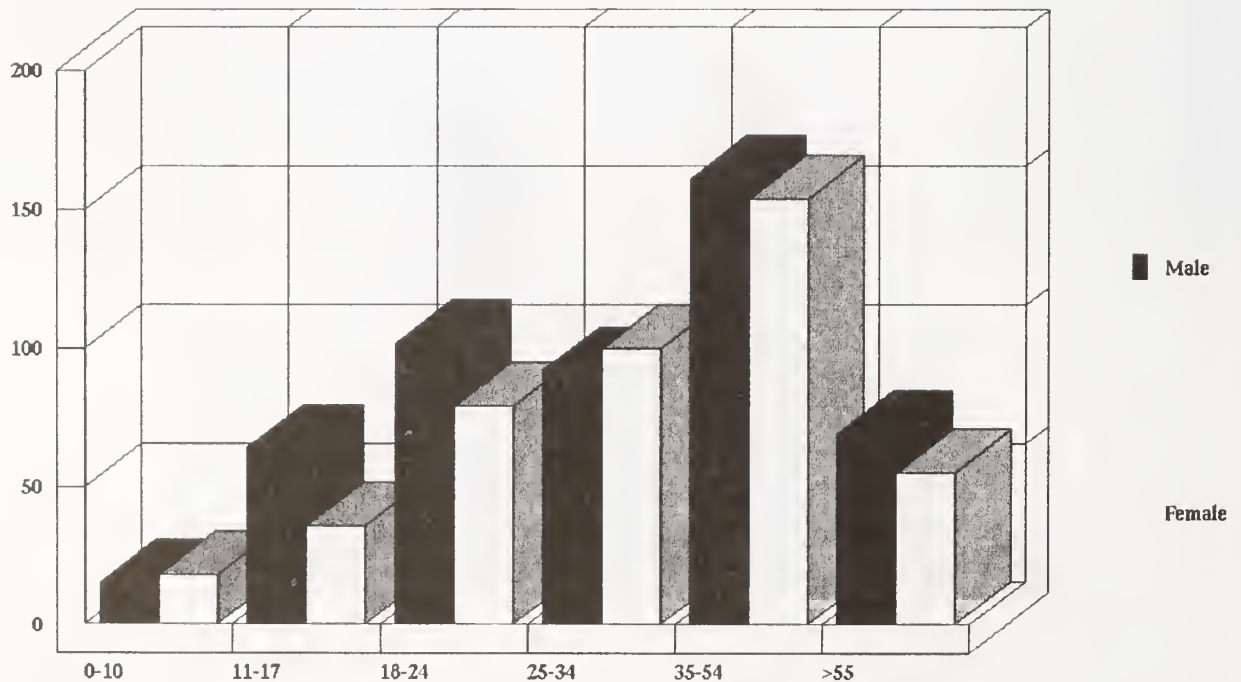
ARRESTEE BY AGE AND SEX – 2002



**PALMER POLICE DEPARTMENT
VICTIM RACE AND SEX BY AGE - 2002**

		00-10	11-17	18-24	25-34	35-54	> 55	TOTALS
White								
	Male	14	62	102	87	159	66	490
	Female	16	35	77	95	151	54	428
	Unknown	0	0	0	0	0	0	0
Black								
	Male	1	2	0	3	0	0	6
	Female	2	0	0	4	1	0	7
	Unknown	0	0	0	0	0	0	0
Asian/Pacific Islander								
	Male	0	0	0	0	0	0	0
	Female	0	0	0	1	1	0	2
	Unknown	0	0	0	0	0	0	0
American Indian/Alaskan Native								
	Male	0	0	0	0	0	0	0
	Female	0	0	0	0	0	0	0
	Unknown	0	0	0	0	0	0	0
Unknown								
	Male	0	0	0	2	2	3	7
	Female	0	1	2	0	1	1	5
	Unknown	0	0	0	0	0	0	0
TOTALS		33	100	181	192	315	124	945

VICTIM BY AGE AND SEX - 2002

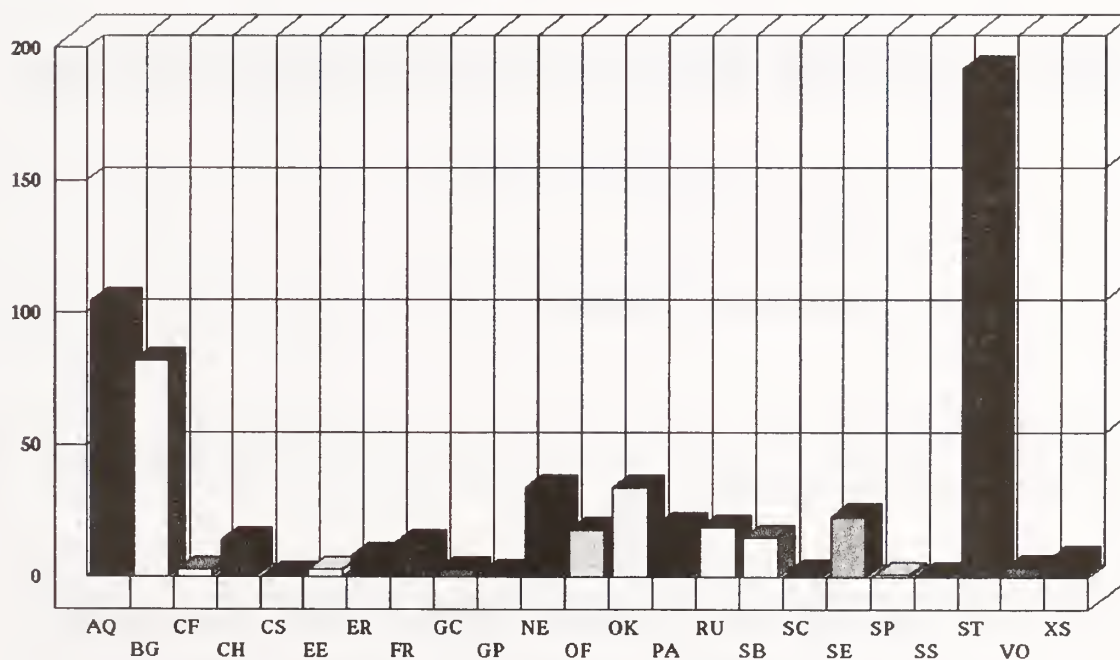


PALMER POLICE DEPARTMENT

RELATIONSHIP OF VICTIMS TO OFFENDERS – 2002

CODE	RELATIONSHIP	TOTALS	CODE	RELATIONSHIP	TOTALS
AQ	Acquaintance	104	NE	Neighbor	34
BE	Babysittee		OF	Other Family Member	18
BG	Boy/Girl Friend	82	OK	Otherwise Known	34
CF	Child of Boy/Girl Friend	3	PA	Parent	20
CH	Child	14	RU	Relationship Unknown	19
CS	Common-Law Spouse	1	SB	Sibling	15
EE	Employee	3	SC	Stepchild	2
ER	Employer	8	SE	Spouse	23
FR	Friend	13	SP	Stepparent	1
GC	Grandchild	3	SS	Stepsibling	1
GP	Grandparent	2	ST	Stranger	192
HR	Homosexual Relationship		VO	Victim was Offender	4
IL	In-Law		XS	Ex-Spouse	7
		TOTALS			603

RELATIONSHIP OF VICTIMS TO OFFENDERS (GRAPH) – 2002



VICTIM INJURIES – 2002

	Occurrence(s)	Percentage
None	142	52.20%
Apparent Minor Injury	123	45.20%
Severe Laceration	3	1.10%
Possible Internal Injuries	2	0.70%
Other Major Injury	1	0.40%
Unconsciousness	1	0.40%
Total Occurrences	272	100.00%

RECREATION COMMITTEE

This summer Burleigh Park ran a six week program that was divided into two three-week sessions. The camp began on July 26th, 2002 and ended on August 16th, 2002. Burleigh Park was filled with exciting programs. This summer the children were able to attend two Interskate 91 field trips along with a trip to the movies. Two new events were added to the camp schedule this year. One was arts and crafts day which involved the children decorating cards for other children suffering with cancer. The other event was a food drive where the campers were asked to bring in a non-perishable item or a can of food. The items were collected and donated to the Food Share of Palmer.

The staff at Burleigh Park helped out greatly allowing the sessions to run smoothly. The Town of Palmer along with the Parks Department, also helped out tremendously through their support and assistance. The children seemed to enjoy themselves again this summer. Burleigh Park operates with the support of families and the community. Together we can make our program work or many more years to come. Thank you for all your help.

Sincerely,
Katie Ramadan
Camp Director



SAFETY COMMITTEE

The following items were discussed at length:

In response to requests from Town residents, additional street-lighting was recommended throughout the Town.

Several complaints were received by the Selectmen from citizens who cited shrubs and bushes obstructing drivers' views at several intersections. The Committee has asked the Selectmen to review the Town By-Laws to address this problem.

The Committee recommended "No Parking 9 a.m. – 4 p.m. thru Saturday Only" sign be erected for both sides of Wright Street from Fairview Street to the Wing Memorial Hospital.

The Committee recommended "No Parking" signs be erected for both sides of Wright Street from Fairview Street to the Wing Memorial Hospital.

A recommendation was sent to the Selectmen for the re-painting of two crosswalks on North Main Street, Palmer at Palmer Place.

Several residents of Sunset Acres in Three Rivers have complained about vehicles speeding in that area. The Committee has asked the Police Chief to monitor the area for speeders.

This committee has no inventory.

Respectfully submitted,

Ronald P. Masnicki, Chairman

Members of the Committee:

William Bouthillier

Howard Case

John Dyl

Police Chief Robert Frydryk

Fire Chief Patrick O'Connor

Fire Chief Allen Roy

Highway Supt. Philip Sampson

Fire Chief John Sullivan

Safety Officer Kenneth White

Robert Graveline, Secretary/Consultant



SEALER OF WEIGHTS & MEASURES

I do hereby submit the annual report for the Department of Weights and Measures. This year 341 measuring and weighing devices were tested. Out of that amount, three were retested and sealed and two were not sealed.

In 2002, a total of 236 food packages were re-weighed at various food stores. From that amount, 198 packages were found to be correct, 21 were overweight, and 17 were under.

This year's fees will total \$3,236.75 with an uncollected balance of \$414.25.

Respectfully submitted,

Joseph Serrato

Sealer of Weights & Measures



BOARD OF SELECTMEN

During 2002, the Board of Selectmen had a busy and productive year.

After the mildest winter on record, the combined sewer overflow projects began construction in mid-March. The project continued into the late fall and will begin again in the spring of 2003.

In April 2002, Michael Strzemienski was elected to the Board of Selectmen after an absence of three years from the board. At the following Selectmen's meeting, the board reorganized as follows: Todd M. Smola, Chairman; Elaine J. Nikodem, Vice-Chair; Michael Strzemienski, Clerk.

The Special Town Meeting was held on Monday, April 22, 2002. At this meeting the town meeting made adjustments to certain FY02 budget line item and purchase a parcel of land for the conservation commission. The Annual Town Meeting was held on Monday, May 6, 2002. At this meeting, the town approved the FY03 budget of \$28,252,005. The town also designated three areas in town as economic opportunity areas and amended the zoning by-laws to include a section relative to 55+ housing development. The Board of Selectmen called for a Special Town Meeting on Monday, June 24, 2002. The purpose of this meeting was to accept the provisions of the early retirement incentive for town employees.

In November, the Selectmen placed a ballot question on the General Election ballot requesting a debt exclusion override in the amount of \$4 million to build and equip a police station in the town of Palmer. The question failed.

Throughout the year, the Board continued to monitor the growing budget crisis at the state level and its impact on the town's budget. Many programs funded by the state were either reduced or eliminated. This will continue to be the trend over the next several fiscal years.

The Board of Selectmen bid farewell to six town employees who did take advantage of the early retirement incentive. The Board wishes to thank Carol Sugrue, town accountant; Phillip Sampson, highway superintendent; Elizabeth Diesi, assistant town clerk, William McCarthy, police officer; Earl Noble, police officer; and Elizabeth Plant, dispatcher for the years of dedicated service to the town of Palmer. The Board wishes each a healthy and enjoyable retirement.

Lastly, the Board wishes to thank all town departments, boards, committees, commissions and authorities for their support and cooperation.



TAX COLLECTOR

Account of 1990

Outstanding July 1,2001	\$4,193.18
Paid Treasurer	<u>.00</u>
<u>Outstanding June 30,2002</u>	<u>\$4,193.18</u>

Account of 1991

Outstanding July 1,2001	\$6,685.06
Paid Treasurer	<u>.00</u>
<u>Outstanding June 30,2002</u>	<u>\$6,685.06</u>

Account of 1992

Outstanding July 1,2001	\$18,412.48	
Interest	3,161.37	21,573.85
Paid Treasurer		(3,741.94)
Outstanding June 30,2002		\$ 17,831.91

Account of 1993

Outstanding July 1,2001	\$ 28,736.23	
Interest	4,796.53	\$ 33,532.76
Paid Treasurer	\$	(8,535.40)
Outstanding June 30,2002		\$ 24,997.36

Account of 1994

Outstanding July 1,2001	\$ 60,830.84	
Interest	14,597.27	\$ 75,428.11
Paid Treasurer		(30,938.67)
Outstanding June 30,2002		\$ 44,489.44

Account of 1995

Outstanding July 1,2001	\$ 88,730.73	
Interest	19,311.34	\$108,042.07
Paid Treasurer		(42,869.93)
Outstanding June 30,2002		\$65,172.14

Account of 1996

Outstanding July 1,2001	\$108,134.28	
Interest	23,088.07	\$131,222.35
Paid Treasurer		(53,846.74)
Outstanding June 30,2002		\$ 77,375.61

Account of 1997

Outstanding July 1,2001	\$128,888.93	
Interest	24,647.44	\$153,536.37
Paid Treasurer		(67,304.38)
Outstanding June 30,2002		\$ 86,231.99

Account of 1998

Outstanding July 1,2001	\$179,348.81	
Interest	34,682.91	\$214,031.72
Paid Treasurer		(101,882.89)
Outstanding June 30,2002		\$112,148.83

Account of 1999

<u>Outstanding July 1,2001</u>		<u>\$211,844.55</u>
Motor Vehicle Excise Tax abated after payment	139.39	
Real Estate Tax abated after payment	18,415.15	
Interest	35,257.03	\$265,656.32
Paid Treasurer		(129,461.60)
Abatements		(115.00)
Outstanding June 30,2002		\$136,079.72

Account of 2000

<u>Outstanding July 1,2001</u>		<u>\$277,345.71</u>
Assessor's warrant to be collected	\$ 15,649.66	
Motor vehicle Excise tax abated after payment	6,389.02	
Personal property tax abated after payment	1,386.19	
Real Estate tax abated after payment	25,705.73	
Interest	30,374.24	\$ 79,504.84
Paid Treasurer	(170,615.62)	
Abatements	(6,854.77)	\$ (177,470.39)
Outstanding June 30,2002		\$ 179,380.16

Account of 2001

<u>Outstanding July 1,2001</u>		<u>\$ 726,850.33</u>
Assessor's warrant to be collected	\$225,469.20	
Motor Vehicle Excise Tax abated after payment	8,421.62	
Personal property Tax abated after payment	2,223.88	
Real Estate Tax abated after payment	37,217.52	
Interest	35,145.20	\$ 308,477.42
Paid Treasurer	(785,747.47)	
Abatements	(19,529.45)	(805,276.92)
<u>Outstanding June 30,2002</u>		<u>\$ 230,050.83</u>

Account of 2002

<u>Assessors Warrants to be collected</u>		<u>\$11,506,546.99</u>
Motor vehicle excise tax abated after payment	4,012.40	
Personal Property tax abated after payment	119.78	
Real Estate tax abated after payment	14,211.98	
Interest	13,321.15	11,538,212.30
Paid Treasurer	(10,818,611.85)	
Abatements	(167,092.67)	(10,985,704.52)
Outstanding June 30,2002		552,507.78

<u>Mobile Home Park fees July 1,2001-June 30,2002</u>		<u>\$9,700.00</u>
Paid Treasurer		\$(9,700.00)
Demands Received July 1,2001-June 30,2002		\$24,645.50
Paid Treasurer		\$(24,645.50)
Motor Vehicle Mark Fees July 1,2001-June 30,2002		\$15,240.00
Paid Treasurer		\$(15,240.00)

Sewer User Charge

<u>Account of 1990</u>		
<u>Outstanding July 1,2001</u>		<u>\$114.00</u>
Paid Treasurer		<u>0.00</u>
Outstanding June 30,2002		\$114.00
<u>Account of 1991</u>		
Outstanding July 1,2001		\$432.00
Interest		9.00
Paid Treasurer		<u>(333.00)</u>
<u>Outstanding June 30,2002</u>		<u>\$108.00</u>
<u>Account of 1992</u>		
Outstanding July 1,2001		\$580.00
Paid Treasurer		<u>0.00</u>
<u>Outstanding June 30,2002</u>		<u>\$580.00</u>
<u>Account of 1993</u>		
Outstanding July 1,2001		\$ 713.28
Interest		179.76
Paid Treasurer		<u>(333.04)</u>
<u>Outstanding June 30,2002</u>		<u>\$ 560.00</u>
<u>Account of 1994</u>		
<u>Outstanding July 1,2001</u>		<u>\$ 2,714.00</u>
<u>Interest</u>		<u>335.48</u>
<u>Paid Treasurer</u>		<u>(1,661.48)</u>
<u>Outstanding June 30,2002</u>		<u>\$ 1,388.00</u>
<u>Account of 1995</u>		
Outstanding July 1,2001		\$ 5,158.00
Interest		1,104.33
Paid Treasurer		<u>(3,138.33)</u>
<u>Outstanding June 30,2002</u>		<u>\$ 3,124.00</u>
<u>Account of 1996</u>		
Outstanding July 1,2001		\$ 6,838.00
Interest		1,285.50
Paid Treasurer		<u>(4,441.50)</u>
Outstanding June 30,2002		\$ 3,682.00

Account of 1997

<u>Outstanding July 1,2001</u>	<u>\$ 8,004.76</u>
Interest	897.01
Paid Treasurer	<u>(3,448.77)</u>
<u>Outstanding June 30,2002</u>	<u>\$ 5,453.77</u>

Account of 1998

Outstanding July 1,2001	\$12,248.88
Interest	1,089.26
<u>Paid Treasurer</u>	<u>\$ (5,076.14)</u>
<u>30,2002</u>	<u>\$ 8,265.00</u>

Account of 1999

<u>Outstanding July 1,2001</u>	<u>\$157,367.78</u>
Interest	1,189.53
Paid Treasurer	<u>(6,767.53)</u>
<u>Outstanding June 30,2002</u>	<u>\$151,789.78</u>

Account of 2000

Outstanding July 1,2001	\$ 29,358.00
Interest	956.82
Sewer charges abated after payment	192.00
Paid Treasurer	<u>(14,326.82)</u>
Abatements	<u>(208.00)</u>
<u>Outstanding June 30,2002</u>	<u>\$15 972.00</u>

Account of 2001

<u>Outstanding July 1,2001</u>	<u>159,070.16</u>
Additional Warrants	68,256.01
Sewer charges abated after payment	437.00
Interest	1,827.52
Committed interest	<u>4,003.00</u> 233,593.69
Paid Treasurer	<u>(190,241.15)</u>
Abatements	<u>(401.00)</u> (190,642.15)
<u>Outstanding June 30,2002</u>	<u>42,951.54</u>

Account of 2002

<u>Warrants to be collected</u>	<u>\$1,406,069.70</u>
Sewer Charges abated after payment	4,090.00
Interest	<u>704.54</u>
Sub total	\$1,410,864.24
Paid Treasurer	<u>(1,221,264.27)</u>
Abatements	<u>(23,578.89)</u>
<u>Outstanding June 30,2001</u>	<u>\$ 166,021.08</u>

I hereby submit my report for the fiscal year July 1, 2001 through June 30, 2002
 Roger Brach, Tax Collector



TOWN CLERK

The following dog licenses were issued during the year 2003.

Males/Females	139
Spayed/Neutered	827
Kennels	12

PAID TO THE TREASURER	\$5,860.00
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The following Vital Statistics were received for recording for the year ending December 31, 2002.

BIRTHS	113
DEATHS	207
MARRIAGES	79

List of Deaths and Marriages on following pages.

The number of registered voters as of April 16, 2002: 7183

Following are the results of the Annual Town Election – April 16, 2002:

PRECINCT	ONE	TWO	THREE	FOUR	TOTAL
TREASURER					
Roger E. Brach	429	339	331	424	1523
Write-Ins	2	3		1	6
Blanks	122	128	115	87	452
SELECTMEN					
Patricia C. Donovan	224	247	218	156	845
Michael P. Strzemienski	325	220	223	350	1118
Write-Ins	2		1	2	5
Blanks	2	3	7	4	16
ASSESSOR					
Michael J. Burns	380	327	318	375	1400
Write-Ins	2	1		1	4
Blanks	171	142	131	136	580
SCHOOL COMMITTEE					
David M. Lynch	377	363	338	370	1448

Mary A. Salzmman	286	263	231	275	1055
Write-Ins	1	1			2
Blanks	422	313	329	379	1463

BOARD OF HEALTH

Thomas M. Dranka	306	243	192	253	994
Jayne Gralinski Heede	230	203	239	237	909
Write-Ins	1			2	3
Blanks	16	24	18	20	78

CEMETERY COMMISSION

Robert G. Faulkner	384	342	338	373	1437
Write-Ins	4	2	2	1	9
	165	126	109	138	538

LICENSE COMMISSION

Nicholas Mastriani III	200	244	226	189	859
Theodore C. Simmard Jr.	291	176	169	269	905
Write-Ins	1				1
Blanks	61	50	54		219

PLANNING BOARD

Norman A. Czech	379	319	287	380	1325
Write-Ins	2	1	2	1	6
Blanks	172	150	160	131	613

PARK COMMISSION

William K. Cole	315	305	290	311	1221
William F. Gallagher	314	292	278	274	1158
Albin P. Les	335	301	273	304	1213
Dean McKee	329	309	288	335	1261
Norma J. Santos	323	303	282	317	1225
Write-Ins	8	6	4	8	26
Blanks	1141	834	830	1011	3816

PALMER HOUSING AUTHORITY

Ronald W. Lemanski	367	317	307	363	1024
Write-Ins	2	1	1		4
Blanks	184	152	141	149	626

PALMER REDEVELOP. AUTHORITY

Margaret M. Higgins	267	218	209	231	925
Timothy M. Haley	181	185	174	200	740
Write-Ins	2	1	3		6
Blanks	103	66	63	81	313

MODERATOR

John B. DiNuovo	379	368	334	378	1459
Write-Ins					
Blanks	174	101	115	132	522

QUESTION 1

(Ex. Secty to Tn. Adm.)

YES	273	248	234	252	1007
NO	197	170	157	182	706
Blanks	83	52	58	78	271

QUESTION 2

(Park Comm. Term Chg.)

YES	336	278	279	295	1188
NO	136	129	122	142	529
Blanks	81	63	48	75	267

QUESTION 3

(Comm. For Charter)

YES	320	301	296	302	1219
NO	136	118	99	138	491
Blanks	97	51	54	72	274

CHARTER COMMISSION

Kathleen M. Burns	290	278	249	278	1095
Patricia C. Donovan	320	298	263	272	1153
Matthew Lovell	283	296	261	256	1096
Peter E. Pappas	340	303	295	305	1243
Keith M. Parent	310	288	244	276	1118
Christine C. Regan	299	268	241	264	1072
John L. Sasur Jr.	335	294	251	353	1233
David E. Whitney	295	283	233	269	1080
Paul S. Wisnewski	307	266	232	272	1077
Write-Ins	2	2	8	11	23

Blanks

The Annual Town Meeting was postponed to May 6, 2002 due to lack of quorum. The Special Town Meeting was called to order on April 22, 2002 at 7:02 PM in the Palmer High School Auditorium by the Moderator and a quorum was present.

Following are the results:

ARTICLE 1. Unanimous. That the Town transfer from free cash the sum of \$813.70 to pay the following previous years bills:

PRA – Maintenance of Industrial Park	\$575.00
Wastewater Treatment Plant – Travel	\$238.70

ARTICLE 2. Voted: To transfer from available funds a sum to fund various FY 2002 line items as shown below:

Transfer

From	Amount	To	Amount
01.661.5113 Parks – Overtime	\$2,000.00	01.661.5244 Parks Repairs/Supplies	\$2,000.00
01.109.5291 Forestry-Dutch Elm Disease	\$2,000.00	01.109.5290 Forestry – Tree & Stump Removal	\$2,000.00
01.409.5110 WWTP – Superintendent Salary	\$8,242.06	01.049.5113 WWTP – Overtime	\$8,242.06
01.045.5300 Laws & Claims Special Legal Services	\$ 705.00	01.505.5302 Board of Health Emergency Fund	\$ 705.00
01.045.5300 Law & Claims Special Legal Services	\$ 300.00	01.121.5710 Wire Inspector Travel	\$ 300.00
01.045.5300 Laws & Claims Special Legal Services	\$ 57.36	01.103.5242 Forest Warden Repairs/Supplies	\$ 57.36
01.045.5300 Laws & Claims Special Legal Services	\$2,968.35	01.623.5462 Maintenance Burleigh Park	\$2,968.35
01.045.5300 Laws & Claims Special Legal Services	\$3,435.63	01.025.5111 Account Clerical	\$3,435.63
01.045.5300 Laws & Claims		01.035.5302 Treasurer-Reg.	

Special Legal Services	\$1,500.00	Fee – Bond Cert.	\$1,500.00
01.045.5300 Laws & Claims Special Legal Services	\$ 128.79	01.017.5113 Election & Regis Election Officers	\$ 128.79
01.045.5302 Laws & Claims Assoc. Town Counsel	\$1,800.00	01.017.5314 Election & Regis- Street List	\$1,800.00
01.045.5302 Laws & Claims Assoc. Town Counsel	\$2,500.00	01571.5114 Cemetery – Summer Labor	\$2,500.00
0.033.5711 Paratransit Transportation Service	\$15,587.71	01.081.5171 Unemployment Insurance	\$15,587.71
01.701.5924 Principal CSO	\$175,000.00	01.081.5175 Group Health Insurance	\$175,000.00
01.293.5532 School Zone Lights	\$10,300.00	01.081.5175 Group Health Insurance	\$10,300.00
01.019.5300 Town Reports	\$ 669.77	01.081.5175 Group Health Insurance	\$ 669.77

ARTICLE 3. VOTED: Unanimous. To transfer from Free Cash the sum of \$30,000 for the purpose of purchasing for conservation and passive recreation purposes, by negotiated purchase, a certain property, known as the Midura Family Conservation Area Extension, consisting of twenty-four (24) acres more or less, of land above water, together with all rights and easements and subject to all rights and easements, said parcel of land being a portion of that land described in Book 3410, Page 349, March 26, 1969 located on the northerly side of Old Warren Road, Palmer, Hampden County, Massachusetts; and that said land be conveyed to the Town of Palmer under the provisions of Massachusetts General Laws, Chapter 40 Section 8C, and as it may hereafter amended and other Massachusetts statutes relating to conservation, to be managed and controlled by the conservation commission of the town of Palmer, and the conservation commission be authorized to file on behalf of the town of Palmer any and all applications deemed necessary under the Self-Help Act (Chapter 132A, Section 11) and/or any others in any way connected with the scope of this article, and the town of Palmer and the conservation commission be authorized to enter into agreements and execute any and all instruments as may be necessary on behalf of the town of Palmer to affect said purchase.

ARTICLE 4. Voted: To transfer the sum of \$5,000 from the Conservation Commission Trust Fund to conduct surveying and other incidental expenses related to the acquisition of land on Old Warren Road, Palmer.

ARTICLE 5 Voted: Unanimous. As amended. To authorize the Board of Selectmen to accept as a gift the property currently owned by Darlene A. Bergeron-Burns described as Lot 2 King Brook, Palmer, MA and shown on town maps as lot 2 on map 21 consisting of approximately 29.8 acres, such land shall be under the care, custody, and control of the Conservation Commission.

ARTICLE 6. Voted: As amended. To transfer from free cash the sum of \$13,100 to purchase the manufacturer's warranty for the lights at Legion Field.

ARTICLE 7. Voted: 51 in favor; 5 opposed. To authorize the Board of Selectmen to petition the State Legislature to establish a special revenue fund in which any net surplus realized from the operation of the town sewer system would be deposited and used for new construction and extraordinary maintenance.

The meeting was adjourned and the warrant dissolved at 7:20 PM and so declared by the Moderator

a true copy
ATTEST:

Patricia C. Donovan, Town Clerk

The Annual Town Meeting of April 22, 2002 postponed to May 6, 2002 was called to order at 7:00 PM in the Palmer High School Auditorium by the Moderator John DiNuovo. A quorum was present.

Following are the results:

ARTICLE 2. VOTED: That the Town fix the compensation of all elected officers of the Town for FY2003:

Moderator	\$ 229.00
Selectmen, Members	\$ 3,398.00
Treasurer	\$ 7,790.00
Tax Collector	\$44,270.00
Town Clerk	\$44,270.00
Board of Assessors, Members	\$ 3,237.00
Board of Health, Members	\$ 3,203.00

ARTICLE 3. VOTED: No action on this article (This article was funded at the Special Town Meeting held on April 22, 2002)

ARTICLE 4. VOTED: No action on this article. (This article was funded at the Special Town Meeting held on April 22, 2002)

ARTICLE 5. VOTED: To adopt the following proposed line item budget for fiscal year 2003:
Town of Palmer – Budget FY03

<u>Department</u>	<u>Selectmen Recommend</u> <u>FY03</u>	<u>Voted</u> <u>FY03</u>
<u>Town Moderator</u>		
Department Head	229	229
Total Salary	229	229
 Town Moderator Total	 229	 229
<hr/>		
<u>Board of Selectmen</u>		
Board Salaries	10,194	10,194
Department Head	55,000	55,000
Full Time	44,360	44,360
Contractual Obligations	0	0
 Total Salary	 109,554	 109,554
 Supplies and Expenses	 9,919	 9,919
Contract Services/Leases	8,560	8,560
Capital Outlay	30,000	30,000
 Total Expenses	 48,479	 48,479
 Board of Selectmen Total	 158,033	 158,033
<hr/>		
<u>Town Accountant</u>		
Department Head	44,270	44,270
Full Time	24,303	24,303
Contractual Obligations	450	450
 Total Salary	 69,023	 69,023
 Supplies and Expenses	 1,300	 1,300
Total Expenses	1,300	1,300
 Town Accountant Total	 70,323	 70,323
<hr/>		
<u>Board of Assessors</u>		
Board Salaries	9,711	9,711
Department Head	40,040	40,040

Full Time	39,716	39,716
Contractual Obligations	500	500
Total Salary	89,967	89,967
Supplies and Expenses	5,563	5,563
Contract Services/Leases	0	0
Total Expenses	5,563	5,563
Board of Assessors Total	95,530	95,530

Treasurer

Department Head	7,790	7,790
Full Time	47,557	47,557
Contractual Obligations	250	250
Total Salary	55,597	55,597
Supplies and Expenses	780	780
Contract Services	2,000	2,000
Total Expenses	2,780	2,780
Total	58,377	58,377

Collector

Department Head	44,270	44,270
Full Time	44,516	44,516
Part Time/Seasonal	0	0
Contractual Obligations	400	400
Total Salary	89,186	89,186
Supplies and Expenses	3,045	3,045
Contract Services/Leases	6,000	6,000
Total Expenses	9,045	9,045
Collector Total	98,231	98,231

Town Clerk

Department Head	44,270	44,270
Full Time	28,409	28,409
Part Time/Seasonal	1,000	1,000
Contractual Obligations	600	600

Total Salary	74,279	74,279
Supplies and Expenses	2,741	2,741
Contract Services/Leases	0	0
Capital Outlay	0	0
Total Expenses	2,741	2,741
Town Clerk Total	77,020	77,020
<hr/>		
<u>Laws & Claims</u>		
Town Counsel Salary	20,800	20,800
Total Salary	20,800	20,800
Contract Services/Leases	31,143	31,143
Total Expenses	31,143	31,143
Law & Claims Total	51,943	51,943
<hr/>		
<u>Computer System Administration</u>		
Full Time	0	0
Part Time/Seasonal	10,000	10,000
Total Salary	10,000	10,000
Supplies and Expenses	10,715	10,715
Contract Services/Leases	22,894	22,894
Capital Outlay	0	0
Total Expenses	33,609	33,609
Computer System Administration Total	43,609	43,609
<u>Veterans' Affairs</u>		
Department Head	12,274	12,274
Contractual Obligations	200	200
Total Salary	12,474	12,474
Supplies and Expenses	4,822	4,822
Veterans' Benefits	82,793	82,793
Total Expenses	87,615	87,615
Veterans' Affairs Total	100,089	100,089
<hr/>		
<u>Town Hall Building</u>		
Full Time	18,252	18,252
Overtime	1,000	1,000
Contractual Obligations	150	150

Total Salary	19,402	19,402
Supplies and Expenses	10,000	10,000
Utilities	24,675	24,675
Capital Outlay	0	0
Total Expenses	34,675	34,675
Town Hall Building Total	54,077	54,077
<hr/>		
<u>Memorial Hall Building</u>		
Part Time/Seasonal	7,691	7,691
Total Salary	7,691	7,691
Supplies and Expenses	1,500	1,500
Contract Services/Leases	600	600
Utilities	6,655	6,655
Total Expenses	8,755	8,755
Memorial Hall Building Total	16,446	16,446
<hr/>		
<u>Finance Committee</u>		
Part Time/Seasonal	1,000	1,000
Total Salary	1,000	1,000
Supplies and Expenses	675	675
Total Expenses	675	675
Finance Committee Total	1,675	1,675
<hr/>		
<u>Election & Registration</u>		
Board Salaries	3,608	3,608
Part Time/Seasonal	24,365	24,365
Contractual Obligations	150	150
Total Salary	28,123	28,123
Supplies and Expenses	7,535	7,535
Contract Services/Leases	685	685
Total Expenses	8,220	8,220
Elections & Registration Total	36,343	36,343
<hr/>		
<u>License Commission</u>		
Part Time/Seasonal	700	700
Contractual Obligations	0	0
Total Salary	700	700
Supplies and Expenses	300	300

Total Expenses	300	300
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License Commission Total	1,000	1,000
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Planning Board

Department Head	40,040	40,040
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Full Time	16,833	16,833
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Part Time/Seasonal	500	500
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Contractual Obligations	200	200
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Total Salary	57,573	57,573
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Supplies and Expenses	17,075	17,075
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Total Expenses	17,075	17,075
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Planning Board Total	74,648	74,648
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Palmer Redevelopment Authority

Part Time/Seasonal	0	0
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Total Salary	0	0
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Supplies and Expenses	500	500
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Contract Services/Leases	0	0
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Total Expenses	500	500
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Palmer Redevelopment Authority Total	500	500
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Council on Aging

Department Head	31,200	31,200
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Full Time	18,970	18,970
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Part Time/Seasonal	24,753	24,753
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Contractual Obligations	350	350
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Total Salary	75,273	75,273
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Supplies and Expenses	1,780	1,780
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Contract Services/Leases	0	0
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Total Expenses	1,780	1,780
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Council on Aging Total	77,053	77,053
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Zoning Board of Appeals

Part Time/Seasonal	3,841	3,841
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Total Salary	3,841	3,841
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Supplies and Expenses	112	112
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Total Expenses	112	112
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Zoning Board of Appeals Total	3,953	3,953
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Conservation Commission

Part Time/Seasonal	16,858	16,858
Contractual Obligations	150	150
Total Salary	17,008	17,008

Supplies and Expenses	3,074	3,074
Total Expenses	3,074	3,074

Conservation Commission Total	20,082	20,082
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Historical Commission

Supplies and Expenses	230	230
Total Expenses	230	230

Historical Commission Total	230	230
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Parks Commission

Department Head	52,519	52,519
Full Time	173,432	173,432
Part Time/Seasonal	8,899	8,899
Overtime	8,000	8,000
Contractual Obligations	3,400	3,400
Total Salary	246,250	246,250

Supplies and Expenses	5,400	5,400
Contract Services/Leases	53,500	53,500
Utilities	3,700	3,700
Capital Outlay	0	0
Total Expenses	62,600	62,600

Parks Commission Total	308,850	308,850
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Recreation Commission

Part Time/Seasonal	35,640	36,956
Total Salary	35,640	36,956

Supplies and Expenses	10,100	11,100
Utilities	0	0
Total Expenses	10,100	11,100

Recreation Commission Total	45,740	48,056
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<u>Cemetery Commission</u>		
Full Time	68,828	68,828
Part Time/Seasonal	13,774	13,774
Contractual Obligations	1,100	1,100
Total Salary	83,702	83,702
Supplies and Expenses	6,300	6,300
Contract Services/Leases	18,860	18,860
Utilities	663	663
Total Expenses	25,823	25,823
Cemetery Commissions Total	109,525	109,525
<hr/>		
<u>Police Department</u>		
Department Head	68,141	68,141
Full time	928,662	928,662
Part Time/Seasonal	68,597	68,597
Overtime	160,000	160,000
Contractual Obligations	190,221	190,221
Total Salary	1,415,621	1,415,621
Supplies and Expenses	32,260	32,260
Contract Services/Leases	34,150	34,150
Utilities	149	149
Capital Outlay	0	0
Total Expenses	66,559	66,559
Police Department Total	1,482,180	1,482,180
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<u>Auxiliary Police</u>		
Supplies and Expenses	0	0
Total Expenses	0	0
Auxiliary Police Total	0	0
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<u>Forest Warden</u>		
Part Time/Seasonal	4,078	4,078
Total Salary	4,078	4,078
Supplies and Expenses	400	400
Contract Services/Leases	0	0
Total Expenses	400	400

Forest Warden Total	4,478	4,478
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<u>Town Fire Engineers</u>		
Part Time/Seasonal	0	0
Total Salary	0	0
Town Fire Engineers Total	0	0
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<u>Emergency Management</u>		
Part Time/Seasonal	705	705
Total Salary	705	705
Supplies and Expenses	800	800
Capital Outlay	0	0
Total Expenses	800	800
Emergency Management Total	1,505	1,505
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<u>Dog Officer</u>		
Department Head	17,560	17,560
Total Salary	17,560	17,560
Supplies and Expenses	1,800	1,800
Contract services/Leases	3,000	3,000
Utilities	2,025	2,025
Total Expenses	6,825	6,825
Dog Officer Total	24,385	24,385
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<u>Street Lighting</u>		
Utilities	87,000	87,000
Total Expenses	87,000	87,000
Street Lighting Total	87,000	87,000
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<u>Education</u>		
Palmer Public Schools	14,800,000	14,800,000
Assessment	825,071	825,071
Educational Total	15,625,071	15,625,071
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<u>Palmer Public Library</u>		
Department Head	53,471	53,471
Full Time	320,035	320,035

Part Time/Seasonal	48,909	48,909
Total Salary	422,415	422,415

Supplies and Expenses	170,448	170,448
Total Expenses	170,488	170,448

Palmer Public Library Total	592,863	592,863
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Inspections Department

Building Inspector	39,193	39,193
Wiring Inspector	11,500	11,500
Gas Inspector	3,000	3,000
Plumbing Inspector	9,616	9,616
Total Salary	63,309	63,309

Supplies and Expenses	1,252	1,252
Total Expenses	1,252	1,252

Inspections Department Total	64,561	64,561
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Sealer of Weights & Measures

Part Time/Seasonal	2,497	2,497
Contractual Obligations	0	0

Total Salary	2,497	2,497
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Supplies and Expenses	300	300
Total Expenses	300	300

Sealer of Weights & Measures Total	2,797	2,797
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Animal Inspection

Part Time/Seasonal	1,406	1,406
Contractual Obligations	0	0
Total Salary	1,406	1,406

Board of Health

Full Time	18,844	18,844
Part Time/Seasonal	10,791	10,791
Total Salary	29,635	29,635

Supplies and Expenses	2,478	2,478
Contract Services/Leases	1,500	1,500
Capital Outlay	0	0
Total Expenses	3,978	3,978

Board of Health Total	33,613	33,613
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<u>Highway Department</u>		
Department Head	52,921	52,921
Full Time	378,751	378,751
Overtime	15,000	15,000
Contractual Obligations	7,300	7,300
Total Salary	453,972	453,972
Supplies and Expenses	116,900	116,900
Contract Services/Leases	15,500	15,500
Utilities	9,900	9,900
Capital Outlay	0	0
Total Expenses	142,300	142,300
Highway Department Total	596,272	596,272
<hr/>		
<u>Snow & Ice</u>		
Overtime	18,000	18,000
Total Salary	18,000	18,000
Supplies and Expenses	28,500	28,500
Contract Services/Leases	3,500	3,500
Total Expenses	32,000	32,000
Snow & Ice Total	50,000	50,000
<hr/>		
<u>Consulting Engineer</u>		
Contract Services/Leases	3,000	3,000
Total Expenses	3,000	3,000
Consulting Engineer Total	3,000	3,000
<hr/>		
<u>Recycling /Solid Waste</u>		
Contract Services/Leases	16,000	16,000
Total Expenses	16,000	16,000
Recycling/Solid Waste Total	16,000	16,000
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<u>Sewer Maintenance</u>		
Supplies and Expenses	5,000	5,000
Contract services/Leases	12,000	12,000
Total Expenses	17,000	17,000

Sewer Maintenance Total	17,000	17,000
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<u>Wastewater Treatment Plant</u>		
Department Head	44,500	44,500
Full time	325,172	325,172
Part Time/Seasonal	14,403	14,403
Overtime	30,000	30,000
Contractual Obligations	4,400	4,400
Total Salary	418,475	418,475
Supplies and Expenses	399,650	399,650
Contact Services/Leases	135,000	135,000
Utilities	161,250	161,250
Total Expenses	695,900	695,900
Wastewater Treatment Plant Total	1,114,375	1,114,375
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<u>Forestry</u>		
Part Time/Seasonal	2,202	2,202
Total Salary	2,202	2,202
Supplies and Expenses	2,500	2,500
Contract Services/Leases	12,000	12,000
Total Expenses	14,500	14,500
Forestry Total	16,702	16,702
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<u>Central Purchasing</u>		
Central Purchasing -Telephone	36,050	36,050
Central Purchasing – Postage	21,000	21,000
Central Purchasing – Office Supplies	18,000	18,000
Central Purchasing Total	75,050	75,050
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<u>Unclassified</u>		
Town Audit	15,000	15,000
Town Reports	10,000	10,000
County Retirement Assessment – Town	498,726	498,726
County retirement Assessment – School	244,640	244,640
County retirement Assessment – Library	0	0
Unemployment Insurance	20,000	20,000
Group Life Insurance	13,000	13,000
Group Health Insurance	2,127,963	2,127,963
General Insurance	175,000	175,000
Parking Clerk	0	0

Hazardous Waste/Recycling	5,000	5,000
Groundwater Monitoring	11,500	11,500
Maintenance of Railroad Crossing	4,000	4,000
Pay Adjustment/Merit Increase	0	0
Memorial Day Observance	0	0
Medicare	135,000	135,000
Palmer Midget Baseball League	2,200	2,200
Palmer Cowboy Football Team	2,200	2,200
Palmer Little Girls Softball League	2,200	2,200
Palmer Kicker's Soccer Assoc.	2,200	2,200
Palmer Suburban Basketball League	2,200	3,600
Palmer Pony Baseball League	2,200	2,200
Palmer Strippers Swim Club	2,200	2,200
Palmer Youth Basketball	2,200	3,400
Palmer Suburban/Metro Girls Softball	2,200	2,200
Palmer LL Panthers	1,200	1,200
Reserve Fund	50,000	50,000
Unclassified Total	3,330,829	3,333,429

Debt Service Principal

Principal School Building Project	1,945,000	1,945,000
Principal Multi-Purpose Bond II	0	0
Principal Multi-Purpose Bond V	75,000	75,000
Principal Multi-Purpose Bond VI	145,000	145,000
Principal CSO Project	175,000	175,000
BAN Paydown	15,000	15,000

Debt Service Principal Total	2,355,000	2,355,000
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Debt Service Interest and Fees

Bond Issuance Fees	0	0
Interest School Building Project	1,033,104	1,033,104
Interest Multi-Purpose Bond II	0	0
Interest Chapter 90	0	0
Interest Multi-Purpose Bond V	8,325	8,325
Interest Multi-Purpose Bond VI	122,067	122,067
Interest Multi-Purpose Bond VII	36,000	36,000
Interest CSO Project	50,000	50,000

Debt Service Interest and Fees Total	1,249,496	1,249,496
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GRAND TOTALS	28,247,089	28,252,005
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ARTICLE 6. VOTED: No action to be taken on this article. (Restoration of Town records)

ARTICLE 7. VOTED: To raise and appropriate \$6,168.00 for senior services and community mental health and social services for Palmer residents through the following programs:

The Greater Springfield Senior Services, Inc.;
The Valley Human Services, Inc.

ARTICLE 8. VOTED: To raise and appropriate from available funds the sum of \$700.00 to purchase and install two new flag poles to be placed on either side of the main entrance of the Town Administration Building.

ARTICLE 9. VOTED: That no action be taken on the article. (This article was funded at the Special Town Meeting held on April 22, 2002)(Purchase of land for conservation and passive recreation purposes)

ARTICLE 10. VOTED: That no action be taken on the article. (This Article was funded at the Special Town Meeting held on April 22, 2002. (Costs of surveying and other incidental expenses related to the acquisition of land on Old Warren Rd.)

ARTICLE 11. VOTED: That no action be taken on the article. ((Lighting project at Legion Field)

ARTICLE 12. VOTED: That no action be taken on the article. (This article was funded at the Special Town Meeting held on April 22, 2002.) (Purchase of manufacturer's warranty for the lights at Legion Field)

ARTICLE 13. VOTED: Pursuant to the authority under MGL Chapter 44, Section 53E1/2 to establish a Revolving Fund for the purpose of receiving revenue from gate receipts and associated fees relative to Legion Field.

The Park Commissioners or their designee shall authorize all expenditures of funds from this account. Funds will be used in direct support for expenses related to the Lights on Legion Field. Funds may be used for the following: electricity, wages of staff, materials necessary for maintaining Legion Field, and debt service.

The amount of funds to be expended from this account in FY03 shall not exceed TWENTY THOUSAND AND 00/100 DOLLARS (\$20,000) unless such additional amounts are recommended by the Board of Selectmen and Finance Committee.

ARTICLE 14. VOTED: Pursuant to the authority under MGL Chapter 44, Section 53 E ½ to continue a Revolving Fund for the purpose of receiving all revenues from Medicaid and all revenues received from health insurance companies for special needs children and make disbursements in connection with the authorized duties of the School Department. The School Superintendent or his/her designee is authorized to expend from this fund, but no more than \$250,000.00 without further appropriation for special needs education.

ARTICLE 15. VOTED: To designate the following described land an Economic Opportunity Area (EOA) as provided under MGL c.23A SS 3A to 3H and to be called the Chamber Road Industrial Park EOA for a term of not more than 20 years; to provide property tax relief in the form of a Tax Increment Financing (TIF), 5% Investment Tax Credit and/or 10% Abandoned Building Tax Deduction for certified projects. Said property is known as the Chamber Road Industrial Park located in Village of Three Rivers in the town of Palmer Massachusetts also identified as parcels 12-16-1, 12-16,12-17,49-18.

ARTICLE 16. VOTED: To designate the following described land an Economic Opportunity Area (EOA) as provided for under MGL c.23A SS 3A to 3H and to be called the Palmer Industrial Park EOA for a term of not more than 20 years; to provide property tax relief in the form of a Tax Increment Financing (TIF), 5% Investment Tax Credit and/or 10% Abandoned Building Tax Deduction for certified projects. Said property is known as the Palmer Industrial Park located in the Village of Bondsville in the town of Palmer Massachusetts also identified as parcels 28-26,28-27,28-28-1,28-28,28-29,28-30,28-31,28-32,28-34,34-2,34-4,34-5,34-6,34-7,34-8,34-9,34-10,34-11,34-14,34-15,34-16-1,34-16,34-21,34-20.

ARTICLE 17. VOTED: To designate the following described land an Economic Opportunity Area (EOA) as provided for under MGL c.23A SS 3A to 3H and to be called the South Main Street EOA for a term of not more than 20 years; to provide property tax relief in the form of a Tax Increment Financing (TIF), 5% Investment Tax Credit and/or 10% Abandoned Building Tax Deduction for certified projects. Said property is located along the South Main Street corridor in the village of Depot Village in the town of Palmer Massachusetts also identified as parcels 55-177, 55-178, 55-179, 55-180, 55-183, 55-184, 56-3, 56-4, 56-5, 56-6, 56-94 and 56-148.

ARTICLE 18. VOTED: To amend the Code of the Town of Palmer by inserting the following new by-law entitled "Brownfield Redevelopment".

Purpose:

It is the intent of the Town to offer tax abatements to encourage the continued environmental cleanup and redevelopment of sites that are zoned for industrial and/or commercial use that are contaminated with oil and other hazardous materials.

Authority:

The Brownfield's Redevelopment Committee, Board of Assessor's and Town Administrator are hereby authorized to work together to negotiate agreements regarding the payment of outstanding real estate taxes, interest and penalties, including abatement of those amounts needed to make a cleanup and redevelopment project economically feasible. Said agreement may also contain additional incentives, financial and otherwise as may be deemed appropriate.

Scope of Authority:

Agreements may cover property contaminated with oil or other hazardous materials and must be zoned for commercial or industrial use.

Agreements may be entered into only with new, innocent purchasers who did not own the site at the time the oil or hazardous material was released and did not cause or contribute to its release.

Agreements must specify the details agreed to regarding payment of any outstanding obligations, including the amount owed, rate of interest to accrue, if any, amount of monthly payments, payment schedule, late penalties and other terms. These obligations may consist of outstanding real estate taxes or other financing packages negotiated with the Town.

Agreements must be signed by the Board of Selectmen and property owner and must be notarized and attested to by the Town Clerk. Copies must be provided to the Massachusetts Commissioner of Revenue, Massachusetts Department of Environmental Protection, United States Environmental Protection Agency, and the property owner.

Approval of Agreements:

All agreements must be approved by a majority vote of the Board of Selectmen.

ARTICLE 19. VOTED: To amend the Zoning By-Laws of the Town of Palmer by inserting the following new by-law entitled "Scenic Roads"

SECTION 1. AUTHORITY AND PURPOSE

Section 1.1 Authority

This bylaw is adopted under the authority of Chapter 40, Section 15C and Chapter 40, Section 21 of the Massachusetts General Laws and the inherent authority of the Town of Palmer under the Home Rue Amendment to the Constitution of the Commonwealth.

Section 1.2 Purpose

The purpose of this bylaw is to help maintain the scenic beauty, aesthetic value, and natural and historic significance of certain roadways within the Town of Palmer by designating them as Scenic Roads. Any repair, maintenance, reconstruction or paving work done on within the public right-of-way on a scenic road including without limiting the generality of the foregoing, utility line maintenance, tree belt renovations, shall not involve the trimming, cutting down or

removal of trees, or the tearing down, burial, relocation or destruction of stone walls, or portions thereof without written consent of the Planning Board.

This bylaw ensures that:

1. Town ways will be recommended for designation as scenic roads in accordance with the criteria stated in this bylaw; and
2. No work which requires the removal or trimming of trees or the destruction or alteration of stonewalls within the public right of way on designated scenic roads shall occur without following the other procedures set forth in this bylaw; and
3. Trees on Scenic Roads will be protected from being cut or removed solely on the decision of any one department.

SECTION 2. DEFINITIONS

Terms not qualified or defined in Chapter 40, Section 15C of the Massachusetts General Laws shall have the following meanings for the purpose of this bylaw:

- a. "Cutting or cutting down or removal of trees" shall mean the complete or partial removal of a tree, its destruction, the cutting or trimming of any of its roots, or the trimming of any of its branches.
- b. "Repair, maintenance, reconstruction, or paving work" shall mean any work done within the public right-of-way by any person or agency including any public, municipal or governmental agency, board of entity or authority. Construction of new driveways or alteration of existing ones is included, insofar as it takes place within the right-of-way. Construction or alteration of water, sewer, electric, telephone, cable TV, or other utilities within the right-of-way is also included.
- c. "Road" shall mean the entire public right-of-way of a including any necessary appurtenances including bridge structures, drainage systems, retaining walls, traffic control devices, and sidewalks, but not intersecting streets or driveways. The right-of-way includes the area on and within the boundaries of the public way. If the boundaries are not officially known, any tree or stonewall abutting a way shall be presumed to be within the public right-of-way until shown to be otherwise.
- d. "Tearing down or destruction of stone walls" shall mean the destruction of more than ten linear feet of stone wall involving more than one cubic feet of wall material per linear foot above existing grade. Temporary removal and replacement at the same location with the same materials is permitted without Planning Board approval if the Town Highway Department is notified before the work begins so that it can confirm that the wall is properly replaced. Repair of a stonewall, not involving tearing down or destruction of the wall, is not covered by this bylaw.
- f. "Public Shade Trees" shall include all trees within and on the boundary of any public way. In addition, public shade trees that have been purchased with funds appropriated by the town and planted on private property within twenty feet of the public right-of-way with consent of the landowner are also defined as Public Shade trees.

SECTION 3. CRITERIA FOR DESIGNATION AS A SCENIC ROAD

In determining which roads or portions of roads should be recommended to Town Meeting for designation as Scenic Roads, the following criteria should be considered:

1. overall scenic beauty;
2. contribution of trees to scenic beauty;
3. contribution of stone walls to scenic beauty;
4. age and historic significance of roads, trees, and stone walls;
5. built features such as historic buildings, historic monuments, historic burial grounds, historic structures, farm buildings and fencing; and
6. road features such as historic layout, surface, carriage width, use restrictions, non-historic bridges. Roads that have previously been designated as scenic roads may be re-evaluated using the foregoing criteria.

SECTION 4. PROCEDURE FOR DESIGNATING SCENIC ROADS

The Planning Board, the Board of Selectmen, the Conservation Commission, the Historical Commission, or a petition of ten (10) citizens of the Town may propose a "Scenic Road" designation for any Palmer road other than a numbered route or state highway. The Planning Board then shall hold a Public Hearing notifying the Selectmen, the Tree Warden, the Highway Department, the Conservation Commission and the Historical Commission and the Public by advertising twice in a paper of general circulation, the first advertisement to appear at least fourteen (14) days prior to the date of the hearing. The Planning Board shall make a recommendation to Town Meeting on the merits of designation of the proposed road as a Scenic Road. No road shall be designated a Scenic Road by Town Meeting unless such designation is favorably recommended by the Planning Board, Conservation Commission or Historical Commission. A majority vote of Town Meeting is required for designation. Following designation by Town Meeting, the Planning Board shall:

1. notify all municipal departments that may take any action with respect to such road;
2. notify the Massachusetts Highway Department;
3. indicate such designation on official maps in use at the Town Administration Building either by making a notation on the map itself or by posting a listing of Scenic Roads near the map in use;
4. notify all utility companies or other such parties which may be working on the boarder of such road; and
5. publish in a newspaper of local circulation an informal article or advertisement describing the designation.

SECTION 5. PROCEDURES FOR WORK PROPOSED WITHIN THE PUBLIC RIGHT OF WAY ON A DESIGNATED SCENIC ROAD

Section 5.1 Filing

Any person or organization or agency seeking the consent of the Planning Board under M.G.L. Chapter 40, Section 15C regarding road repair, maintenance, reconstruction, or paving work that may involve the cutting or removal of trees or the tearing down of stone walls, or portions thereof, within

the public right-of-way on a designated Scenic Road, shall file a request with the Planning Board and submit the following information:

1. the text of the legal notice identifying the location of the proposed action in terms enabling the readers to locate it with reasonable specificity on the ground without the need for additional plats or references, and describing in reasonable detail the proposed changes to trees and stone walls;
2. a statement of the purpose, or purposes, for the proposed action;
3. plans, drawings or other explanatory reference material showing the specific design or engineering details;
4. except in the case of Town agencies, a fee sufficient for the cost of advertising and notification;
5. A list of abutters within three hundred feet of the proposed action as they appear on the most recent applicable tax list, notwithstanding that the land of any such owner is located in another city or town. The assessors maintaining any applicable tax list shall certify the names and addresses of parties in interest and such certification shall be conclusive for all purposes; and
6. any further explanatory materials useful to adequately inform the Planning Board.

Section 5.2 Notice

The Planning Board shall, as required by statute, give notice of its public hearing by twice advertising in a newspaper of general circulation in the area, with the first publication of the notice to be at least fourteen (14) days prior to the hearing and the last at least seven (7) days prior to the hearing. This notice shall contain a statement as to the time, place and purpose of the hearing with a reasonable description of the action proposed by the applicant. Copies of the notice shall be sent to parties in interest which includes abutters as defined in Section 5.1 above, and the planning board of every abutting city or town, Selectmen, Conservation Commission, Historical Commission, Tree Warden and Highway Department.

Section 5.3 Timing of the Hearing

The Planning Board shall hold a public hearing within 30 days of receipt of a properly filed request, and shall make a decision within 45 days of that receipt, unless the applicant agrees to a longer period of time.

Section 5.4 Reporting of Decision

The Planning Board shall, within 14 days of the decision of the Board, submit a written determination of consent or denial to the applicant and send a copy thereof to the Board of Selectmen and the Town Clerk.

SECTION 6. PUBLIC SHADE TREES

The portion of this by-law pertaining to Public Shade Trees shall apply to Public Shade Trees along any way, regardless of whether or not it is designated as a Scenic Road; and shall further apply to all actions regarding Public Shade Trees as specified in Massachusetts General Laws, Chapter 87 and this by-law, regardless of whether or not such actions involve road work.

No Public Shade Tree shall be cut, trimmed, removed, or planted, except in accordance with Massachusetts General Laws, Chapter 87 and this by-law. When the Public Shade Trees in

question are on Scenic Roads, then notice shall be given and Planning Board hearings shall be held in conjunction with those held by the Tree Warden acting under M.G.L. Chapter 87. Consent to an action by the Planning Board regarding Public Shade Trees on Scenic Roads shall not be construed as consent by the Tree Warden or vice versa. A Planning Board decision shall contain a condition that no work shall take place until all the applicable provisions of M.G.L. Chapter 87 have been complied with.

Section 6.1 Duties of the Tree Warden

The Town Tree Warden shall actively carry out all duties assigned to the Tree Warden under M.G.L. Chapter 87I. Additionally, the Tree Warden shall have the following duties:

- a.) to issue and maintain current regulations regarding planting, maintenance, cutting, trimming, and removal of Public Shade Trees;
- b.) to issue and maintain current regulations regarding acts of vandalism to Public Shade Trees, including acts of tacking, hanging, posting or otherwise affixing, anything thereon, and regulate fines therefore;
- c.) to issue notice of and collect on behalf of the town, all fines and fees pursuant to M.G.L. Chapter 87, this by-law, and Tree Warden Regulations;
- d.) to establish and maintain a rolling three-year plan for planting and maintenance of Public Shade Trees and other roadside plantings;
- e.) to report annually to the Board of Selectmen and the Planning Board regarding said plans and to the fiscal requirements of implementing such plans; and
- f.) to develop and maintain a long-term policy or vision statement regarding the future of Public Shade Trees and other roadside plantings throughout the town; to accept and consider public comment on such statement; and to inform the Board of Selectmen and the Planning Board, and the Public of such statement by appropriate methods.

SECTION 7. EXCEPTIONS AND EMERGENCY REPAIR

The procedures of this bylaw shall not apply when the Tree Warden acts in an emergency in accordance with M.G.L. Chapter 87 to remove fallen trees or limbs, which cause an obstruction to public travel or a dangerous situation with respect to utility lines. In addition, the Tree Warden is the only person who can remove brush, and small trees (less than 2.0"), or grant approval for the removal of such brush, scrub and small trees (less than 2.0") without a Public Hearing.

SECTION 8. BASIS FOR DECISION

In acting on applications concerning scenic roads, the Planning Board shall take into consideration the following:

- 1. preservation of natural resources;
- 2. preservation of historic resources;
- 3. scenic and aesthetic characteristics;
- 4. environmental protection;
- 5. public safety;
- 6. local residential traffic patterns and overall traffic volume and congestion;

7. remedial actions proposed, such as tree and wall replacement;
8. functional importance and urgency of repair, maintenance, reconstruction, or paving;
9. additional evidence contributed by abutters, Town agencies, and other interested parties;
10. existence or absence of reasonable alternatives; and
11. other sound planning considerations.

SECTION 9. DRIVEWAY DESIGN STANDARDS

At a minimum, driveways shall be consistent with The Town of Palmer Board of Selectmen and Highway Department regulations for residential driveways and curb cuts and shall comply with this bylaw. Only one driveway cut per lot onto any Scenic Road shall be allowed. A new driveway on a Scenic Road shall not exceed fifteen feet in width. Stonewall sections to be removed for a driveway shall not exceed the driveway width by more than one foot. No tree with a trunk exceeding eight inches in diameter four feet above the ground shall be removed for a driveway unless the curb cut cannot be safely located elsewhere.

SECTION 10. PENALTIES/ENFORCEMENT

- A. The town may enforce the provisions of this bylaw by any or all of the means described herein in any court of competent jurisdiction, by civil actions for equitable or other relief, by criminal actions, or by non-criminal disposition in accordance with section 21D of chapter 40 of the general laws. Each day on which a violation exists shall constitute a separate offense. The Planning Board and/or the Tree Warden, or the designee of either, duly appointed or elected, shall enforce the provisions of this ordinance.
- B. If any person commits any act or refrains from doing any act prohibited or required under the provisions of this bylaw, the regulations and/or orders adopted pursuant to it, the town attorney, on behalf of the Planning Board or Tree Warden may commence an action for appropriate legal and/or equitable relief in any court having jurisdiction.
- C. The remedies described in of this section shall be available and applicable notwithstanding the pendency of any administrative action or hearing, and the town shall not be required to conduct any administrative hearing or implement any administrative proceeding, notice or issue any order in order to seek judicial relief.
- D. Any person found in violation of this bylaw or in violation of any written order promulgated pursuant hereto shall be fined in accordance with the following schedule:

<u>Offense</u>	<u>Fine</u>
1 st offence	\$200.00
2 nd offence	\$250.00
3 rd and subsequent offences	\$300.00

- E. Notwithstanding the provisions of Subsection D., whoever violates any provision of this bylaw may, at the discretion of the enforcing authority or his/her duly authorized agent, be charged with a non-criminal complaint filed in the District Court or Housing court pursuant to the provisions of G.L. c. 40, '21D. For purposes of such non-criminal enforcement, the penalty shall be as follows: \$75.00 for the first offense; \$100.00 for the second offense; and \$200.00 for the third offense. Each day on which a violation exists shall be deemed a separate offense. the enforcing authority may alternatively seek equitable relief in the appropriate court to obtain compliance with this chapter or his orders.
- F. The prohibitions and requirements of this chapter establish duties within the meaning of G.L. c.40, s31. If any person neglects to perform any duty so imposed or violates any duty hereby imposed, the enforcing authority or his/her designee may perform such duties at the expense of the person liable to perform them. Such expense may be recovered by a civil suite for breach of contract.
- G. The town may also impose a municipal charges lien within the meaning of G.L. c.40, s 58, for any expense, fine, fee or charge assessed under this chapter if it is not paid by the due date.
- H. If any check in payment for any service, fee, charge or fine imposed by this chapter is not duly paid or honored, the Treasurer of the town shall send notice and demand to the payer of the check. Upon such notice and demand, in addition to any other penalty provided by law there shall be imposed a penalty in an amount equal to 1% of the amount of the check; provided, however, that if the check is less than \$1,500.00, the penalty shall be \$25.00. A person upon whom such penalty is imposed may within 60 days of the imposition of the penalty appeal, in writing, to the Commissioner of Revenue pursuant to G.L. c.44, S 69.
- I. The Planning Board and/or the Tree Warden may require any person in violation of any provision of this bylaw to restore any features destroyed or damaged by such violation. This restoration shall include replacing the stonewall, or any portion thereof as may have been destroyed or altered as may be necessary to restore it to its former state or as near to it as the board shall in its discretion require. It may also include replacing the trees cut, or damaged, on a square-inch per square-inch basis (combined area of the replacement trees measured one foot above ground level to equal total area of the original tree trunk as measured at the stump) at locations specified by the Planning Board. The Board may also require any other remedial measure to restore the damaged stone walls, trees or roads as may reasonably be necessary to return the scenic road to its former state. Failure to comply with duly issued restoration order of the Planning Board shall be deemed a separate and distinct violation of this bylaw.
- J. The penalties, remedies, and sanctions established by this bylaw are cumulative and not exclusive. The town may pursue any or all of the enforcement actions described in this ordinance simultaneously or seriatim as the Planning Board in its discretion shall decide.
- K. The remedial provisions of this bylaw shall be in addition to, and not substitutes for any remedy described in the General Laws of the Commonwealth of Massachusetts including remedies for damages or triple damages imposed by such laws.

SECTION 11. ADOPTION

This by-law is adopted under the Home Rule Amendment of the Massachusetts Constitution and the Home Rule Statutes, independent of the Scenic Road Act; M.G.L. Chapter 40, Section 15C and Public Shade Tree Act M.G.L. Chapter 87, and regulations thereunder.

SECTION 12. SEVERABILITY

In the absence of specific language to the contrary, each section, each provision or requirement of any section of this bylaw shall be considered separable, and the invalidity of any portion of this bylaw shall not affect the validity or enforce ability of any other portion. If any provision, subsection, word, section or portion of this bylaw is invalidated by any court of competent jurisdiction, the remaining provisions, subsections, words, sections shall not be affected and shall continue in full force and effect.

SECTION 13. INTERPRETATION

It is the intent of the Town of Palmer acting by and through its Town Meeting and other departments and boards to prohibit or regulate certain behaviors and conduct as set forth in this bylaw consistent with the Constitutions of the United States and the Commonwealth of Massachusetts and the statutory provisions of the Commonwealth of Massachusetts. Any ambiguity or doubt in interpreting or construing any section, word or provision of this bylaw shall be resolved in a manner so as to further the expressed intent of the article.

SECTION 14. REPEALER

All other ordinances and parts of other ordinances inconsistent or conflicting with any part of this chapter are hereby repealed to the extent of such inconsistency or conflict.

ARTICLE 20. VOTED: 84 in favor; 4 opposed... To amend the Zoning By-laws of the Town of Palmer by inserting the following "55+ Housing Development By-Law"

Planned Senior Housing Developments shall be subject to Special Permit pursuant to Section 171.28 of the Palmer Zoning By-Law, and Site Plan Approval pursuant to Section 171.29 of the Palmer Zoning By-Law. In addition to the other criteria set forth in these Sections and the General Laws, these procedures and standards shall apply to all Planned Senior Housing Developments.

Purpose. The purpose of the planned senior housing development section is to allow for flexible residential developments intended to serve the fifty-five (55) and older population of our community. These residential developments may include townhouses, condominiums, multi-family units and apartments. The development standards are flexible to help make the housing more affordable by allowing units to be clustered thereby requiring less infrastructure to be constructed. Preservation of open space and conservation of significant natural features will also be required in these types of housing developments. The open space will allow areas for passive recreation uses, community gardens, walking paths, swimming pools, tennis courts and other similar amenities.

Use Regulations. The following uses shall be permitted in a Planned Senior Residential Development:

One family detached dwellings;

Townhouses;

Condominiums;

Multi-family dwellings not to exceed four (4) units per building;

Any recreational use or community facility associated with the development; including, but not limited to such as tennis courts, swimming pools, gardens; community buildings and clubhouses; and

Any accessory use as defined in Section 171.5 of this by-law

Minimum Lot Size Requirements. The dimensional requirements for a Planned Senior Housing Development are as follows:

The minimum parcel size is ten (10) acres. Land under permanent water bodies shall not be counted towards the minimum lot area. Nor more than fifty (50) percent of the lot shall be wetlands, encumbered by easements or be unusable due to other conditions.

The parcel must have a minimum of sixty (60) feet of frontage on a public way as defined in this chapter. Parcels within the Planned Senior Housing Development have no minimum frontage requirement.

The minimum front setback shall be one hundred (100) feet. Side and rear setbacks shall be seventy-five (75) feet. These setbacks apply only to the periphery of the property. There shall be no setback requirements for the Individual structures within the Planned Senior Housing Development, however no two residential structures shall be placed any closer together than ten (10) feet.

A buffer strip suitable to provide a visual barrier between adjoining properties of at least thirty feet must be maintained along the perimeter of the property. Additional buffering may be required by the Board when deemed necessary to buffer sensitive areas. The Planning Board may modify or waive the buffer requirement where topography, or other circumstances warrant a change. A buffer plan must be submitted as part of the application.

In certain circumstances the Planning board may grant a special permit to allow a reduction in the side yard setback, but in no instance shall a side setback requirement be reduced to any less than thirty (30) feet. These special permits are discretionary. The Planning Board shall consider the following criteria when considering granting a special permit for a reduction in the side yard setback:

The applicant must demonstrate through the use of visual tools why the proposed development cannot meet the minimum side yard setback.

The applicant shall not vary the side setback requirement any more than is necessary to accommodate the stated need for dimensional relief.

The applicant must demonstrate that there is no reasonable alternative site and building design that would maintain the dimensional requirements of

the by-law.

The applicant must demonstrate that the intent of the bylaw will met, even with a reduction in the side yard setback.

Density Requirements. One dwelling unit will be allowed for every 30,000 square feet in the development.

Parking and Circulation Requirements. All Planned Senior Housing Developments shall provide for the following:

There shall be an adequate, safe and convenient arrangement of pedestrian circulation, roadways, driveways and parking.

Vehicular access to the Planned Senior Housing Development shall be provided from an existing public way, which in the opinion of the Planning Board is adequate to service the proposed development. As a matter of public safety, an alternate emergency access may be required.

Roads and walkways within the Planned Senior Housing Development shall be privately owned and maintained and shall be designated in accordance with sound engineering practices and shall be designed with sufficient width, suitable grade and adequate construction to safely provide for the needs of vehicular and pedestrian traffic generated by the development.

Garages or off-street parking spaces, or a combination thereof, shall be provided for all occupants, employees and visitors, and shall be not less than two spaces per dwelling unit in accordance with Section 171.95 of the Palmer Zoning By-Law.

Common Open Space Requirements. All Planned Senior Housing Developments shall provide the following:

All land within the Planned Senior Housing Development which is not covered by buildings, roads, driveways, parking areas of other development, or which is not set aside as private yards, patios or gardens for the residents shall be common open space. The area of the common open space shall equal at least forty (40%) percent of the total area of the development tract. Such land shall have a shape, dimension, character and location suitable to assure its use for park, recreation, conservation, or agricultural purposes by all the residents of the development. Suitable and usable outdoor recreational area or areas shall be provided for the use of the tenants. At least 6,000 square feet per dwelling unit must be usable open space for active and passive recreation. Such space shall not include wetlands as determined by the Conservation Commission. Usable open space shall be defined to include land for community gardens, hiking/jogging paths, tennis courts, swimming pools, or similar facilities. Structures or buildings accessory to recreation, conservation or agricultural uses may be erected by shall not exceed two (2) percent coverage of the common open land.

Further subdivision of common open land or its use for other than recreation, conservation, or agriculture, except for easements for underground utilities shall be prohibited. Provision shall be made so that the common open space shall be owned in common and accessible to the

owners and residents of all units in the development, or by membership corporation, trust or association whose members are the owners and residents of the units.

Community Facility.

Unless waived by the Planning Board, a community room or facility must be established for use by the residents. There shall also be room for meetings and other functions held by the residents.

Community Association.

An owners' association shall be established, requiring membership of each lot or unit owner, in the Planned Senior Housing Development. The association shall be responsible for the permanent maintenance of communal water, sewage, recreational and thoroughfare facilities. An association agreement of covenant shall be submitted with the Special Permit application guaranteeing the continuing maintenance of such common utilities, land and facilities, assessing each unit a share of maintenance expenses. Such agreement shall be forwarded to counsel for his/her comments. In the case of rental units, the property owner shall be responsible for all maintenance of the facility as detailed above.

Such agreements or covenants shall provide that in the event that the association fails to maintain the common facilities in reasonable order and condition in accordance with the agreement, the Town may, after notice to the association and Public Hearing, enter upon such land and maintain it in order to prevent the common land from becoming a public nuisance.

The covenants and agreements shall also provide that the cost of such maintenance by the Town shall be assessed ratably against the properties within the development.

Application Contents. All applications for a Planned Senior Housing Development shall include the following:

A completed application form;

A project report narrative explaining the nature of the proposal including work that will be done on the property, the development concept, the number of units, the number of bedrooms per unit, the number of projected occupants, the projected number of average daily trips from the development, the total lot coverage, the total open space, and a description of any other significant site features and site amenities to be provided. The narrative should also detail provisions for sewage disposal and water supply;

A site plan prepared in accordance with the site plan section of this by-law. The plan shall include the layout of all private ways to be constructed within the development. Plans shall also detail the proposed drainage system, complete with drainage calculations and any other information as may be required by the Town of Palmer Regulations Governing the Subdivision of Land;

Information as required by Special Permits, Section 171.28 and Site Plan Approval, Section 171.29 shall be submitted to allow the Planning Board to determine that the site plan objectives/review and approval criteria detailed in these Sections can be met.

Enforcement. In addition to all other enforcement tools available to the Board, the Board shall require the following:

As a condition of its approval, the Planning board may establish time limits for any development or phases thereof.

Before any building permits are issued for buildings in a given phase, the developer may be required to provide the town with performance security in a form and amount satisfactory to the Planning board to guarantee the construction of required site improvements.

ARTICLE 21. VOTED: As amended: To amend the General By-Laws of the Town of Palmer by providing the permissive use of Non-criminal disposition for:
"Board of Health Rules and Regulations: Environmental Tobacco Smoke Regulation: Complete Ban in Public Places Including Restaurant and Municipal Buildings" by inserting the following:

Enforcing Person: Health Agent, Board of Health staff or designated agent.

Fines: First Violation: \$100.00

Second Violation within one year of the date of the first offense: \$200.00

Third Violation within one year of the date of the first offense: \$300.00

ARTICLE 22. VOTED: No action taken on Article 22. (Designate Nipmuck Street as a scenic road).

The meeting was adjourned and the warrant dissolved at 8:20 PM and so declared by the Moderator.

a true copy: attest:

Patricia C. Donovan, Town Clerk

Following are the results of the September 17, 2002 Primary Election:

DEMOCRATIC PARTY					
	Pct 1	Pct 2	Pct 3	Pct 4	Total
SENATOR IN CONGRESS					
John F. Kerry	210	200	223	208	841
GOVERNOR					
Thomas F. Birmingham	35	37	34	49	155
Steven Grossman	2	1	1	1	5
Shannon P. O'Brien	138	123	141	99	501

Robert B. Reich	32	30	45	51	158
Warren E. Tolman	61	43	46	43	193
LIEUTENANT GOVERNOR					
Christopher F. Gabrieli	159	134	157	129	579
Lois G. Pines	31	39	33	38	141
John P. Slattery	45	37	46	51	179
ATTORNEY GENERAL					
Thomas F. Reilly	194	176	199	188	757
SECRETARY OF STATE					
William Francis Galvin	190	164	194	191	739
TREASURER					
Michael P. Cahill	64	57	60	67	248
Timothy P. Cahill	43	46	57	57	203
Stephen J. Murphy	62	57	59	36	214
James W. Segel	52	34	48	53	187
AUDITOR					
A. Joseph DeNucci	181	156	171	184	692
Richard E. Neal	212	193	228	199	832
COUNCILOR					
Dennis P. McManus	164	149	171	175	659
SENATOR IN GENERAL COURT					
Stephen M. Brewer	224	198	227	210	859
REPRESENTATIVE IN GENERAL COURT					
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DISTRICT ATTORNEY					
William M. Bennett	201	183	216	201	801
Erica Kemple (write-in)	1	---	---	---	1
REGISTER OF PROBATE					
Thomas P. Moriarty, Jr.	196	173	207	193	769
REPUBLICAN PARTY					
SENATOR IN CONGRESS					
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GOVERNOR					
Mitt Romney	64	84	91	57	296
LIEUTENANT GOVERNOR					
Kerry Murphy Healy	38	41	60	34	173
Jim Rappaport	32	55	41	26	154
ATTORNEY GENERAL					
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SECRETARY OF STATE					
Jack E. Robinson	45	58	57	40	200
TREASURER					
Daniel A. Grabauskas	39	55	68	31	193
Bruce A. Herzfelder	21	39	23	23	106
AUDITOR					
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REPRESENTATIVE IN CONGRESS					
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COUNCILOR					
-----	---	---	---	---	---
SENATOR IN GENERAL COURT					
-----	---	---	---	---	---
REPRESENTATIVE IN GENERAL COURT					
Reed V. Hillman	61	86	86	53	286
DISTRICT ATTORNEY					
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Register of Probate					
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Following is the results of the State Election, November 5, 2002.

PRECINCT 1

SENATOR IN CONGRESS	
John F. Kerry – D	786
Michael E. Cloud – L	183
All other votes	4

GOVERNOR AND LIEUTENANT GOVERNOR

Howell and Aucoin – L	14
O'Brien and Gabrieli – D	492
Romney and Healy – R	498
Stein and Lorenzzen – J	20
Johnson and Schebel – U	14
All other votes	0

ATTORNEY GENERAL

Thomas F. Reilly – D	753
All other votes	4

SECRETARY OF STATE

William Francis Galvin –D	662
Jack E. Robinson, III –R	300
All other votes	0

TREASURER

Timothy P. Cahill –D	468
Daniel A. Grabauskas –R	408
James O'Keefe –J	94
All other votes	0

AUDITOR

A. Joseph DeNucci –D	677
Kamal Jain –L	55
John James Xenakis –U	172
All other votes	0

REPRESENTATIVE IN CONGRESS

Richard E. Neal –D	800
All other votes	5

COUNCILLOR

Dennis P. McManus –D	686
All other votes	2

SENATOR IN GENERAL COURT

Stephen M. Brewer –D	782
Carolyn J. McMahon –L	170
All other votes	0

REPRESENTATIVE IN GENERAL COURT

Reed V. Hillman –R	800
All other votes	3

DISTRICT ATTORNEY

William M. Bennett –D	798
All other votes	5

REGISTER OF PROBATE

Thomas P. Moriarty, Jr. –D	741
All other votes	4

QUESTION 1

(Eliminating State Personal Income Tax)

YES	361
NO	402

QUESTION 2

(English Language Education in Public Schools)

YES	696
NO	241

QUESTION 3

(Taxpayer funding for Political Campaigns)

YES	185
NO	816

QUESTION 4

(Proposition 2 ½ override for Police Station)

YES	412
NO	577

PRECINCT 2

SENATOR IN CONGRESS

John F. Kerry –D	785
Michael E. Cloud – L	217
All other votes	2

GOVERNOR AND LIEUTENANT GOVERNOR

Howell and Aucoin –L	16
O'Brien and Gabrieli –D	473
Romney and Healey –R	583
Stein and Lorenzen –J	22
Johnand Schebel –U	17
All other votes	0

ATTORNEY GENERAL

Thomas F. Reilly –D	758
All other votes	9

SECRETARY OF STATE

William Francis Galvin –D	674
Jack E. Robinson, III –R	352
All other votes	0

TREASURER

Timothy P. Cahill – D	482
Daniel A. Grabauskas – R	468
James O’Keefe – J	98
All other votes	0

AUDITOR

A. Joseph DeNucci –D	678
Kamal Jain –L	81
John Jamex Xenakis –U	179
All other votes	0

REPRESENTATIVE IN CONGRESS

Richard E. Neal – D	816
All other votes	9

COUNCILLOR

Dennis P. McManus –D	686
All other votes	5

SENATOR IN GENERAL COURT

Stephen M. Brewer –D	791
Carolyn J. McMahon –L	208
All other votes	0

REPRESENTATIVE IN GENERAL COURT

Reed V. Hillman –R	867
All other votes	7

DISTRICT ATTORNEY

William M. Bennett –D	810
All other votes	4

REGISTER OF PROBATE

Thomas P. Moriarty, Jr. –D	747
All other votes	5

QUESTION 1

(Eliminating State Personal Income Tax)

YES	441
NO	464

QUESTION 2

(English Language Education in Public Schools)

YES	799
NO	250

QUESTION 3

(Taxpayer funding for political campaigns)

YES	183
NO	912

QUESTION 4

(Proposition 2 ½ override for Police Station)

YES	451
NO	614

PRECINCT 3

SENATOR IN CONGRESS

John F. Kerry – D	713
Michael E. Cloud – L	192
All other votes	5

GOVERNOR AND LIEUTENANT GOVERNOR

Howell and Aucoin – L	12
O'Brien and Gabrieli – D	464
Romney and Healy –R	467
Stein and Lorenzen – J	29
Johnson and Schebel –U	19
All other votes	0

ATTORNEY GENERAL

Thomas F. Reilly –D	709
All other votes	4

SECRETARY OF STATE

William Francis Galvin –D	637
Jack E. Robinson III –R	290
All other votes	0

TREASURER

Timothy P. Cahill –D	501
Daniel A. Grabauskas –R	361
James O’Keefe –J	84
All other votes	1

AUDITOR

A. Joseph DeNucci –D	630
Kamal Jain – L	57
John James Xenakis –U	180
All other votes	1

REPRESENTATIVE IN CONGRESS

Richard E. Neal – D	764
All other votes	7

COUNCILLOR

Dennis P. McManus – D	642
All other votes	8

SENATOR IN GENERAL COURT

Stephen M. Brewer – D	684
Carolyn J. McMahon – L	212
All other votes	2

REPRESENTATIVE IN GENERAL COURT

Reed V. Hillman –R	743
All other votes	7

DISTRICT ATTORNEY

William M. Bennett – D	752
All other votes	1

REGISTER OF PROBATE

Thomas P. Moriarty, Jr. –D	700
All other votes	2

QUESTION 1

(Eliminating State Personal Income Tax)

YES	343
NO	397

QUESTION 2

(English Language Education in Public Schools)

YES	648
NO	243

QUESTION 3

(Taxpayer funding for Political Campaigns)

YES	180
NO	781

QUESTION 4

(Proposition 2 ½ override for Police Station)

YES	461
NO	485

PRECINCT 4

SENATOR IN CONGRESS

John F. Kerry – D	733
Michael E. Cloud –L	146
All other votes	3

GOVERNOR AND LIEUTENANT GOVERNOR

Howell and Aucoin –L	13
O'Brien and Gabrieli –D	452
Romney and Healey –R	457
Stein and Lorenzen –J	25
Johnson and Schebel –U	14
All other votes	0

ATTORNEY GENERAL

Thomas F. Reilly –D	714
All other votes	7

SECRETARY OF STATE

William Francis Galvin –D	644
Jack E. Robinson III –R	259
All other votes	1

TREASURER

Timothy P. Cahill –D	464
Daniel A. Grabauskas –R	370
James O'Keefe –J	78
All other votes	1

AUDITOR

A. Joseph DeNucci –D	641
Kamal Jain –L	58
John James Xenakis –U	145

All other votes

REPRESENTATIVE IN CONGRESS

Richard E. Neal –D	748
All other votes	7

COUNCILLOR

Dennis P. McManus –D	653
All other votes	5

SENATOR IN GENERAL COURT

Stephen M. Brewer –D	722
Carolyn J. McMahon –L	158
All other votes	1

REPRESENTATIVE IN GENERAL COURT

Reed V. Hillman –R	749
All other votes	4

DISTRICT ATTORNEY

William M. Bennett –D	748
All other votes	4

REGISTER OF PROBATE

Thomas P. Moriarty, Jr. –D	703
All other votes	3

QUESTION 1

(Eliminating State Personal Income Tax)

YES	306
NO	380

QUESTION 2

(English Language Education in Public Schools)

YES	653
NO	239

QUESTION 3

(Taxpayer funding for Political Campaigns)

YES	129
NO	797

QUESTION 4.

(Proposition 2 ½ override for Police Station)

YES	414
NO	506

The Special Town Meeting of November 18, 2002 was called to order at 7:00 PM in the Palmer High School Auditorium by the Moderator John DiNuovo. A quorum was present.

Following is the results of that meeting:

ARTICLE 1. Voted: Unanimous. To transfer from Free Cash the sum of \$1,543.83 to pay the following previous year's bills: License Commission – Travel \$267.06; Police Department – Medical \$35.00; Veteran's Services – Medical \$20.19; Town Building – Maintenance/Repair - \$746.82; Highway Department – Signal Repair \$474.76.

ARTICLE 2. Voted: To transfer from Free Cash the sum of \$34,000 to fund the following accounts: WWTP Chemical for \$30,000 and Consulting Engineer for \$4,000.

ARTICLE 3. Voted: To transfer from Free Cash the amount of \$1,726 as the town's match of any grant received from the federal fiscal year 2001 Local Law Enforcement Block Grant.

ARTICLE 4. Voted: To transfer from Free Cash the sum of \$60,000 to purchase and equip two police cruisers.

ARTICLE 5. Voted: To transfer from Free Cash the sum of \$11,587 for the replacement of the constant variable frequency drive for aeration blower #1 at the wastewater treatment plant.

ARTICLE 6. Voted: Indefinite postponement. (\$92,000 to purchase a 7 yard diesel dump truck with stainless steel sander and 4-way plow for the highway department)

ARTICLE 7. Voted: Indefinite postponement. (\$60,000 to purchase a 1-ton dump truck with stainless steel sander and 4-way plow for the highway department.)

ARTICLE 8. Voted: Indefinite postponement. (\$14,000 to purchase an infield maintainer for the parks department)

ARTICLE 9. Voted: To transfer from Free Cash the sum of \$20,000 to replace the roof at the Legion Filed Garage.

ARTICLE 10. Voted: To transfer from Free Cash the sum of \$100,000 to the payroll adjustment account.

ARTICLE 11. Voted: To appropriate the sum of \$5,700 from the cemetery department sales of lots fund to purchase the following: 17HP, X-Mark Commercial Walk Behind Mower with sulky for \$4,700 and 75 feet of new chain link fencing for \$1,000.

ARTICLE 12. Voted: To transfer \$18,000 from Cemetery Labor Salary account number 014911.51102 to Cemetery Seasonal/Temp Labor Salary account number 014911.51105.

ARTICLE 13. Voted: To transfer from Free Cash the sum of \$3,600 to fund the cemetery commission other expenses account.

ARTICLE 14. Voted: To transfer from Free Cash the sum of \$5,000 for legal and officer expenses associated with the charter commission.

ARTICLE 15. To transfer from Free Cash the sum of \$750 to reimburse members of the Zoning Board of Appeals who have to take time off from work for negotiations with Crystal Lake Village.

ARTICLE 16. Voted: To transfer from Free Cash the sum of \$50,000 for repair to the Palmer High School pool wall.

ARTICLE 17. Voted: To transfer from Free Cash the sum of \$1,975.73 which represents the balance of the interest posted to the Facilities Repair Account on June 30, 2002 to the Facilities Repair Account.

ARTICLE 18. Voted: To designate Rondeau Road from the intersection with Ware Street at a point at which Rondeau Road intersects with the southern portion of Mountain Road.(as a scenic road)

ARTICLE 19. Voted: To designate Olney Road from the intersection with Rondeau Road to the intersection with Mountain Road as a scenic road.

ARTICLE 20. Voted: To accept the provisions of MGL Chapter 59 Section 59A entitled "Abatements for the purpose of continuing environmental cleanup on sites zoned for commercial or industrial use where there has been a release of oil or hazardous material."

ARTICLE 21. Voted: To amend chapter 121 "Pawnbrokers", in the following sections:

Section 7: "Rate of Interest" by deleting the current section and adding the following: "No licensed pawnbroker shall ask, demand or receive an interest rate greater than 10 percent per month.",

Section 11: "Storage of items" by deleting the word "or" in the first sentence and inserting in place thereof the word "and".

ARTICLE 22. Voted: Indefinite postponement. (To amend article 27 of the annual town meeting of June 2, 1997 to include services related to the closure of the State Street Landfill)

ARTICLE 23. Voted: To transfer from Free Cash the sum of \$321,010 to reduce the tax levy for FY2003.

ARTICLE 24. Voted: To transfer from Free Cash to the stabilization fund, the sum of \$337,760.44
The meeting was adjourned and the warrant dissolved at 7:45 PM and so declared by the Moderator.
a true copy

ATTEST:

Town Clerk

Marriages 2002

January

1	Paul R. Berard	Palmer	Catherine M. Klein	Palmer
14	Scott L. Desantis	Palmer	Anne M. Bohling	Palmer
19	Jeffrey C. Coggins	Southbridge	Kathleen E. Simonelli	Southbridge

February

2	Jason M. Bedard	Palmer	Chevelle M. Belanger	Palmer
2	Robert A. Mele Jr.	Warren	Crystal E. Rodriguez	Palmer
14	Stephen B. Powell	Wilbraham	April D. Day	Wilbraham
23	Joseph T. Stokosa	Palmer	Diane I. Kieltyka	Palmer
25	Frederick C. Olson Jr.	Palmer	Christine E. Vernadakis	Palmer

March

2	Timothy J. Cienciwa	Palmer	Brandy L. Lippe	Palmer
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April

18	Douglas J. Lunden	Palmer	Cindy M. Smith	Palmer
19	Kenneth O. Beauregard	Warren	Denee Y. Fortune	Palmer

May

4	David C. Pinto	Palmer	Jamie L. Kelly	Palmer
11	Matthew T. Bogle	Palmer	Nancy F. Martinez	Palmer
11	Christopher J. Valley	Palmer	Beth A. Coviello	Palmer
17	Richard J. Gloster	Palmer	Stephanie J. Leacock	Palmer
25	Robert H. Keith	Monson	Deanna R. Gouvin	Monson

June

1	David W. Gilman Jr.	Palmer	Jean M. Staples	Palmer
1	Eric M. Miner	Palmer	Jaime M. Clemente	Palmer
1	Matthew P. Stenta	Palmer	Heather M. Thomas	Palmer
8	Gregory G. Dauplaise Jr.	Palmer	Caroline A. Motyka	Palmer
8	Sean P. Guimond	Palmer	Kristen E. Lancaster	Palmer
8	Christopher E. Mega	Palmer	Heather M. Coache	Palmer
14	Robert J. Larose	Palmer	Kathleen M. Giblin	Palmer
15	Michael A. Purda	Palmer	Pamela S. Bloomingdale	Palmer
15	Alan J. Robinson	Monson	Rebecca Farry	Monson
16	Robert P. Lloyd Sr.	Palmer	Susan E. Light	Palmer
29	Thomas M. Beauregard	Ludlow	Patricia A. Wawro	Palmer
29	Shawn C. McIntire	Palmer	Heather L. Philibotte	Palmer

July

4	Roland J. L. Hebert	Palmer	Roxann Barto	Palmer
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4	Scott W. Littlefield		Toni M. Detucci	
		Gilbertville		Palmer
6	Wayne J. Medeiros	Palmer	Christine M. Brady	Palmer
6	Robert J. Murzda	Palmer	Shannon L. Korny	Palmer
13	Thomas A. Flebotte Jr.	Palmer	Allison A. Holbrook	Palmer
13	Chad J. Letendre	Palmer	Meliss D. Waite	Palmer
13	Kevin M. Ridz	Palmer	Angela R. Carpenter	Palmer
13	Steven T. Popelarczyk	Palmer	Janet M. Sifuentes	Palmer
20	Allen J. Bucknam, Jr.	Palmer	Heather A. Morin	Palmer
20	Christopher D. Marcy	Granby	Kelli T. Silva	Palmer
26	Richard F. Alden	Palmer	Janet B. Smith	Stafford Springs, Ct.

August

3	Mark A. Pascale	Palmer	Natalie S. Kozlik	Palmer
6	Brian W. Clow	Marlborough, N. H.	Kelly M. Judd	Marlborough, N.H.
10	Richard A. Franklin	Palmer	Brenda L. Ruggieri	Palmer
10	Mark A. Wegiel	Palmer	Donna M. Dubour	Palmer
12	Mark W. Petsche	Monson	Laurie A. Petsche	Monson
17	Leonard E. Eaton	Springfield	Sharon L. Randall	Springfield
17	Richard T. Motta	Ludlow	Jeannette L. Gagne	Ludlow
17	Shane Stephens	Palmer	Helena T. Macrino	Palmer
30	Richard J. Pignataro	Palmer	Millie C. Moore	Palmer
31	Fred K. Hugli	Palmer	Denielle M. Koska	Palmer

September

1	Nathan B. Straut II	Palmer	Michelle A. Nipoti	Palmer
7	Mark E. Byam	Coventry, Ct.	Camilla V. Waugh	Coventry, Ct.
7	Theodore J. Mackenzie	Palmer	Allison L. Laviolette	Palmer
14	Michael D. Champney	Palmer	Alison A. Altomonte	Palmer
14	Michael M. Ngigi	Palmer	Angel Lee Pratt	Palmer
21	John A. Banas	Palmer	Kathleen M. Gendron	Palmer
21	Rhard A. Hartley, Jr.	Palmer	Phooi San Lau	Palmer
21	Jeremiah D. Hawk		Angela M. Scerra	
		Lincoln Park, N.J.		Lincoln Park, N.J.
28	Dale R. Belden	Ware	Barbara L. Rogers	Ware
28	Stephen M. Doyle	Palmer	Angela M. Germinara	Palmer
28	Robert P. Sullivan, Jr.	Palmer	Robin L. Royla	Palmer

October

5	Daniel N. Cardin	Palmer	Iris L. Berthiaume	Palmer
5	Joseph E. Kenyon	Palmer	Caroline J. Murphy	Palmer
5	Thomas K. Theoclis, Jr.	Palmer	Autumn L. Biron	Palmer
11	Dennis A. Warton	Palmer	Corrina A. Toelken	Palmer
12	Russell H. Taylor	Palmer	Karri L. Silva	Palmer
13	Isaac O. Lachance	Palmer	Rebecca L. Ingersoll	Palmer
19	Matthew F. Doane	Palmer	Christine A. Girouard	Palmer

26	Scott C. Day	Palmer	Catherine G. Gay	Palmer
<u>December</u>				
6	Damien J. Martin	Springfield	Leann S.R. Trombly	Palmer
11	Richard A. Cook, Jr.	Palmer	Joy E. LaFleur	Ludlow
14	James L. Poehler, Jr.	Springfield	Patricia T. Martinelli	Springfield
27	Allen W. Reed	Palmer	Catherine A. Turner	Palmer

DEATHS

2002

January

1	Roland Frederick Poirier	87
3	Stanley J. Topor	94
4	John Michael Wegiel, Sr.	83
8	Stephanie K. Stolar	85
11	Ethel Pauline Roy	95
13	Julia Orszulak	83
15	Patricia Lillian Woods	44
22	Joseph Francis Trant	72
23	Dorothy Louise Johnson	95
25	Joseph Leo Perron	77
26	Edward Eugene Thibeault	75
27	Lillian Padykula	81
27	John Wasiuk	81
28	Virginia Mae Tourville	81
30	Grayson Charles Davis	80
30	Robert E. Harrell	81
31	Coralie Vadnais	30

February

1	Victor Joseph Comeau	81
6	Leo H. Grenier Jr.	44
7	Harriet Mable Brewer	94
8	Stephanie Elizabeth Berthiaume	90
8	Chester John Godek	87
9	Arthur Davis Baker Jr	88
9	Fernand C. Senecal	80
9	Ellen Josephine Tyler	88
10	Alice A. Kostoletski	82
10	Daniel Roy Monette	52
16	Augustine Michael Kulpa	81
16	Loretta Lucy Smith	87
18	Antonio Andre	76
18	Ethel Laura Nelson	97
19	Rudolph Ralph Brandt	88

19	Jacqueline Doris Hulse	55
20	Agnes Rose Hogan	93
21	Francis Thomas Gilmartin Jr.	61
22	John William Dennett Jr	76
24	William Edward Fitzgerald	84
25	Dorothy May Baker	78
28	Richard Harvey Gatto	61

March

1	Edna S. Pytko	82
5	Cindy Sue Belden	45
6	Alphonse J. Lasota	80
7	Louise Sophie Zagraniczny	85
8	Jacqueline Lena Blair	71
11	Neil Michael McDonald	73
13	Harold A. Lundquist	93
13	Charles J. Porada	84
17	Madeline Agnes MacKenzie	80
19	Edward J. Gondek	78
19	Ciro S. Picchierri	80
20	Ora Beatrice Swain	80
23	Rose Jones	94
23	Linda Sue Spencer	32
26	Margaret Coache	94

April

1	Charles Joseph Sibik	79
2	Frank R. Matera	84
3	George H. Stone	87
4	Stella C. Sarna	85
5	Anna Marie Motyl	89
5	David Alan Wolcott	43
11	Iona Mae Reynolds	82
15	Kenneth Homer Delisle Sr.	50
15	Leopold Martin Kaplita	80
15	Walter Armand Normandin	77
19	Guy John Palmere	76
21	Arthur John Russo	85
22	Grace Shirley Antioian	67
25	Sophie A. Swiatlowski	80
28	Ora Elaine Webster	66
29	Thomas Henry Buczeko	54

May

4	Barbara Louise Hebert	55
4	Kerryl Wyland	49

7	Leo J. Nault	76
7	Jerry David Peterson	53
10	Jeremiah P. Sullivan	66
10	Lora Nettie Willey	91
11	Joseph John Lobik	83
18	Milton S. Kokoszka	81
20	Elayne Victoria Hilbert	81
20	Madeleine Rita Schofield	52
21	Augusto Bracci	81
23	Glenrose Rollet	74
30	Pearl M. Gwozdz	88
31	Merton Leon Chapin	72
31	Antonina B. Saletnik	87

June

1	Coral Ann Parker aka Coral Ann Cady	41
5	Julia Grabowski	87
7	John Edward Phelps	94
8	Michael Kokoski, Sr.	44
10	Martha R. Wozniakowski	81
10	Valory Ann Yarsites	56
11	Mary Sibik	79
13	Philip Alphonse Tyburski	46
18	Josephine J. Mazur	85
18	Francis D. Mullem	80
19	Jean Luc Picard	77
22	Eileen M. Fogarty	83
23	Susan W. Roy	53
28	Ruth Charene Sellers	63
30	Edward J. Rutkowski aka Wladyslaw J.	93

July

1	Thomas John Michael Bauwens	59
3	Wanda M. Barry	86
4	Theodore W. Slozak	83
5	Frank Pilch	76
7	Marion E. Mansfield	85
7	Sarah Sangermano	90
13	Joseph Norman Fontaine	65
14	Gerald H. Rose	69
15	Marie Rose Richer	80
15	Joseph Raymond Rouleau	67
15	Virginia Pauline Surabian	58
18	Raymond F. Chudy	86
18	Velma Vivian Janasiewicz	83
21	Eunice Muriel Romero	72

30	Mary Jane LaForge	87
30	Dorothy A. Luzi	79

August

2	Frances Del Viscio	80
2	Michael David Wierzbowski	1 mo. 15 da.
4	Jennie Ciejk	91
4	Robert W. Willard	63
11	Donald Dolord Bingle	48
14	Alice Grace Flebotte	106
14	Richard S. Rice	14
15	Ernest Adney Mack Jr.	66
16	Nancy Lee Savitt	62
16	Denise Anne Sullivan	49
18	Thelma May Nothe	74
23	Josephine M. Lebida	81
26	Stephen Janulewicz	40
27	Frank P. Izyk	81
31	H. Alfred Barber	87

September

2	Margaret Murphy	80
2	Norma Marie Russis	70
4	William Harland Bartels	92
4	Linda Louise Woods	47
5	Richard Irwin Mitton	69
10	Walter Lasota	73
12	Cecilia T. Gurley	59
14	Vernon James Degnan	87
16	Gail R. Fleming	59
16	Judith Ann Lecours	65
17	Inez Adelaide Peterson	81
17	Dorothy L. Sanders	88
18	Robert Henry Bell	88
18	Frances Cascio	84
19	Marion Alice Clayton	98
20	Julia Marie Dustin	80
20	Margaret Agatha Marine	96
21	Irene Mary Walinski	69
23	Helen Kos	91
29	Doris Sara Hatch	92
29	Carl M. Kowalczyk	52
29	Peter W. Syper	87

October

2	Lillian Louise Pelletier	76
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2	Frederick W. Rusiecki	91
7	Donna Lee Gamache	61
7	Richard James Klick	65
7	Joseph W. Niemczura	87
7	Mary Elizabeth Phelan	92
9	Chester Elbert Hulse	96
11	Ethel Ruth Nones	77
14	Veronica Anastasia Bren	90
14	Marie Anita Fielding	84
14	Nellie R. Kokoszak	81
19	Bertha Ida Lynn	92
22	Edward S. Cain	78
23	William Lee Silliker	69
24	Donald William Smith	80
27	Nancy R. Barry	78
30	Edward Robert McNulty	87
31	Antonio Pereira	71

November

1	Bronislaw Knurek	86
6	Martha J. Yergeau	63
9	Shirley May Laviolette	73
9	Grace Swett	100
18	Charles J. Banas	78
22	Robert W. Laviolette	49
22	Sophie Salso	80
24	Frank Czech	80
24	Richard Owen Rex	68
29	Dorothy Ruth Vadnais	60
29	James Lee Watson Jr.	55

December

3	Evelyn Lenora D'Amelia	93
5	Albert Anthony Niemczura	82
6	Louis Thomas Gagne	86
10	Michael J. Kulig	92
11	Bernice Constance Coache	92
12	Blanche A. Majka	79
12	Barbara Lynn Smith	59
12	Ralph Emerson Wilson	85
12	Edward A. Witkoski	85
14	Tadeus M. Marcinek	83
14	Julia Mary Rogers	83
15	David R. Adams	40
15	Wayne Curtis Smith	91
21	Elizabeth Anne Lambert	95

24	William L. Fimbel	57
24	Mildred Smith	92
25	Peter D. Dunphy	52
27	Marjorie G. Meyer	83
29	Elizabeth Lucia Fairbanks	81
30	Viola May Giroux	88
30	Curtis Roland Jordan	74



TOWN TREASURER

I hereby submit my report for the fiscal year July 1,2001 through June 30,2002.

Cash Balance July 1,2001(Audited)	8,183,118.10
Receipts	40,601,680.60
Payments per Warrants	(39,949,919.84)

Cash Balance June 30,2002	8,834,878.86
	=====
 Cash on Hand:	 11,753.14
Interest Bearing Checking Accounts:	
Fleet Bank Account	376,259.77
Fleet Bank Operating Account	824,879.89
Fleet Galaxy Account	43,157.50
Eastern Bank	148,953.24
Country Bank for Savings (7)	353,491.81
Boston Safe Vendor	(370,278.51)
North Brookfield	10,189.70
Liquid Investments:	
State Street Bank and Trust	4,451.74
Citizens	797,169.92
M.M.D.T.	4,288,254.99
UNIBANK	963,921.26
Trust Funds:	
Century Bank	74,855.26
Century Financial	285,246.91
UNIBANK	311,963.75
Bank of Western Mass	197,067.56
Library Accts. (5)	501,685.06
School Lunch	11,855.87
 TOTAL	 8,834,878.86
	=====

Total interest income during fiscal year 2002 was \$131,160.37

Respectfully submitted,
Roger E. Brach – Treasurer



DEPARTMENT OF VETERAN'S SERVICES

The budget for the Veteran's Services was once again level funded for FY'02-03. I appreciate the efforts of the Finance Committee members and would like to thank them for an adequate budget.

Calendar year 2002 has seen increased activity in many areas of the Department of Veterans Services. First, the State Department of Veterans Services, under the direction of Medal of Honor Winner Commissioner Thomas G. Kelley has broadened the scope of Veterans Agents. This has taken the Veterans Agents work to new and exciting heights and changed the Agents title from "Agent" to Veterans Service Officer. Commissioner Kelley has directed that all VSO must be pro active in seeking out and providing support and services to all veterans covered by Mass. General Law Chapter 115. This office has endeavored to do just that. It has always been the mission of this office to support and service all veterans eligible and do it with the compassion and dignity they deserve. It is no secret that we are losing over 5000 WW2 veterans per week throughout the U.S. and over 1800 per week from the Korean conflict. This has placed a tremendous burden on the VSOs throughout the state to assist, support and provide services to widows and widowers who are left behind. It must be understood that this office is not the Department of Veteran's Affairs commonly known and referred to as the VA, but we assist in filing for the various benefits administered by that body, and referring veterans and their dependents to other State and Federal agencies as requested.

Although there are many questions that we can and do answer, there are times when these questions can also be answered by calling the Department of Veteran's Affairs at 1-800-827-1000, which connects the caller directly to the Regional Office in Boston. There is also a VA office in the Federal Building in Springfield and that number is (413) 785-0301 that can be used for medical information and outpatient clinic services and appointments.

In keeping with the previous Annual Reports, I have recorded the following business for FY'2002:

Office Visits	518	Requests for GI Loan Application	4
Telephone Calls	989	Requests for Medals (from WWII to present	9
Requests for Discharge	11	Requests for Bonus Applications:	
		Korean: 3 Vietnam: 9 Persian Gulf: 4	
Applications for new Veterans Cemetery	67		
Applications for Government Headstones	27		
Veterans Deaths	32		

Providing office hours during the day has made it possible for older veterans and widows to have easier access to our service.

On Sunday May 26, 2002 a tribute to all Korean Veterans with a public ceremony taking place in the Palmer High School Auditorium. Awards of citations from the Town, citations from the State Senate and House of Representatives and the Korean Veterans Memorial Pin was presented to all those that

had responded. Our speaker that day was Mr. Paul A. Morin the Superintendent of the Holyoke Soldiers Home and he was outstanding and well received.

Memorial Day brought us one of the largest turnouts of participants in many years. Our speaker was Captain James McInerney, USMC Retired, Veteran of Korea and Vietnam. Capt. McInerney was a POW during the Korean War. Again, my many thanks to all who participated in both the Korean Commemorative Program and Memorial Day.

Veterans Day, the sixth year of our town wide observance brought us to Thorndike for this years program. Despite the inclement weather there was good participation and our speaker, State Senator Stephen M. Brewer did an outstanding job.

For this event special thanks to Police Chief Robert Frydryk, the Fire Chiefs and their men for great turnout from Palmer, Three Rivers and Bondsville. refreshments were served following the Veterans Day ceremonies at St. Joseph's Club and a special thank you to President Carol Lagimoniere of Amvets Unit 74 Auxiliary for preparing and taking care of the refreshments and to St. Josephs Club for the use of their facilities.

Legislation that failed this year was the prime move to expand the definition of the Veteran which never made it out of the committee.

I have constantly asked veterans whether have been here for years or just recently released from the service to come to this office and have their discharge recorded. There is no law that requires this, but I have noticed in recent years as veterans are reaching retirement status they are looking for this most important document. This way there is always a record available when needed. Many veterans do not realize how important their service records and discharge papers are.

In October 2002, the President signed into law a 1.4% COLA for disability compensation and DIC recipients. This increase was reflected in the checks received on or about December 31, 2002. A new system by the DET now has various meetings for Veteran's to meet with the Veterans Employment Representative at Future Works, at One Federal Street, Building 103-3, in Springfield, MA. This allows the veteran the opportunity to see where and when jobs are available.

Applications for the new Veterans Memorial Cemetery in Agawam are available from this office and can be mailed upon request. It should be noted that once the application has been accepted and the veteran so notified, he/she or their families can change their minds for any reason and not fulfill the obligation of being buried in the Veterans Cemetery. Since the opening of the cemetery on May 21, 2001 there have been over 1000 interments. That gives you an idea of the death rate among primarily older veterans.

In closing, I wish to thank Town Administrator John Griffin and my fellow employees in the Town Administrative Building for their cooperation and, last but not least, the Board of Selectmen, who have given me the opportunity to serve my fellow veterans.

Respectfully submitted,

Peter E. Pappas, Director
Veteran Service Officer
Graves Registration Office
Burial Agent



PALMER WASTEWATER TREATMENT PLANT

The Combined Sewer Overflow (CSO) Project began on schedule and should be completed in the summer of 2003. While it has been inconvenient at times, the benefit of this project in the years to come will far out weigh any inconveniences we have endured.

The Treatment Plant has come under an EPA, (Environmental Protection Agency) mandate to create a Storm Water Pollution Prevention Plan that goes into effect on March 10, 2003. This is just the beginning of mandates from the EPA to treat the storm water that the CSO Projects separates.

We also implemented copper & aluminum removal plans that the EPA imposed on the Town as of January 2002. The chemical is expensive but it does work. We are still exploring different avenues to reduce chemical costs.

The Treatment Plant has under gone a major change of personnel. Gary Kuczarski resigned from the position of Superintendent last January. Gerald Skowronek was appointed to the position in August. Richard Persson, Asst. Supt., resigned from his position in December. Michael Burke, was promoted to fill the position late December.

I would like to thank the other Town Departments that have helped us at the Plant throughout this past year.

Lastly, I would like to thank the entire staff at the Plant for their complete cooperation during the transition. JOB WELL DONE!

Respectfully submitted,
Gerald Skowronek
Superintendent



WIRING INSPECTOR

As Wiring Inspector for the Town of Palmer, I hereby submit the following annual report for inspections made by me for the year 2002: Residential 235; Commercial 25; Industrial 8; Other 21.

Respectfully Submitted,
Stanley J. Pietryka
Wiring Inspector

TOWN ACCOUNTANT

TOWN OF PALMER, MASSACHUSETTS

BALANCE SHEET - GENERAL FUND

June 30, 2002

<u>ASSETS</u>		<u>LIABILITIES AND RESERVES</u>	
CASH	4,336,184.96	OVERLAYS RESERVED FOR ABATEMENTS	
ACCOUNTS RECEIVABLE		FY-1989 Levy	7,089.64
TAXES		FY-1990 Levy	18,031.38
Personal Property Tax		FY-1991 Levy	43,947.07
FY-2002	5,826.49	FY-1992 Levy	25,162.49
FY-2001	3,872.26	FY-1993 Levy	46,576.37
FY-2000	3,633.63	FY-1994 Levy	30,425.60
FY-1999	3,806.44	FY-1995 Levy	16,923.14
FY-1998	4,633.49	FY-1996 Levy	67,418.43
FY-1997	4,393.82	FY-1997 Levy	27,150.43
FY-1996	6,094.93	FY-1998 Levy	29,595.17
FY-1995	5,939.77	FY-1999 Levy	5,964.86
FY-1994	4,426.55	FY-2000 Levy	38,969.23
FY-1993	4,266.84	FY-2001 Levy	25,478.65
FY-1992	1,615.83	FY-2002 Levy	62,973.14
FY-1991	1,258.52		445,705.60
FY-1990	298.52	TAX TITLE REDEMPTIONS DUE DISTRICT	5,751.65
Real Estate Taxes		DEFERRED REVENUE	
FY-2002	467,229.77	Tax Title Revenue-Town	49,076.68
FY-2001	201,444.94	Tax Title Revenue-District	1,159.54
FY-2000	158,234.51	Tax Title Foreclosure Revenue	64,558.10
FY-1999	120,178.67	Real Estate and Personal	
FY-1998	99,386.19	Property Tax Revenue	930,290.60
FY-1997	75,977.04	Deferred Taxes Revenue-Town	13,839.11
FY-1996	64,351.57	Deferred Taxes Revenue-	
FY-1995	52,850.37	District	1,233.76
FY-1994	39,609.36	Motor Vehicle Excise	
FY-1993	21,129.41	Tax Revenue	195,005.00
FY-1992	16,216.08	Farm Animal Excise Tax	
FY-1991	5,426.54	Revenue	205.17
FY-1990	3,894.66		
	1,375,996.20		

TOWN OF PALMER, MASSACHUSETTS

BALANCE SHEET - GENERAL FUND

June 30, 2002

<u>ASSETS</u>		<u>LIABILITIES AND RESERVES</u>	
Tax Titles	49,076.68	Forest Products Tax Revenue	416.24
Tax Possession	64,558.10	Sewer User Charge Revenue	402,521.40
Tax Titles-District	1,159.54	Departmental Revenue	16,807.86
	114,794.32		1,675,113.46
Deferred Taxes	13,839.11	WARRANTS PAYABLE	260,708.40
Deferred Taxes-District	1,233.76		
	15,072.87		
Motor Vehicle Excise		PAYROLL WITHHOLDINGS	36,698.67
2002	108,897.78	AGENCY	
2001	26,781.15	State Receipts Due District	198.21
2000	19,073.14	State Reimbursement due	
1999	13,211.24	Collector	2,531.40
1998	7,983.70	Tax Possession Sales	
1997	6,622.02	Due District	11.50
1996	6,273.88	Millennium Committee Receipts	3.00
1995	6,162.09		
	195,005.00		

Farm Animal Excise	205.17	Departmental Receipts due Municipal Public Television	4,277.50	
Forest Products Tax	416.24	Tuition of State Wards	<u>119,983.50</u>	127,005.11
Sewer User Charges		FUND EQUITY		
FY-2002	168,691.08	Fund Balances		
FY-2001	20,312.16	Amounts to be Provided for		
FY-1999	137,504.78	Snow & Ice Removal	(34,302.56)	
		Reserve for Encumbrances	2,837,574.45	
		Over/Under Estimates	(14,279.00)	

TOWN OF PALMER, MASSACHUSETTS

BALANCE SHEET - GENERAL FUND

June 30, 2002

<u>ASSETS</u>		<u>LIABILITIES AND RESERVES</u>		
Sewer Liens Added to Taxes		Fund Balance Designated for Authorized Deferral of Teachers Summer Pay	(343,817.00)	
FY-1991 Taxes	100.00	Unreserved Fund Balance	<u>1,460,845.24</u>	3,906,021.13
FY-1992 Taxes	100.00			
FY-1993 Taxes	525.00			
FY-1994 Taxes	520.00			
FY-1995 Taxes	1,266.00			
FY-1996 Taxes	2,760.00			
FY-1997 Taxes	3,458.00			
FY-1998 Taxes	5,084.00			
FY-1999 Taxes	7,785.00			
FY-2000 Taxes	13,646.00			
FY-2001 Taxes	15,502.00			
FY-2002 Taxes	21,522.38			
Committed Sewer Int. Added to Taxes				
FY-1991 Taxes	14.00			
FY-1992 Taxes	8.00			
FY-1993 Taxes	55.00			
FY-1994 Taxes	40.00			
FY-1995 Taxes	122.00			
FY-1996 Taxes	207.00			
FY-1997 Taxes	224.00			
FY-1998 Taxes	369.00			
FY-1999 Taxes	480.00			
FY-2000 Taxes	639.00			
FY-2001 Taxes	470.00			
FY-2002 Taxes	<u>1,117.00</u>			
	402,521.40			
DEPARTMENTAL				
Veterans	16,807.86			
TOTAL ASSETS	<u>6,531,878.02</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>6,457,004.02</u>	

TOWN OF PALMER, MASSACHUSETTS

BALANCE SHEET - SPECIAL REVENUE FUNDS

June 30, 2002

<u>ASSETS</u>		<u>LIABILITIES AND RESERVES</u>	
CASH	1,984,477.36	CASH-HIGHWAY FUND	3,423.53
STATE AID TO HIGHWAYS	797,881.24	WARRANTS PAYABLE	104,019.82
DUE FROM COMMONWEALTH- Small Cities Grants	1,079,244.35	SCHOOL LUNCH	117,579.10

		HIGHWAY REVENUE	
		Aid to Highway Revenue	656,246.70
Cops in Schools	17,839.46		
		Anticipation of State Highway Aid Loan	138,210.94
Septic System Repairs Loan Program	7,343.46		
		Highway Construction & Improvement Chapt. 53A	0.07
		Deferred Revenue	
		Small Cities Grants	1,079,244.35
		REVOLVING FUNDS	
		School Lost Textbook	3,796.07
		School Athletics	7,259.22
		Use of Facilities	11,140.31
		School Tuition	20,627.57
		Medicaid Reimbursement	101,009.22
		Right to Know Law	876.66
		Summer School	4,134.96
		Student Activity Fund	66,363.28
		School Choice Tuition	2,367.97
		Board of Health Perc Tests	8,940.00
		Conservation Comm Wetlands By-Law	6,860.27
			233,375.53

TOWN OF PALMER, MASSACHUSETTS

BALANCE SHEET - SPECIAL REVENUE FUNDS

June 30, 2002

ASSETS

LIABILITIES AND RESERVES

AGENCY	
Police Off-Duty Work Detail	49,411.38
SALE OF REAL ESTATE	136,428.25
RESERVED FOR APPROPRIATION	
Sale of Cemetery Lots	9,229.00
ESCROW	
Towing Performance Bond	1,000.00
Street Entrance Bonds	33,475.00
Street Excavation Bonds	17,055.00
Board of Appeals Bond	10,396.00
Bid Bond Escrow	8,010.00
	69,936.00
FEDERAL AND STATE GRANTS	
FY02 Breakfast Grant OMP	632.49
Title I	77,607.28
FY02 Enhanced School Health Service	20,191.90
FY02 Title VI	758.30
FY02 Technology Literacy Challenge 7	7,263.10
FY02 Class Size Reduction 651	5,094.00
Institute of Computer Technology Grant	5,000.00
Drug Free Schools	14,770.97
FY02 SPED 94-142 Allocation APCs	73,933.56
FY02 Baystate Readers Grant	17,812.18
FY02 Early Childhood SPED Allocation	6,147.67
FY02 Academic Support Services	4,870.67
FY02 Eisenhower Professional Development	9,345.96
Breakfast Grant PHS	2,289.68

TOWN OF PALMER, MASSACHUSETTS

BALANCE SHEET - SPECIAL REVENUE FUND

June 30, 2002

ASSETSLIABILITIES AND RESERVES

FY02 SPED Professional Development	7,793.38
FY02 Smoking Cessation Grant	15,548.24
Business Career Service Grant 046	7,245.90
FY02 Middle School Discovery Kits 047	6,500.00
OMP Board of Library Commissioners Grant 048	5,000.00
FY02 Library Incentive Grant	8,164.52
FY02 Municipal Equalization Grant	8,884.73
FY02 Non-Resident Circulation Grant	8,267.41
Library Literacy Grant	936.75
Library Homework Center Grant	142.90
FY01 Library Incentive Grant	4,268.27
FY01 Municipal Equalization Grant	8,521.42
FY01 Non-Resident Circulation Grant	9,501.19
FY02 Homework Zone	6,213.19
Library Preservation Grant	1,000.00
Library Construction Grant	501,685.06
State Grants-Dept of Elder Affairs- Outreach	3,542.96
FY02 Incentive Grant EOEa	1,352.50
Greater Springfield Senior Services Title IIIB	3,206.37
Greater Springfield Senior Pharmacy Grant	2,161.06
Veterans Services- Graves Repair	880.00
FY02 Community Policing Grant	28,116.66
FY01 Law Enforcement Block Grant	15,615.63
FY02 Law Enforcement Block Grant	17,300.67
FY99 Task Force Grant	382.10
FY02 DARE Grant	937.59
Municipal Recycling Incentive Program	4,648.00
MRF Advisory Board Grant	354.45

TOWN OF PALMER, MASSACHUSETTS

BALANCE SHEET - SPECIAL REVENUE FUND

June 30, 2002

ASSETSLIABILITIES AND RESERVES

Small Cities Grants	255,818.23	
Curbside Recycling Grant	864.00	
Municipal Recycling Assistance Grant	140.05	
Emergency Planning Grant	174.92	1,180,885.91
GIFTS AND BEQUESTS		
School Department	1,703.90	
Historical Commission	27,461.85	
Local Arts Lottery	10,103.54	
Police Department	3,193.62	
Town Hall	100.75	
Dog Officer	2,655.57	
Hryniewicz Park Gift	1,900.00	
DARE	3,401.42	
Palmer Middle School	700.00	
Street Light-River Road Gift	1,000.00	
Bondsville School Site Development	204.50	
Compost Bins Gift	1,050.00	53,475.15
INSURANCE REIMBURSEMENTS FOR DAMAGE TO TOWN PROPERTY		
		11,260.02
TAILINGS		

Unclaimed Checks	5,417.77
PLANNING BOARD-APPLICATION REVIEW FEES	34,609.79
CONSERVATION COMM.SP.MAINT. ACCOUNT	4,032.56

TOTAL ASSETS	<u>3,886,785.87</u>	TOTAL LIABILITIES	<u>3,886,785.87</u>
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TOWN OF PALMER, MASSACHUSETTS

BALANCE SHEET - CAPITAL PROJECTS FUND

June 30, 2002

<u>ASSETS</u>		<u>LIABILITIES AND RESERVES</u>	
CASH	902,373.58	WARRANTS PAYABLE	7,452.50
LOANS AUTHORIZED		LOANS AUTHORIZED AND UNISSUED	
Construction of Septic Systems	100,000.00	Water Pollution Control Project	235,150.00
Quaboag Valley Co-op Sewer Project	685,000.00	Reconstruction of Sewers/Sewer Sys.	331,536.00
Street Sewer Improvements-New Schools	16,000.00	Purchase of Park Land	90,000.00
Street Sewer Improvements-Main St.	27,000.00	Street Sewer Improvement Project-New Schools	16,000.00
Purchase of Park Land	90,000.00	Street Sewer Improvement Project-Main St.	27,000.00
Construction of Sewerage System & Sewerage Treatment Facilities	235,150.00	Sanitary Sewer Project-Quaboag Valley Co-op	685,000.00
Reconstruction of Sewers & Sewer System	331,536.00	Construction of Septic Systems	100,000.00
Construction/Re-Const. of Sewer & Sewerage System	670,000.00	Land Purchase Mt. Dumplin	73,152.00
Land Purchase Mt. Dumplin	73,152.00	Construction/Reconstruction of Sewerage System-CSO	128,000.00
Sewer Line Repairs-Monet	58,000.00	WWTP Removal/Replacement	230,000.00
Roof Repair/Replacement-WWTP Pump Stations	134,000.00	Underground Storage Tanks	230,000.00
Installation of Lights-Legion	250,000.00	Construction/Reconstruction of Sewerage System-CSO	6,322,028.32
WWTP Removal/Replacement		Constructing/Remodel Library	<u>3,889,000.00</u>
Underground Storage Tank	230,000.00		12,126,866.32
Construction/Re-const. Sewer and Sewerage System C&S	7,585,000.00	ANTICIPATION OF SERIAL LOANS	
Constructing/Remodel Library	3,889,000.00	Bond Anticipation Note-Multi-Purpose Bond VIII	244,000.00
	14,373,838.00	Multi-Purpose Bond IX	740,000.00
		State Refunding Loan	<u>6717.45</u>
			990,717.45
		STATE REFUNDING LOAN-CSO PROJ.	1,256,254.23
		FUND BALANCE	894,921.08
TOTAL ASSETS	<u>15,276,211.58</u>	TOTAL LIABILITIES	<u>15,276,211.58</u>

TOWN OF PALMER

BALANCE SHEET - CAPITAL PROJECTS FUND

June 30, 2002

Municipal Computer Software	22,405.89
StreetScape Improvements	30,000.00
Voting Machines	7,000.00
Voting Booths	1,540.40
Palmer Town Building Parking Lot	46,214.50
Town Hall Ventilization	1,660.00
School Building Project	148,652.01
Police Dept. Office Trailer	50,000.00
Monet St. Sewer Line	54,989.44
Highway Dept.-5yd. Dump Truck	139,923.75
Sanitary Landfill Phase I Closeout	1,392.04
Sanitary Landfill Closeout	3,802.15

Emery St. Landfill Closing	252,415.23
State St. Landfill Closing	5,713.42
Aeration System Improvements	3,884.51
WWTP CSO Project-5/15/01	4,697.86
WWTP CSO Project	25,389.22
Reconstruction of Sewers and Sewer System	41,385.56
Sewer Overflow Facility	5,158.89
Public Library-Roof, Trim and Gutter Repair	55.00
Palmer Town Building Roof	140.00
Dewatering System Improvements	35,244.84
Industrial Pretreatment	135.90
WWTP-Three Belt Press	7,424.45
WWTP Removal/Replacement Underground Storage Tank	3,028.89
WWTP Roof Replacement	2,059.53
Palmer Public Library Roof	607.60
	<hr/>
TOTAL	894,921.08

TOWN OF PALMER, MASSACHUSETTS

BALANCE SHEET - TRUST FUNDS

June 30, 2002

<u>ASSETS</u>		<u>LIABILITIES</u>	
Cash	1,987,524.25	STABILIZATION FUND	1,595,594.78
		CONSERVATION FUND	1,224.71
		THOMPSON FUND	1,247.15
		MERRICK FUND	1,121.29
		CEMETERY PERPETUAL CARE FUND	313,534.58
		INTEREST-FULLER FUND-SCHOOLS	1,638.29
		INTEREST-FULLER FUND-PARK	2,130.96
		LAW ENFORCEMENT TRUST FUND	13,005.58
		MABEL SLESINSKI FUND	6,590.14
		WIBACK/CALKINS/GRIMALDI FUND	50,209.47
		JOSEPH NIKODEM MEMORIAL FUND	1,227.30
TOTAL ASSETS	<u>1,987,524.25</u>	TOTAL LIABILITIES	<u>1,987,524.25</u>

TOWN OF PALMER, MASSACHUSETTS

BALANCE SHEET - OUTSTANDING DEBT

June 30, 2002

<u>ASSETS</u>		<u>LIABILITIES</u>	
NET FUNDED DEBT - INSIDE	2,351,000.00	MULTI-PURPOSE BOND ISSUE II	3,525,000.00
NET FUNDED DEBT - OUTSIDE	19,759,000.00	MULTI-PURPOSE BOND ISSUE V	140,000.00
		SCHOOL REFUNDING BONDS	16,330,000.00
		MULTI-PURPOSE BOND ISSUE VI	2,115,000.00
TOTAL ASSETS	<u>22,110,000.00</u>	TOTAL LIABILITIES	<u>22,110,000.00</u>

BONDED INDEBTEDNESS
Fiscal Year Ending June 30, 30, 2002

Maturity Fiscal <u>Year</u>	1992 Multi-Purpose II Bond <u>Issue</u>	1997 Multi-Purpose V Bond <u>Issue</u>	2000 Multi-Purpose VI Bond <u>Issue</u>	1990 Palmer School Building <u>Project</u>	<u>Total</u>
2002	25,000	75,000	180,000	1,850,000	2,130,000
2003		75,000	180,000	1,945,000	2,200,000
2004		65,000	180,000	2,050,000	2,295,000
2005			165,000	2,145,000	2,310,000
2006			165,000	2,245,000	2,410,000
2007			160,000	2,345,000	2,505,000
2008			160,000	2,470,000	2,630,000
2009			160,000	2,595,000	2,755,000
2010			160,000	2,735,000	2,895,000
2011			160,000	1,325,000	1,485,000
2012			150,000		150,000
2013			145,000		145,000
2014			145,000		145,000
2015			145,000		145,000
2016			145,000		145,000
2017			145,000		145,000
2018			130,000		130,000
2019			130,000		130,000
2020			100,000		100,000
	25,000	215,000	2,905,000	21,705,000.00	24,850,000

STATEMENT OF CASH DISBURSEMENTS

GENERAL FUND

Year Ending June 30, 2002

GENERAL GOVERNMENT

SELECTMEN:

Board Salaries	10,194.00	
Executive Secretary Salary	55,000.00	
Selectmen's Clerical	42,782.41	
Travel & Conference	3,084.86	
Education	900.00	
Town Meeting Expenses	665.28	
Copier Rental	2,945.89	
Dues	2,165.00	
Service Contracts/Maintenance	2,588.80	
Miscellaneous/Legal Advertising	939.48	
Subscriptions	130.00	
Drug & Alcohol Testing	503.00	
Office/Copier Supplies	1,063.59	
Selectmen's Contingent	75.00	123,037.31

Audit of Municipal Accounts 14,500.00

Unpaid Bills of a Prior Year 672.00

Purchase of Land-Sykes St. 37,500.00

TOWN ACCOUNTANT:

Salary	44,570.00	
Clerical	26,364.60	
Travel/Conference/School	1,045.87	
Dues	70.00	72,050.47

COMPUTER SYSTEM ADMINISTRATION:

Part-time Computer Maintenance Salary	10,000.00	
Maintenance Agreement	31,991.49	
Supplies	16,996.64	58,988.13

Computer Upgrade/Training 10,876.95

TOWN TREASURER:

Salary	7,790.00	
Clerical	47,784.49	
Office Expense & Supplies	625.56	
Travel/Dues	88.30	
Postage	74.80	
Certification Fees	1,347.44	
Bank Service Charge	3,821.86	
Surety Bond	250.00	
Financial Advisory Fees	<u>1,350.00</u>	63,132.45

TAX COLLECTOR:

Salary	44,270.00	
Clerical	44,553.53	
Office Expense & Supplies	5,305.76	
Travel/Dues/Miscellaneous	372.58	
Postage/Meter/Scale	488.86	
Printing Tax Bills	986.77	
Surety Bond	<u>425.00</u>	96,402.50

TOWN CLERK:

Salary	44,270.00	
Longevity	300.00	
Clerical	28,709.00	
Office Expense & Supplies	69.50	
Travel/Dues	934.30	
PC Codebook	873.03	
Out-of-State Travel	1,079.08	
Dog Licenses	439.26	
Surety Bond	<u>100.00</u>	76,774.17

ELECTION & REGISTRATION:

Registrar's Salaries/Clerk	4,306.00
Clerical	13,314.48
Election Officers	5,674.62
Ballots/Supplies/Forms	1,922.67
Postage	1,305.83
Travel	487.59
Program Card Reader	1,025.00
Repairs	7.38

Maintenance Contract	85.00	
Bookbinding	220.00	
Registration and Listing	<u>1,265.60</u>	29,614.17
Election & Registration FY01		
Encumbered Expense		3,460.60
ASSESSORS:		
Board Salaries	9,711.00	
Assistant Assessor Salary	40,232.19	
Clerical	39,915.58	
Photostats	1,181.75	
Office Expenses/Supplies/Postage	468.82	
Travel/Dues	3,188.02	
Binding	150.00	
Copier Maintenance	<u>1,607.23</u>	96,454.59
Re-valuation Services		12,500.00
Map Updating		3,918.60
LAW & CLAIMS:		
Salary of Town Counsel	20,800.00	
Special Legal Services	<u>621.00</u>	21,421.00
Labor Counsel		4,460.89
Associate Town Counsel		2,480.00
LICENSE COMMISSION:		
Clerical		700.00
MEMORIAL HALL:		
Custodian's Salary	7,690.80	
Electricity/Water/Sewer Fee	3,017.85	
Fuel	3,924.93	
Repairs	849.07	
Elevator Repairs	<u>764.40</u>	16,247.05

PALMER TOWN BUILDING:

Custodian	22,371.00	
Electricity/Water	16,830.08	
Fuel	3,593.50	
Repairs	<u>8,717.64</u>	51,512.22

CONSULTING ENGINEER:

2,200.00

FINANCE COMMITTEE:

Salary of Recording Secretary	449.20	
Seminars	10.00	
Dues	<u>160.00</u>	619.20

PLANNING BOARD:

Planner Salary	40,240.00	
Clerical	16,832.40	
Consulting Engineer	5,250.49	
Legal Notices	849.77	
Travel/Dues	352.10	
Miscellaneous	380.50	
Seminars	650.58	
Printing By-laws	331.45	
Zoning Map	<u>27.60</u>	64,914.89

Planning Board-FY01 Encumbered Exp.

8,352.87

BOARD OF APPEALS:

Recording Secretary	4,321.96	
Consulting Engineer	61.80	
Office Supplies	<u>154.35</u>	4,538.11

COUNCIL ON AGING:

Salary of Director	31,176.97
Salary of Drivers	28,544.40
Substitute Drivers	140.60
Clerical	7,170.60
Equipment Repair	403.00
Travel/Dues	695.62
Miscellaneous	845.50

Insurance for Van	<u>41.30</u>	69,017.99
Greater Springfield Senior Services		1,349.00
Unpaid Bills of a Prior Year		42.16
CENTRAL PURCHASING:		19,522.84
CENTRAL PURCHASING-TELEPHONE:		45,245.06
CENTRAL PURCHASING - POSTAGE:		24,495.20
TOWN MODERATOR:		229.00
PALMER REDEVELOPMENT AUTHORITY:		
Professional Consultant	900.00	
Other Expenses	1,002.50	
Legal Expenses	<u>5,000.00</u>	6,902.50
Unpaid Bills of a Prior Year-PRA		575.00
 TOTAL FOR GENERAL GOVERNMENT		 <u>1,044,706.92</u>

PROTECTION OF PERSONS AND PROPERTY

POLICE:

Chief of Police-Salary	68,140.80
Salaries	1,103,205.68
Overtime	173,413.41
Matron's Salary	960.06
Clothing & Equipment	15,740.87
Radio Repairs	1,890.85
Maintenance of Cruisers	15,064.81
Office Expense & Supplies	3,152.47
Lock-up Expense	2,244.79
Chief's Telephone	70.00
Officer's Training School	8,972.55
Ammo/Drugs/Narcotics	904.95
Electricity	311.55
Computer Maintenance Agreement	10,323.10
Travel/Dues	2,110.73
Film/Photo Supplies	2,246.83

Medical Expense	2,992.86	
Equipment Maintenance	2,256.50	
WMLEC	250.00	
Miscellaneous	2,025.46	
911 Equipment Maintenance	<u>249.49</u>	1,416,527.76
Police-DARE Officer		4,268.91
Unpaid Bills of a Prior Year		1,058.50
Police Cruisers		77,489.70
Police Equipment		3,790.60
Matching Funds FY99 Local Law Enforcement Block Grant		415.36
CIVIL DEFENSE:		
Salary	705.00	
Supplies	100.00	
Telephone	36.75	
Travel/Training	90.00	
Equipment	<u>4,664.00</u>	5,595.75
FOREST WARDEN:		
Salary	4,078.00	
Supplies & Repairs	<u>205.46</u>	4,283.46
Out of District Fires		400.00
FORESTRY DEPARTMENT:		
Labor	2,202.00	
Supplies & Repairs	5,669.05	
Equipment Hire	12,639.94	
Tree & Stump Removal	<u>150.00</u>	20,660.99
SEALER:		
Salary	2,497.00	
Travel	194.71	
Supplies	<u>50.00</u>	2,741.71

DOG OFFICER:

Salary	17,560.00	
Boarding of Dogs	1,451.15	
Destroying of Dogs	490.00	
Electricity	319.79	
Travel	185.91	
Supplies	1,744.54	
Fuel	318.64	
Telephone	415.49	
Van Repairs	<u>25.22</u>	22,510.74

GAS INSPECTOR:

2,920.00

CONSERVATION COMMISSION EXPENSES:

Clerical	7,320.35	
Conservation Officer	8,846.08	
Professional Consultant	1,198.11	
Expenses/Mileage/Dues	<u>568.75</u>	17,933.29

Purchase of Conservation Land

30,000.00

WIRE INSPECTOR:

Salary	9,351.00	
Travel Salary	551.49	
Forms	<u>100.00</u>	10,002.49

HISTORICAL COMMISSION:

266.71

BUILDING INSPECTOR:

Salary	39,342.93	
Office Expense	50.00	
Miscellaneous	<u>25.00</u>	39,417.93

TOTAL FOR PROTECTION OF PERSONS & PROPERTY

1,660,283.90

HEALTH & SANITATION

BOARD OF HEALTH:

Board Salaries	9,609.00	
Clerical	19,508.58	
Conferences	876.00	

Office Expenses & Supplies	75.50	
Travel/Mileage	170.34	
Medical Supplies	328.30	
West Nile Virus	<u>2,905.92</u>	33,473.64
Emergency Fund		705.00
Clinics		622.47
Vital Statistics		446.50
Milk Inspector		
Salary		448.00
Vermin Control-		
Salary	734.00	
Expenses	<u>315.75</u>	1,049.75
PLUMBING INSPECTOR:		
Salary		6,331.20
ANIMAL INSPECTOR:		
Salary		1,406.00
FY02 Valley Human Services		5,000.00
WASTE REMOVAL:		
Municipal Solid Waste Removal		9,992.03
Recycling/Scrap Metal		5,963.08
Groundwater Monitoring		8,700.00
GENERAL SEWER MAINTENANCE:		
Repairs	8,337.99	
Trunkmain Cleaning	<u>2,605.00</u>	10,942.99
WASTEWATER TREATMENT PLANT:		
Superintendent's Salary	29,790.90	
Salaries	337,711.89	
Overtime	37,599.52	

Chemicals	103,854.03	
Telephone	4,885.16	
Electricity	162,731.86	
Fuel	22,236.56	
Equipment Maintenance	81,675.62	
CSO Maintenance/Equipment	21,927.99	
Lab Supplies	21,087.43	
Miscellaneous Supplies	1,582.23	
Clothing	3,649.98	
Maintenance of Railroad Crossings	8,264.32	
Water	1,567.50	
Dues/Travel	4,130.55	
Medical	447.99	
Quaboag Co-op Project	494.85	
Pretreatment Program	<u>1,322.10</u>	844,960.48
Unpaid Bills of a Prior Year		238.70
Federal & State Mandates		5,000.00
Wastewater Treatment Plant- Sludge Disposal		212,301.60
TOTAL FOR HEALTH AND SANITATION		<u>1,147,581.44</u>
<u>HIGHWAYS</u>		
HIGHWAY SALARIES:		
Superintendent's Salary	53,181.20	
Clerical	18,993.78	
Labor	361,099.37	
Overtime	<u>14,504.27</u>	447,778.62
GENERAL HIGHWAY MAINTENANCE:		
Gas/Oil/Fuel	10,622.53	
Lights/Heat/Power/Water	2,605.80	
Diesel Fuel Tax	84.65	
Supplies/Equipment/Repairs	29,334.49	
Street Markings	8,739.95	
Clothing Allowance	4,799.40	
Town Barn Maintenance	58.15	
Medical	288.75	
Central Purchasing-Gasoline	<u>40,717.36</u>	97,251.08

Highway Copier		1,562.00
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STREET SIGNS & TRAFFIC REGULATIONS:

Electricity	7,575.10	
Signs	<u>3,504.23</u>	11,079.33

MAINTENANCE OF RAILROAD CROSSINGS:		3,935.17
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SIDEWALKS AND CURBS-GENERAL MAINTENANCE:

Concrete/Bituminous Material		9,029.13
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SURFACE TREATMENT OF STREETS WITH
BITUMINOUS MATERIAL:

Gravel/Sand	1,123.35	
Concrete Bituminous Materials	<u>10,170.59</u>	11,293.94

Unpaid Bills of a Prior Year		112.00
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SNOW & ICE CONTROL:		84,302.56
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STREET LIGHTING:		88,280.51
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TOTAL FOR HIGHWAYS		<u>754,624.34</u>
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CHARITIES AND SOLDIERS' BENEFITS

Veterans' Agent Salary	12,264.01	
Dues	35.00	
Hospital/Medical/Dental	688.17	
Ordinary Allowances	45,013.94	
Emergency Provisions/Clothing	50.00	
Emergency Rent/Fuel/Utilities	1,197.02	
Travel/Conferences	1,115.35	
Veterans Day Observance	276.65	
Graves Markers	<u>373.87</u>	61,014.01

TOTAL FOR CHARITIES AND SOLDIERS' BENEFITS		<u>61,014.01</u>
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PUBLIC SCHOOLS

SCHOOLS, OPERATION OF:

Administration - Salaries	245,217.43	
Administration - Expenses	125,320.14	
Instruction - Salaries	8,058,376.49	
Encumbered Teacher Salaries	1,677,998.81	
Instruction - Expenses	568,738.94	
Health	104,194.34	
Custodians	356,331.91	
Operation & Maintenance of Plant	783,604.36	
Transportation	748,085.93	
Tuition	1,268,244.90	
Encumbered School Expenses	308,618.41	
Other Services	84,462.27	
Athletics	<u>46,920.00</u>	14,376,113.93
Public Schools-Security System		17,932.05
Old Mill Pond-Gym Pads		7,947.50
Schools - Technology Infrastructure		136,851.78
Pathfinder Regional Vocational Technical High School District		784,270.00
TOTAL FOR PUBLIC SCHOOLS		<u>15,323,115.26</u>

LIBRARY

Palmer Public Library	609,877.07
Palmer Public Library Architecture/ Construction Program	39,485.00
Palmer Public Library Site Engineering	21,144.00
TOTAL FOR LIBRARY	<u>670,506.07</u>

PARKS, RECREATION AND CELEBRATIONS

PARKS:

Superintendent's Salary	52,780.11	
Clerical	2,970.18	
Overtime	11,751.42	
Summer Help	6,399.00	
Labor	173,928.85	
Truck Repairs/Expenses	5,088.39	
Supplies/Repairs	23,894.19	
Gas/Oil	2,032.85	
Electricity/Water	5,268.18	
Fertilizer/Grass Seed/Mulch	3,259.69	
Clothing Allowance	<u>2,434.65</u>	289,807.51
Walter Chase Memorial Park		283.50
Legion Field Lights		2,461.00
Removal of Running Track		860.00
Pee Wee Park Maintenance		3,905.71
Nick Laviolette Park Maintenance		4,000.00
New Burleigh Park Maintenance		7,462.69
Maintenance of School Grounds		13,988.63
Bondsville Park Maintenance		1,989.39
Maintenance-Shaw St. Property		3,161.20

RECREATION:

Salaries	35,049.85	
Transportation	7,414.79	
Supplies/Equipment/Telephone	2,518.17	
Travel	205.00	
Water	13.50	
Printing	<u>93.00</u>	45,294.31

FY02 Pee Wee Baseball Midget League	2,200.00
FY02 Palmer Cowboy Football Team	2,200.00
FY02 Palmer Lil' Girls Softball League	2,173.15
FY02 Palmer Kickers Soccer Association	2,200.00
FY02 Palmer Stripers Swim Club	2,200.00
FY02Palmer Youth Basketball	0.00
FY02 Palmer Pony Baseball League	2,200.00
FY02 Palmer Girls Fast Pitch Softball	2,183.75
FY02 Palmer Suburban Basketball Assoc.	2,136.25
FY02 Little League Panthers	1,054.29
MEMORIAL DAY OBSERVANCE:	2,676.35

TOTAL FOR PARKS, RECREATION AND
CELEBRATIONS

394,437.73

CEMETERIES

CEMETERY DEPARTMENT:

Labor	69,067.60
On-Call Summer Labor	12,492.00
Salary of Secretary	3,641.77
Truck Maintenance	2,316.08
Electricity/Water	478.77
General Supplies/Repairs	10,175.26
Clothing Allowance	700.00
Fertilizer/Lime/Loam	1,745.20
Building Maintenance	1,261.24
Tree Pruning/Removal	995.00

Oil & Fuel	554.44	
Alarm System	347.50	
Fence Maintenance	12,250.00	
Road Maintenance	<u>3,138.83</u>	119,163.69
Cemetery-New Building		11,862.00

TOTAL FOR CEMETERIES

131,025.69

PENSIONS

County Retirement Assessment		599,146.00
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TOTAL FOR PENSIONS

599,146.00

INSURANCE

Group Health Insurance	1,950,519.81	
Group Life Insurance	12,826.80	
General Insurance	201,382.15	
Medicare Tax	141,153.20	
Unemployment Insurance	<u>46,496.60</u>	2,352,378.56
Unpaid Bills of a Prior Year		1,778.00

TOTAL FOR INSURANCE

2,354,156.56

UNCLASSIFIED

TOWN REPORTS		6,640.00
HAZARDOUS WASTE/RECYCLING		620.53

TOTAL FOR UNCLASSIFIED

7,260.53

INTEREST AND MATURING DEBT

INTEREST:

School Building Project	1,133,712.50	
Multi-Purpose Bond Issue II	1,475.00	
Multi-Purpose Bond Issue V	12,637.50	
Multi-Purpose Bond Issue VI	135,566.26	
Multi-Purpose Bond Issue VII	36,147.87	
Chapter 90-Highway	<u>118.76</u>	1,319,657.89

MATURING DEBT:

School Building Project	1,850,000.00	
Multi-Purpose Bond Issue II	25,000.00	
Multi-Purpose Bond Issue V	75,000.00	
Multi-Purpose Bond Issue VI	<u>180,000.00</u>	2,130,000.00

TOTAL FOR INTEREST AND MATURING DEBT

3,449,657.89

STATE AND COUNTY ASSESSMENTS

County Tax	50,072.00	
State Motor Vehicle Excise Tax	15,300.00	
Pioneer Valley Planning Commission	1,874.55	
Pioneer Valley Air Pollution Control District	2,382.00	
Chapter 766-Special Education	12,454.00	
School Choice	66,064.00	
Charter School Assessment	19,650.00	
Regional Transit	<u>41,683.00</u>	209,479.55

TOTAL FOR STATE AND COUNTY ASSESSMENTS

209,479.55

REFUNDS

Real Estate & Personal Property Tax	100,229.31	
Motor Vehicle Excise Tax	18,962.43	
Sewer User Fees	4,911.00	
Departmental Refunds	<u>250.00</u>	124,352.74

TOTAL FOR REFUNDS	<u>124,352.74</u>
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<u>WARRANTS PAYABLE</u>	450,087.44
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AGENCY

Tax Title Redemptions Due District	133.04	
State Receipts Due District	210.64	
Payroll Deductions:		
Federal Withholding	1,749,492.20	
State Withholding	730,584.60	
County Retirement	492,380.25	
Group Health Insurance	379,919.65	
Group Life Insurance	26,067.70	
Group Life Insurance-Voluntary	11,774.63	
Medicare Tax	143,593.02	
Deferred Income	120,251.44	
Adjustment to Net	22,751.78	
School Annuities	1,500,866.03	
Police Dues	8,587.75	
Police Dispatcher Dues	1,857.50	
Defined Contribution Plan	49,312.56	
Disability Insurance	47,732.44	
Universal Life Insurance	367.56	
Administration Dues	11,688.50	
Credit Union	92,391.00	
Highway Dues	3,023.22	
United Way	150.00	
Tax Lien Withholding	<u>129.97</u>	5,393,265.48

TOTAL FOR AGENCY	<u>5,393,265.48</u>
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TOTAL CASH DISBURSEMENTS - GENERAL FUND

33,774,701.55SPECIAL REVENUE FUNDSGENERAL GOVERNMENT

SELECTMEN:

Fire Safety Grant	2,500.00	
Recycling Assistance Grant	859.95	
Local Emergency Planning Grant	<u>75.08</u>	3,435.03

PLANNING BOARD:

Application Review Fees		5,625.08
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COMPUTER SYSTEM ADMINISTRATION:

Computer Gift	343.45	
Reimbursement-Damage to Computer	<u>453.75</u>	797.20

COUNCIL ON AGING:

Greater Springfield Senior Services- Formula Grant	14,197.90	
State Grants-Dept. of Elder Affairs Transportation	74.03	
Community Programs	334.40	
Equipment	207.87	
Greater Springfield Senior Pharmacy Grant	738.94	
FY02 Greater Springfield Senior Services- Formula Grant	5,070.00	
FY02 Incentive Grant EOEA	2,217.50	
Council on Aging-Gift	<u>72.48</u>	22,913.12

CONSERVATION COMMISSION:

Special Maintenance Account	6,316.38	
Wetlands By-Law Filing Fees	<u>280.00</u>	6,596.38

STATE GRANTS:

Community Development Block Grant	901,165.76	
FY99 Mass. Tourism Grant	<u>88,743.03</u>	989,908.79

TOTAL FOR GENERAL GOVERNMENT

1,029,275.60

PROTECTION OF PERSONS AND PROPERTY

POLICE DEPARTMENT:

1998 Narcotics Task Force Grant	181.93	
1999 Narcotics Task Force Grant	4,242.99	
2002 Community Policing Grant	11,883.34	
2001 Community Policing Grant	8,861.24	
FY00 Law Enforcement Block Grant	4,975.28	
FY99 Law Enforcement Block Grant	29,876.84	
FY00 DARE Grant	8,762.41	
FY01 DARE Grant	1,925.09	
Cops In Schools	37,150.43	
Bullet Proof Vests	<u>17,157.59</u>	125,017.14

TOTAL FOR PROTECTION OF PERSONS & PROPERTY

125,017.14

HIGHWAYS

Anticipation of State Reimbursement Loan		145,701.92
State Aid to Highway Construction- Chapter 11 Acts of 1997		131,043.73

TOTAL FOR HIGHWAYS

276,745.65PUBLIC SCHOOLS

SCHOOLS, OPERATION OF:

School Lunch - Salaries/Expenses	592,137.42
School Athletics	16,316.29
Use of Facilities	30,373.20
Lost Text Book Account	1,073.88
Revolving Tuition	26,885.59
Revolving Medicaid	160,063.98
Revolving Student Activity Fund	176,000.00
School Choice Tuition	5,802.56
School Breakfast Demonstration Project	2,897.21
FY02 Breakfast Grant OMP	10,867.51
Title I	186,540.11
FY02 Class Size Reduction 652	41,434.00
FY01 Title VI	392.81
FY01 SPED 94-142 Allocation APCs	107,239.87
FY01 Enhanced School Health Grant	11,462.25
Technical Literacy Challenge 608	1,371.54
Technical Literacy Challenge 614	1,201.45
Mass Early Literature	2,392.62
FY02 Enhanced School Health Grant	64,808.10
FY02 Title VI	12,896.70
FY02 Technology Literacy Challenge 7	19,556.90
FY02 Class Size Reduction 651	56,596.00
Drug Free Schools	9,790.62
FY01 Smoking Cessation	17,599.42
SPED Curriculum Frameworks	16,854.00
FY01 Teacher Training Math & Science	6,077.18
FY01 SPED Early Childhood	750.43
Mass Bd. Of Libraries-Converse Book Club	686.24
FY01 Class Size Reduction-651	1,152.72
FY01 Bay State Readers Piolet Program	80,100.12
FY01 Academic Support Services	33,742.16
FY02 SPED 94-142 Allocation APCs	221,222.44
FY02 Project Success MCAS 627	19,600.00
FY02 Baystate Readers	142,187.82
FY02 Early Childhood SPED Allocation 262	20,255.33

FY02 Academic Support Services	6,876.33
FY02 Eisenhower Professional Development	3,202.04
Breakfast Expansion PHS	11,600.32
FY02 SPED Professional Development	15,287.62
FY02 Smoking Cessation Grant	32,418.76
Business Career Service Grant 046	12,754.10
FY02 PALMS 368	4,000.00
Infrastructure Project Bond	136,096.00

TOTAL FOR SCHOOLS

2,320,563.64

HEALTH & SANITATION

BOARD OF HEALTH

Perc Tests	14,760.00
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TOTAL FOR HEALTH & SANITATION

14,760.00

LIBRARY

PALMER PUBLIC LIBRARY:

Local Arts Lottery Council	7,239.10	
FY00 Library Incentive Grant	102.86	
FY00 Municipal Equalization Grant	34.30	
FY00 Non-Resident Circulation		
Off-set Grant	4,543.63	
FY99 Library Incentive Grant	109.84	
FY99 Municipal Equalization Grant	114.15	
FY99 Non-Resident Circulation Offset Grant	183.35	
FY01 Library Incentive Grant	4,625.23	
Library Literacy Grant	8,250.30	
Library Homework Center Grant	2,375.20	
Library Homework Zone	13,098.81	40,676.77

TOTAL FOR LIBRARY

40,676.77

PARKS DEPARTMENT

Legion Field Lights Gift

22.95

TOTAL FOR PARKS

22.95

UNCLASSIFIED

Insurance Reimbursements for

Damages to Town Property

7,362.78

Commonwealth Reimbursement to

Ambulance Service

303.75

7,666.53

TOTAL FOR UNCLASSIFIED

7,666.53

AINS MANOR ESCROW

11,500.00

STREET ENTRANCE BONDS-ESCROW

12,100.00

STREET EXCAVATION BONDS-ESCROW

9,300.00

WARRANTS PAYABLE

20,026.75

AGENCY

Police-Off Duty Work Detail

111,707.20

Firearms Licensing Fees

2,687.50

114,394.70

TOTAL FOR AGENCY

114,394.70

TOTAL CASH DISBURSEMENTS - SPECIAL
REVENUE FUND

3,982,049.73

CAPITAL PROJECTS FUND

GENERAL GOVERNMENT

SELECTMEN:

Streetscape Improvement Program	30,000.00	
Eminent Domain Taking-Emery Street	<u>45,000.00</u>	75,000.00

ELECTION & REGISTRATION:

Voting Booths		579.60
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PALMER TOWN BUILDING:

Parking Lot		3,785.50
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COMPUTER SYSTEM ADMINISTRATION

Municipal Computer Software		107,859.11
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TOTAL FOR GENERAL GOVERNMENT

187,224.21

HEALTH & SANITATION

WASTEWATER TREATMENT PLANT:

Phase II CSO	13,894.19	
CSO Project	1,258,273.82	
Wastewater Treatment Plant Removal/ Replacement Underground Storage Tank	<u>9,505.00</u>	1,281,673.01

TOTAL FOR HEALTH & SANITATION

1,281,673.01

HIGHWAYS

HIGHWAY DEPARTMENT:

Equipment	11,158.80	
Hwy. Equipment	85,900.02	
Street Sweeper	<u>76.25</u>	97,135.07

TOTAL FOR HIGHWAYS		97,135.07
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PUBLIC SCHOOLS

SCHOOLS, OPERATION OF:

School Building Project		3,432.00
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TOTAL FOR SCHOOLS		<u>3,432.00</u>
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CEMETERY DEPARTMENT

Storage Building	9,333.00	
Pick-up Truck	<u>38,956.27</u>	48,289.27

TOTAL FOR CEMETERIES		<u>48,289.27</u>
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PARKS, RECREATION & CELEBRATIONS:

Front-end Loader		54,035.29
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TOTAL FOR PARKS, RECREATION AND CELEBRATIONS		<u>54,035.29</u>
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TEMPORARY LOANS

Bond Anticipation Loan		
Multi-Purpose VIII	244,000.00	
Bond Anticipation Loan		

Multi-Purpose IV

736,000.00

980,000.00

TOTAL FOR TEMPORARY LOANS

980,000.00

WARRANTS PAYABLE

6,057.22

TOTAL CASH DISBURSEMENTS - CAPITAL PROJECTS FUND

2,657,846.07

TRUST FUNDS

GENERAL GOVERNMENT

CONSERVATION COMMISSION:

Conservation Fund

2,404.00

TOTAL FOR GENERAL GOVERNMENT

2,404.00

PROTECTION OF PERSONS AND PROPERTY

POLICE:

Law Enforcement Trust Fund

6,216.11

TOTAL FOR PROTECTION OF PERSONS AND PROPERTY

6,216.11

PUBLIC SCHOOLS

SCHOOLS, OPERATION OF:

M. Slesinski Memorial

Scholarship Fund

250.00

Wiback, Calkins, Grimaldi

Scholarship Fund	<u>900.00</u>	1,150.00
TOTAL FOR PUBLIC SCHOOLS		<u>1,150.00</u>
<u>PARKS , RECREATION AND CELEBRATIONS</u>		
PARKS DEPARTMENT:		
Fuller Fund-Park		950.00
TOTAL FOR PARKS, RECREATION AND CELEBRATIONS		<u>950.00</u>
WARRANTS PAYABLE		1,500.00
TOTAL CASH DISBURSEMENTS - TRUST FUNDS		<u>12,220.11</u>
TOTAL CASH DISBURSEMENTS - ALL FUNDS		<u>40,426,817.46</u>

STATEMENT OF APPROPRIATIONS,
EXPENDITURES AND BALANCES-GENERAL FUND
Fiscal Year ending June 30, 2002

GENERAL GOVERNMENT

	Approp. as Modified	Expended	Balance Surplus	Forward
SELECTMEN:				
Board Salaries	10194.00	10194.00		
Executive Secretary Salary	55000.00	55000.00		
Clerical	42808.78	42782.41	26.37	
Pay Adjustment Account	41205.39	14265.28		26940.11
Other Expenses	16772.00	15060.90	1711.10	
Audit Municipal Accounts	14500.00	14500.00		
Bondsville School Site Development	2148.09	2148.09		
Update of Town Code	1753.05			1753.05
Eminent Domain Taking- Walnut St	1.00			1.00
Paratransit Transportation Service	9412.29			9412.29
Prof. Consultant GASB	35000.00			35000.00
Architect/Consultant new Senior Center STM 11/26	15000.00			15000.00
Unpaid bills of a prior year STM 11/01	672.00	672.00		
Contigent	76.00		76.00	
Land Purchase - Tessier	1300.00			1300.00
Cablevision Advisory/ Negotiations	1000.00			1000.00
Right of Way-West Warren	2.00			2.00
Land Purchase-Sasur Property	1.00			1.00
Architect/Consultant Police Station and Town Building	5600.00			5600.00
Three Rivers Flood Control Project	30650.00			30650.00
Purchase of Christianson Land	1.00			1.00
Purchase of Land- Sykes St.	37500.00			37500.00
Topographical Survey/				

	Approp. as Modified	Expended	Balance Surplus	Forward
Design-Three Rivers Pk. Streetscape Improvements Project	588.88			588.88
	29500.00			29500.00
ACCOUNTANT:				
Salary	44570.00	44570.00		
Assistant Salary	27888.63	26364.60	1524.03	
Other Expenses	1240.00	1115.87	124.13	
TREASURER:				
Salary	7790.00	7790.00		
Clerical	47807.00	47784.49	22.51	
Other Expenses	7725.00	7707.96	17.04	
Tax Title Foreclosures	4364.47			4364.47
COLLECTOR:				
Salary	44270.00	44270.00		
Clerical	50908.00	44553.53	6354.47	
Other Expenses	8720.69	7578.97	1141.72	
TOWN CLERK:				
Salary	44270.00	44270.00		
Town Clerk Longevity	300.00	300.00		
Clerical	28709.00	28709.00		
Other Expenses	3866.00	3495.17	370.83	
Restoration of Town Records	2500.00			2500.00
ELECTIONS & REGISTRATION:				
Registrars' Salaries/Clerk	4306.00	4306.00	0.00	
Clerical	13314.48	13314.48		
Election Officers	6104.79	5674.62	430.17	
Other Expenses	10632.00	10632.00		
Elec. & Regis. Encumbered Expense-FY01	3460.60			3460.60
Elec. & Regis. Encumbered Expense FY02	4312.93			4312.93
ASSESSORS:				
Salary	9711.00	9711.00		
Assistant Salary	40232.19	40232.19		
Clerical	39916.00	39915.58	0.42	
Other Expenses	8105.00	6895.82	1509.18	

	Approp. as Modified	Expended	Balance Surplus	Forward
Revaluation of Properties	92543.14	12500.00		80043.14
Mapping	5666.35	3918.60		1747.75
LAW & CLAIMS:				
Town Counsel Salary	20800.00	20800.00		
Associate Town Counsel	16000.00	6780.00	9220.00	
Law & Claims/Special				
Legal Services	10000.00	9716.13	283.87	
Labor Council Svc.	5143.00	4460.89	682.11	
LICENSE COMMISSION:				
Clerk	700.00	700.00		
Expenses	910.00		910.00	
MEMORIAL HALL:				
Custodian's Salary	7691.00	7690.80	0.20	
Other Expenses	8556.25	8556.25		
Fire Alarm	10000.00			10000.00
PALMER TOWN BUILDING:				
Custodian	22614.00	22371.00	243.00	
Expenses	31258.51	30681.78	576.73	
ENGINEERING:				
Consulting Engineer	5000.00	2200.00	2800.00	
FINANCE COMMITTEE:				
Salary of Recording				
Secretary	1545.00	449.20	1095.80	
Other Expenses	675.00	170.00	505.00	
PLANNING BOARD:				
Planner	41240.00	41240.00	0.00	
Clerical	16833.00	16832.40	0.60	
Court Salary	1000.00		1000.00	
Other Expenses	15882.61	13125.49	2757.12	
Upgrade Zoning Map	6420.65			6420.65
Planning Board				
FY01 Encumbered Exp.	11509.49	8352.87		3156.62
Planning Board encumb.				
exp. FY 02	5283.00			5283.00
BOARD OF APPEALS:				

	Approp. as Modified	Expended	Balance Surplus	Forward
Recording Secretary	4343.06	4321.96	21.10	
Expenses	216.15	154.35	61.80	
Consulting Engineer	1000.00	61.80	938.20	
COMPUTER SYSTEM ADMINISTRATION:				
Computer Maint. Salary	10000.00	10000.00		
Computer Maint. Agreement	33594.00	31991.49	1602.51	
Computer Supplies	17215.00	16996.64	218.36	
Computer Conversion/ Upgrade	748.00			748.00
Computer Equipment- GIS System	740.68			740.68
Computer Upgrade & Training	11794.39	10876.95		917.44
Assessor's Computer Equipment	2274.95			2274.95
COUNCIL ON AGING:				
Salary of Director	31176.97	31176.97		
Drivers' Salaries	28545.00	28544.40	0.60	
Substitute Drivers	1040.00	140.60	899.40	
Clerical	7696.00	7170.60	525.40	
Expenses	2340.30	2242.72	97.58	
Greater Spfld. Senior Ser.	1349.00	1349.00		
Unpaid bill of a prior yr STM 11/1	42.16	42.16		
PALMER REDEVELOPMENT AUTHORITY:				
Professional Consultant	5000.00	900.00	4100.00	
Surveying Costs	792.50			792.50
Feasibility Study	8200.00			8200.00
Maint. Industrial Park	1250.00	1002.50	247.50	
Legal Expenses	5000.00	5000.00		
Unpaid bill of prior yr Maint. Industrial Park	575.00	575.00		
MODERATOR:	229.00	229.00		
CENTRAL PURCHASING:	25007.50	24098.91	908.59	
CENTRAL PURCHASING -				

	Approp. as Modified	Expended	Balance Surplus	Forward
TELEPHONE	47325.58	47284.54	41.04	
CENTRAL PURCHASING- POSTAGE	26010.74	24495.20	1515.54	
PROTECTION OF PERSONS AND PROPERTY				
POLICE DEPARTMENT:				
Chief of Police	68541.00	68140.80	400.20	
Salaries	1148725.00	1103205.68	45519.32	
Overtime	177012.40	173413.41	3598.99	
DARE Officer	6000.00	4268.91	1731.09	
Matron Salary	2000.00	960.06	1039.94	
Other Expenses	83354.04	70807.81	12546.23	
Unpaid Bills of a Prior Year - 11/01	1058.50	1058.50		
Police Cruisers	78902.80	78902.80		
Police Equipment	4900.00	824.19		4075.81
911 Communications Sys.	4075.81	3790.60		285.21
FY00 Matching Funds Law Enforcement Block Grant	2430.00			2430.00
FY99 Matching Funds Law Enforcement Block Grant	9009.40	6729.86		2279.54
AUXILIARY POLICE EXP.	1170.00		1170.00	
CIVIL DEFENSE:				
Salary	705.00	705.00		
Other Expenses	800.00	226.75	573.25	
Civil Defense Equip.	4750.00	4664.00	86.00	
FOREST WARDEN:				
Salary	4078.00	4078.00		
Other Expenses	303.36	205.46	97.90	
Out of District Fires	400.00	400.00		
FORESTRY:				
Labor	2202.00	2202.00		
Other Expenses	19162.50	18458.99	703.51	
Gypsy Moth Control	9358.36			9358.36
Dutch Elm Disease	2000.00	2000.00		
SEALER:				

	Approp. as Modified	Expended	Balance Surplus	Forward
Salary	2497.00	2497.00		
EXPENSES	250.00	244.71	5.29	
DOG OFFICER:				
Salary	17560.00	17560.00		
Other Expenses	7125.00	4950.74	2174.26	
Kennel Repair	129.89			129.89
Unpaid bill of a prior yr STM 11/26	79.38		79.38	
GAS INSPECTOR:				
Salary	3000.00	2920.00	80.00	
CONSERVATION COMMISSION:				
Conservation Officer	10000.00	8846.08	1153.92	
Salary of Clerk	7320.35	7320.35		
Expenses	3095.00	1766.86	1328.14	
Maint.& Improve. of Land	4150.84			4150.84
Purchase of Conservation Land STM 4/22/02	35000.00	30000.00		5000.00
WIRE INSPECTOR:				
Salary	11500.00	9351.00	2149.00	
Expenses	960.00	651.49	308.51	
HISTORICAL COMMISSION:				
Expenses	270.00	266.71	3.29	
BUILDING INSPECTOR:				
Salary	39342.93	39342.93		
Expenses	622.00	75.00	547.00	
DEMOLITION OF UNSAFE STRUCTURES				
	5018.71			5018.71
HEALTH AND SANITATION				
BOARD OF HEALTH:				
Board Salaries	12011.25	12011.25		
Clerical	19508.58	19508.58		
Expenses	9932.00	4356.06	5575.94	

	Approp. as Modified	Expended	Balance Surplus	Forward
Clinics	3500.00	622.47	2877.53	
Emergency Fund	705.00	705.00		
MILK INSPECTOR:				
Salary	448.00	448.00		
Travel Salary	63.00		63.00	
ANIMAL INSPECTOR:				
Salary	1406.00	1406.00		
VITAL STATISTICS:	500.00	446.50	53.50	
VERMIN CONTROL:				
Salary	734.00	734.00		
Expenses	346.00	229.24	116.76	
QUABOAG VALLEY HUMAN SERVICES	5000.00	5000.00		
PLUMBING INSPECTOR:				
Salary	9616.00	6331.20	3284.80	
Expenses	200.00		200.00	
SANITARY LANDFILL:				
Recycling Account	6000.00	5963.08	36.92	
Sanitary Landfill Closure	7643.55			7643.55
Municipal Solid Waste	10000.00	9992.03	7.97	
Groundwater Monitoring	11500.00	8700.00	2800.00	
GENERAL SEWER MAINTENANCE:	18000.00	8337.99	9662.01	
SEWER TRUNKMAIN CLEANING:	5000.00	2605.00	2395.00	
WASTEWATER TREATMENT PLANT:				
Superintendent Salary	42938.00	42390.42	547.58	
Salaries	338878.00	337711.89	1166.11	
Overtime	37599.52	37599.52		
Expenses	457808.75	458146.29	562.46	

	Approp. as Modified	Expended	Balance Surplus	Forward
Unpaid Bills of a Prior Year- W.W.T.P.	1366.20			1366.20
Quaboag Co-op Project	2000.00	494.85	1505.15	
Unpaid Bills of a Prior Year- WWTP STM 4/22/02	238.70	238.70		
Sludge Removal	220000.00	212301.60	7698.40	
State & Federal Mandates	5000.00	5000.00		
HIGHWAYS & SIDEWALKS				
HIGHWAY DEPARTMENT:				
Superintendent-Salary	53181.20	53181.20		
Clerical	19044.00	18993.78	50.22	
Labor	361099.37	361099.37		
Overtime	15149.13	14696.64	452.49	
General Highway Maintenance	104214.25	97251.08	6963.17	
Copier Maintenance	1562.00	1562.00		
STREET SIGNS:	11130.32	11079.33	50.99	
Unpaid Billls of a prior yr. STM 11/1	112.00	112.00		
MAINT.R.R. CROSSINGS	4000.00	3935.17	64.83	
SURFACE TREATMENT:	14000.00	11293.94	2706.06	
SNOW REMOVAL	50000.00	84302.56		-34302.56
STREET LIGHTING	88280.51	88280.51		
GENERAL SIDEWALK MAINTENANCE	20000.00	9029.13	10970.87	
Eminent Domain Proceedings- Mason St.-5/20/96	1029.00		1029.00	
Eminent Domain Proceedings- Mason St.	936.00		936.00	
Eminent Domain Proceedings-				

	Approp. as Modified	Expended	Balance Surplus	Forward
Nipmuck St.	840.00			840.00
Eminent Domain Taking- Mass.Turnpike	3500.00			3500.00
Emergency Repairs- Town Easement	1300.00			1300.00
Reconstruction of Mason St., Precinct A-Art. 6, STM 6/8/89	405.87		405.87	
Reconstruction of Mason St. Art.24 ATM 6/5/89	964.47		964.47	
Retaining Wall/Repair Sidewalk-North St.	7200.00			7200.00
Reconstruction of Wall/ Sidewalk-High St. Thorndike	8000.00			8000.00

VETERANS DEPARTMENT

VETERANS DEPARTMENT:

Veterans Agent Salary	12264.01	12264.01		
Veterans Benefits	76083.00	46949.13	29133.87	
Veterans Other Expenses	2528.00	1843.82	684.18	

EDUCATION & LIBRARIES

PALMER PUBLIC SCHOOLS:

Encumbered Salaries	3275827.17	1677998.81		1597828.36
Operation & Maintenance				
School Expenses	14512049.11	14512049.11		
Encumbered FY01	366900.79	308618.41	58282.38	
School Expenses				
Encumbered FY02 Pub. S	391040.75			391040.75
School Zone Lights	10300.00	10300.00		
Public Schools Security System	22343.26	21943.26	400.00	

	Approp. as Modified	Expended	Balance Surplus	Forward
Old Mill Pond-Gym Pads	9403.00	7947.50	1455.50	
Pathfinder Regional Technic Vocational High School	784270.00	784270.00		
Sch. Tech. Infrastructure STM 11/26/01	180000.00	136851.78	43148.22	
Schools -Repairs to High School Pool STM 11/26/01	165000.00			165000.00
Palmer Public Library Architecture/Constr.	39485.00	39485.00		
Palmer Public Library Site Engineer	38000.00	21144.00		16856.00
Library Building Fund	2148.09			2148.09
Palmer Cultural Council Matching Grant Funds	500.00			500.00
Palmer Public Library- County Dog Fund Reimb.	6600.00			6600.00

PARKS, RECREATION & CELEBRATIONS

PARK DEPARTMENT:

Superintendent Salary	52780.11	52780.11		
Labor	174082.00	173928.85	153.15	
Clerical	2970.18	2970.11		
Overtime	16806.18	13751.42	3054.76	
Summer Help	12000.00	6399.00	5601.00	
Expenses	42408.25	42407.95	0.30	
Maintenance of School Grounds	16241.62	16230.25	11.37	
Pee Wee Park Maint.	4430.00	4335.71	94.29	
Nick Laviolette Field	4059.31	4059.31		
Maintenance - New Burleigh Park	7968.35	7462.69	505.66	
Maintenance-Bondsville Park	2000.00	1989.39	10.61	
Maintenance-Shaw St. Property	3500.00	3161.20	338.80	
Removal of Running Track	1046.03	860.00	186.03	
Walter Chase Mem.Park	710.88	283.50		427.38

	Approp. as Modified	Expended	Balance Surplus	Forward
Legion Field Lights	2461.00	2461.00		
Legion Field Lights				
Warranty STM4/22/02	13100.00			13100

RECREATION DEPARTMENT:

Salaries	35049.85	35049.85		
Other Expenses	11100.00	10264.31	835.69	
Pee Wee Midget Baseball	2200.00	2200.00		
Palmer Cowboy Football	2200.00	2200.00		
Lil' Girls Softball	2200.00	2173.15	26.85	
Kickers Soccer Association	2200.00	2200.00		
Stripers Swim Club	2200.00	2200.00		
Youth Basketball	2200.00		2200.00	
Pony Baseball	2200.00	2200.00		
Suburban Metro Girls				
Fast Pitch Softball	2200.00	2183.75	16.25	
Suburban Basketball Assn.	2200.00	2136.25	63.75	
Little League Panthers	1200.00	1054.29	145.71	

CELEBRATIONS:

Memorial Day Observance	2747.00	2676.35	70.65	
Town Millennum Committee	1000.00			1000.00

CEMETERY DEPARTMENT

CEMETERY DEPARTMENT:

Labor	69499.60	69283.60	216.00	
Salary of Secretary	3774.00	3641.77	132.23	
Summer Laborer	12500.00	12492.00	8.00	
Other Expenses	37008.00	37002.32	5.68	
Cemetery Dept.				
Encumbered Exp. FY02	3040.00			3040.00
Cemetery-New Building	11862.00	11862.00		

PENSIONS

County Retirement				
Assessment	599150.00	599146.00	4.00	

GENERAL INSURANCE

General Insurance	495528.45	201382.15		294146.30
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	Approp. as Modified	Expended	Balance Surplus	Forward
Health Insurance	1950969.77	1950519.81	449.96	
Life Insurance	13537.80	12826.80	711.00	
Unemployment Insurance	56587.71	46496.60	10091.11	
Medicare Tax	142060.76	141153.20	907.56	
Unpaid Bills of a Prior Year- General Insurance	1778.00	1778.00		

UNCLASSIFIED

Town Reports	10000.00	7630.19	2369.81	
Hazardous Waste Removal	403.76			403.76
Hazardous Waste Expense	5000.00	620.53	4379.47	

INTEREST & MATURING DEBT

INTEREST:

Chapter 90, Highway	20000.00	468.76	19531.24	
School Building Project	1133712.00	1133712.50	-0.50	
Multi Purpose Bond Issue II	2212.50	2212.50		
Multi Purpose Bond Issue V	12637.50	12637.50		
Multi Purpose Bond Issue VI	135566.26	135566.26		
Multi Purpose Bond Issue VII	83000.00	36147.87	46852.13	
Chapter 90 Hwy Int Enc. Ex	350.00			350.00

PRINCIPAL:

School Building Project	1850000.00	1850000.00		
Multi-Purpose Bond Issue II	25000.00	25000.00		
Multi Purpose Bond Issue V	75000.00	75000.00		
Multi Purpose Bond Issue VI	180000.00	180000.00		
CSO Project	175000.00	175000.00		
	<u>32626617.23</u>	<u>29362809.86</u>	<u>415079.05</u>	<u>2849928.25</u>

* Includes transfer to other accounts

	Approp. as Modified	Expended	Balance Surplus	Forward
CAPITAL PROJECTS				
Streetscape Improvements	30000.00	30000.00		
Streetscape Improvements	30000.00			30000.00
Voting Machines	7000.00			7000.00
Voting Booths	2120.00	579.60		1540.40
Municipal Computer				
Software Package	130265.00	107859.11		22405.89
Town Bldg. Parking Lot	50000.00	3785.50		46214.50
Town Bldg. Ventilization	1660.00			1660.00
Police dept office trailer				.
ART. 5 STM 11/26	50000.00			50000.00
School Building Project	152084.01	3432.00		148652.01
Old Mill Pond Playground	13809.73	13809.73		
Legion Field Lights	4000.00	4000.00		
Monet St. Sewer Line	54989.44			54989.44
Hwy. Dept. 5 Yd. Dump				
Truck	13477.00	13477.00		
Hwy. Dept. 3/4 Ton				
Pickup Truck	1538.03	1538.03		
Hwy dept equip. ATM 5/14	15000.00	15000.00		
Hwy dept equip. ATM 5/14	86270.00	86270.00		
Sanitary Landfill Phase				
I Closeout Acct.	1392.04			1392.04
Sanitary Landfill Closeout	3802.15			3802.15
Emery St. Landfill				
Closing	252415.23			252415.23
State St. Landfill				
Closing	5713.42			5713.42
Purchase/Eminent				
Domain Taking Emery St.	45000.00	45000.00		
Aeration System				
Improvements Project	3884.51			3884.51
W.W.T.P. Phase II CSO	4.59	4.59		
W.W.T.P. CSO Project	39283.41	13894.19		25389.22
Hwy. Dept St. Sweeper				
ART. 5 STM 11/26	140000.00	76.25		139923.75
WWTP CSO Project				
ATM 5/15/00	1262971.68	1258273.82		4697.86
Reconstruction of Sewers				

	Approp. as Modified	Expended	Balance Surplus	Forward
& Sewer System	41385.56			41385.56
Sewer Overflow Facility	5158.89			5158.89
Palmer Public Library Roof	55.00			55.00
Palmer Town Bldg				
Roof Repairs	140.00			140.00
Palmer Public Library				
STM 11.95	607.60			607.60
Dewatering System				
Improvements	35244.84			35244.84
Industrial Pretreatment				
Program ATM 5/95	135.90			135.90
W.W.T.P. Three Belt				
Press	7424.45			7424.45
W.W.T.P. 4X4 Pickup	687.00	687.00		
W.W.T.P. Remove/ Replace Underground				
Tank	12533.89	9505.00		3028.89
W.W.T.P. Roof				
Replacement	2059.53			2059.53
WWTP 3/4 Ton 4X4 Truck	173.97	173.97		
Cemetery Tractor/Loader/ Backhoe	5227.44	5227.44		
Cemetery Dept.Storage Building	9333.00	9333.00		
Park Dept.-3/4 Ton Pickup Truck	952.08	952.08		
Park Dept.-16' Batwing Mower	3395.80	3395.80		
Park dept front end loader atm 5/14	55000.00	55000.00		
Cemetery dept pick up truck ATM 5/14	39000.00	39000.00		
	2615195.19	1720274.11		894921.08

STATEMENT OF CASH RECEIPTS

GENERAL FUND

Year Ending June 30, 2002

TAXES - LOCAL

Current Year's Levy:

Real Estate	9,337,116.04	
Personal Property	<u>643,331.61</u>	9,980,447.65

Prior Year's Levy:

Real Estate	818,203.71	
Personal Property	12,760.12	
Tax Title Redemption	716.00	831,679.83

Other Local Taxes:

Motor Vehicle Excise	1,118,730.51	
Motor Vehicle Excise-		
Paid After Abatement	2,813.21	
Farm Animal Excise	1,061.32	
Forest Products Tax	1,050.72	
Trailer Coach Fees	9,700.00	
Municipal Lien Certificates	<u>14,600.00</u>	1,147,955.76

TOTAL TAXES - LOCAL

11,960,083.24

STATE SHARED TAXES

Loss of Taxes and Abatements	25,440.00
Education Basis	9,599,993.00
Local Aid Fund - Lottery	1,891,452.00
State Owned Land	<u>12,476.00</u>

TOTAL STATE SHARED TAXES

11,529,361.00

LICENSES

Alcoholic Beverages	16,705.00
Licenses Issued by Selectmen	12,445.00
Licenses Issued by Board of Health	12,720.00
Dog Licenses	<u>5,767.00</u>

TOTAL LICENSES		47,637.00
<u>PERMITS</u>		90,370.05
<u>FINES</u>		
Court	6,720.00	
Civil Motor Vehicle Infractions	57,710.00	
Municipal Fines	880.00	
TOTAL FINES		65,310.00
<u>STATE FUNDS</u>		
School Construction	2,026,287.00	
Highway Fund	41,116.00	
Sewer Rate Relief	30,900.00	
Police Career Incentive	47,677.59	
Miscellaneous	100.00	
TOTAL STATE FUNDS		2,146,080.59
<u>FEES FOR CURRENT SERVICES</u>		
General Government		
Board of Appeals	250.00	
Tax Collector	46,389.07	
Planning Board	3,187.10	
Town Clerk	18,768.49	
Selectmen	22,848.20	
Miscellaneous	1,875.48	93,318.34
Public Safety		
Police Department	3,499.00	
Sealer	3,229.35	
Dog Officer	90.00	6,818.35
Wastewater Treatment Plant		
Sewer User Fees	1,439,034.03	
Sewer Entrance Fees	1,300.00	
Other Receipts	92,523.17	1,532,857.20
Parks & Recreation		

Registration Fees	18,175.00
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Parking Clerk	
Fines	4,145.00

Cemeteries	
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Sale of Lots	3,600.00
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Open Graves	8,200.00
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Foundations	1,929.75	13,729.75
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TOTAL FEES FOR CURRENT SERVICES	1,669,043.64
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REIMBURSEMENT FOR CURRENT SERVICES

School Transportation	168,975.00
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Veterans' Services	50,044.98
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Tuition-State Wards	52,923.00
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Due from Commonwealth-FY01	
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School Transportation	133,829.00
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TOTAL REIMBURSEMENT FOR CURRENT SERVICES	405,771.98
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INTEREST

Taxes & Assessments	231,307.96
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Sewer User Fees	9,550.88
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Investment Funds	72,356.37
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Tax Liens	391.78
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Payback Septic Loan Program	376.43
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TOTAL INTEREST	313,983.42
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AGENCY

Payroll Deductions	
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Federal Taxes	1,749,492.20
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State Taxes	730,584.60
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Group Life Insurance	22,041.14
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Voluntary Life Insurance	11,725.99
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Group Health Insurance	374,104.44
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County Retirement	494,459.99
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Medicare	141,387.24	
Deferred Income	119,919.13	
School Annuities	1,500,866.03	
Highway Dues	3,043.63	
Adjustment to Net	22,748.49	
Police Dues	8,717.25	
Police Dispatcher Dues	1,820.00	
Defined Contribution	49,335.88	
Disability Insurance	48,276.82	
Universal Life Insurance	4,239.44	
Administration Dues	11,661.00	
Credit Union	92,391.00	
United Way	150.00	
Tax Lien	129.97	5,387,094.24
State Payments Due Districts		248.84
Tax Titles Due Districts		133.04

TOTAL AGENCY		<u>5,387,476.12</u>
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REFUNDS

Departmental - Prior Years	1,628.70
Departmental - Current Year	<u>118,563.81</u>

TOTAL REFUNDS	<u>120,192.51</u>
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TOTAL CASH RECEIPTS - GENERAL FUND	<u>33,735,309.55</u>
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SPECIAL REVENUE FUNDS

SCHOOL FUNDS

School Lunch - Federal	253,529.22
FY02 Breakfast Grant-OMP	11,500.00
Title I	206,824.00
FY02 Class Size Reduction 652	41,434.00
FY02 Enhanced School Health Services	85,000.00
FY02 Title VI	13,655.00
FY02 Technology Literacy Challenge 7	26,820.00
FY02 Class Size Reduction 651	61,690.00
Institute of Computer Technology Grant	5,000.00
Drug Free Schools	11,498.00
FY02 SPED 94-142 Allocation APCs	295,156.00
FY02 Project Success MCAS 627	19,600.00
FY02 Baystate Readers	160,000.00
FY02 Early Childhood SPED Allocation 262	26,403.00
FY02 Academic Support Services	11,747.00
FY02 Eisenhower Professional Development	12,548.00
FY02 Breakfast Expansion Grant PHS	13,890.00
FY02 SPED Professional Development	23,081.00
FY02 Smoking Cessation Grant	47,967.00
Business Career Service Grant 046	20,000.00
FY02 Middle School Library	
Discovery Kits 047	6,500.00
FY02 PALMS 368	4,000.00
OMP Board of Library Commissioners Grant	5,000.00

TOTAL SCHOOL FUNDS

1,362,842.22

FEDERAL FUNDS

Cops in Schools	21,158.20
Bullet Proof Vests	10,084.50

TOTAL FEDERAL FUNDS

31,242.70

STATE FUNDS

School Lunch-State	15,529.55
Arts Lottery Council	8,810.00
Formula Grant-EOEA	12,865.00

Greater Springfield Senior Service	
Title III FY02	5,070.00
FY02 Incentive Grant-EOEA	3,570.00
Greater Springfield Senior Pharmacy Grant	700.00
Library Homework Center Grant	2,500.00
Library Literacy Grant-FY01	3,918.00
FY02 Homework Zone Grant	19,312.00
FY02 Library Preservation Grant	1,000.00
FY02 Municipal Equalization Grant	8,884.73
FY02 Non-Resident Circulation	
Offset Award	8,267.41
FY02 Library Incentive Grant	8,164.52
Library Construction Grant	499,140.00
FY02 Community Police Grant	40,000.00
FY02 DARE Grant	9,700.00
FY99 Mass. Tourism Grant	85,623.32
Community Development Block	
Grant Paydowns	973,596.00
Community Development MHFA Program	
Paydown	504.00
Fire Safety Grant	2,500.00
Recycling Assistance Grant	1,000.00
Curbside Recycling Grant	864.00
FY01 Law Enforcement Grant	15,534.00
Bullet Proof Vests	7,073.09
State Aid to Highway Construction Chapt.11	142,278.32
Local Emergency Planning Grant	250.00

TOTAL STATE FUNDS

1,876,653.94

FEES FOR CURRENT SERVICES

Schools

School Lunch Program	357,042.87	
School Athletics	21,714.00	
Use of Facilities	32,153.06	
Lost Text Books	1,265.32	
School - Gifts	50.00	
Summer School	2,705.00	
School Tuition	36,169.91	
Medicaid Reimbursement	172,851.00	
Student Activity Fund	152,587.68	776,538.84

Compost Bins - Gift	97.50
Board of Health Perc Tests	14,400.00
Septic System Repairs Loan Program	382.64
Police Department-Gift	2,713.62
Dog Officer-Gift	2,500.00
Hryniewicz Park Gift	<u>1,900.00</u>

TOTAL FEES FOR CURRENT SERVICES

798,532.60

UNCLASSIFIED

Damage to Town Properties	7,538.28
Community Development Loan Program-Miscellaneous	605.01
Community Development Loan Program-Principal	36,588.84
Conservation Commission Wetlands By-Law	2,905.00
Historical Commission-Maintenance Fund	1,412.15
Planning Board-Application Review Fees	11,149.35
Street Entrance Bonds-Escrow Account	20,300.00
Street Excavation Bonds-Escrow Account	13,500.00
Loan in Anticipation of Chapter 90 Reimbursement	138,210.94
Firearms Licensing Fees	2,687.50
Schools Infrastructure Project Bond	<u>136,096.00</u>

TOTAL FOR UNCLASSIFIED

370,993.07

INTEREST

Student Activity Fund	1,826.65
Set-Aside Program Paybacks Interest	101.71
Community Development Block Grants Interest	2,001.99
Community Development-MHFA Program Interest	218.27
Historical Commission-Maintenance Fund	

Interest	501.22
Local Arts Lottery-Interest	269.61
Planning Board-Application Review Fees-Interest	688.70
Law Enforcement Block Grant	816.82
Library Construction Grant	<u>2,545.06</u>

TOTAL INTEREST	<u>8,970.03</u>
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AGENCY

Police - Off Duty Work Detail	98,928.97
Board of Appeals Escrow Account	<u>10,396.00</u>

TOTAL AGENCY	<u>109,324.97</u>
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TOTAL CASH RECEIPTS - SPECIAL REVENUE FUNDS	<u>4,558,559.53</u>
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CAPITAL PROJECTS FUND

MUNICIPAL INDEBTEDNESS

Anticipation of Serial Loans-Multi-Purpose VIII	244,000.00
Multi-Purpose 9 Bond Issue	740,000.00
Anticipation of State Refunding Loan	<u>6,717.45</u>

TOTAL MUNICIPAL INDEBTEDNESS	<u>990,717.45</u>
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STATE FUNDS

State Refunding Loan-CSO Project	1256254.23
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TOTAL CASH RECEIPTS - CAPITAL PROJECTS FUND	<u>2,246,971.68</u>
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TRUST FUNDS

FEEES FOR CURRENT SERVICES

Cemetery Perpetual Care	
Fund - Sales	5,400.00
Law Enforcement Trust Fund	<u>4,370.25</u>

TOTAL FEES FOR CURRENT SERVICES	<u>9,770.25</u>
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UNCLASSIFIED

Mabel Slesinski Scholarship	350.00
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TOTAL UNCLASSIFIED	<u>350.00</u>
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INTEREST

Stabilization Fund	36,032.08
Cemetery Perpetual Care Fund	12,187.96
Conservation Fund	341.02
Merrick Fund	36.57
Thompson Fund	40.69
Fuller Fund-Schools	53.45
Fuller Fund-Parks	100.46
M. Slesinski Memorial Fund	226.18
Wiback, Calkins Grimaldi Scholarship Fund	980.87
Joseph Nikodem Memorial Fund	23.56

TOTAL INTEREST	<u>50,022.84</u>
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TOTAL CASH RECEIPTS - TRUST FUNDS	<u>60,143.09</u>
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TOTAL RECEIPTS - ALL FUNDS	<u>40,600,983.85</u>
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Add Cash Balance, July 1, 2001		8,620,539.46
Add Warrants Payable		372,180.72
		<u>49,593,704.03</u>
Less: Net Cash Disbursements	40,311,396.81	
Refunds	115,420.65	
Audit Adjustment	<u>40,250.05</u>	40,386,567.41
Cash Balance, June 30, 2002 - All Funds		9,207,136.62

RESERVE ACCOUNT TRANSFERS

Fiscal Year Ending June 30, 2002

APPROPRIATION (as modified): 50,000.00

Date	Department	Amount
4/2/2002	Interest - Multi Purpose Bond 5	59.50
6/18/2002	Medicare Tax	10,600.00
6/18/2002	Legion Field Lights	971.98
6/18/2002	Board of Appeals	42.35
7/25/2002	Park Department	828.25
7/25/2002	Treasurer Financial Adv. Fees	750.00
7/25/2002	Board of Appeals - Legal Ads	61.80
7/25/2002	Memorial Hall Building - Electric	46.25
7/25/2002	Central Purchasing Telephone	139.31
7/25/2002	Street Lighting	3,216.37
7/25/2002	WWTP - Chemicals	<u>19,613.32</u>

RESERVE FUND BALANCE - JUNE 30, 2002 13,670.87

ANNUAL REPORT
SPECIAL DEPARTMENTAL FUNDS

Year Ending June 30, 2002

Department	Balance 7/1/2001	Additions	Deductions	Balance 6/30/2002
Street Entrance Bonds	25275.00	20300.00	12100.00	33475.00
Street Excavation Bonds	12855.00	13500.00	9300.00	17055.00
Planning Board- Application Review Fees	28396.82	11838.05	5625.08	34609.79
Conservation Comm.- Wetlands By-Law Filing Fee	4235.27	2905.00	280.00	6860.27
Conservation Comm.- Special Maint. Account	10348.94	0.00	6316.38	4032.56
Historical Comm.- Maintenance Fund	25548.48	1913.37	0.00	27461.85
Board of Health-Perc Tests	9300.00	14400.00	14760.00	8940.00
Gift Accounts:				
Town Building	100.75	0.00	0.00	100.75
Dog Officer	155.57	2500.00	0.00	2655.57
Memorial Hall	10.42	0.00	10.42	0.00
Parks Dept.	22.95	0.00	22.95	0.00
Police Dept.	480.00	2713.62	0.00	3193.62
DARE Gift	3401.42	0.00	0.00	3401.42
COA - Senior Pharmacy	2200.00	700.00	738.94	2161.06
River Road St. Light	1000.00	0.00	0.00	1000.00
Bondsville School Site Development	204.50	0.00	0.00	204.50
Compost Bins	952.50	97.50	0.00	1050.00
School & Town Computer	343.45	0.00	343.45	0.00
Legion Field Lights Gift	0.00	4658.99	4658.99	0.00
Sale of Cemetery Lots	5629.00	3600.00	0.00	9229.00

Department	Balance 7/1/2001	Additions	Deductions	Balance 6/30/2002
School Department:				
Gift Account	1653.90	50.00	0.00	1703.90
Lost Text Books	3604.63	1265.32	1073.88	3796.07
Athletics	1861.51	21714.00	16316.29	7259.22
Use of Facilities	9360.45	32153.06	30373.20	11140.31
Summer School	1429.96	2705.00	0.00	4134.96
Revolving Tuition	11343.25	213537.74	204253.42	20627.57
Middle School Gift	700.00	0.00	0.00	700.00
Revolving Medicaid				
Reimbursement	88222.20	172851.00	160063.98	101009.22
Student Activity Fund	87948.95	154414.33	176000.00	66363.28
School Choice Tuition	8170.53	0.00	5802.56	2367.97
Police Department				
Off Duty Work Detail	124737.44	39524.30	114850.36	49411.38





TELEPHONE DIRECTORY
AMBULANCE, FIRE AND POLICE EMERGENCY - 911

For Questions Regarding:

Call this Department:

Phone:

Zoning Appeals	Appeals, Board of	283-2611
Assessments, Abatements	Assessors, Board of	283-2607
Building Permits, Electric Permits, Plumbing, gas & wiring Permits, Zoning Enforcement	Building Inspector	283-2638
Burial Records, Cemetery Plots	Cemetery	283-2665
Emergency Preparedness, Catastrophe	Civil Defense	283-8792
Future planning for Palmer	Community Development	283-2614
Wetlands Management	Conservation Commission	283-2611
Senior activities, Information & Transportation	Council on Aging	283-2670
Animal Control	Dog Officer	283-7770
Health, Sanitation, Septic Permits/Title V, Food & Beverage License & Tobacco License	Health, Board Of	283-2606
Road Maintenance, snow & ice removal	Highway Department	283-2615
Alcohol Beverage Information	License Commission	283-2608
Federally funded elderly housing	Palmer Housing Authority	283-9311
All library services	Palmer Public Library	283-3330
	Palmer Redevelopment Authority	283-4100
Park & Field Maintenance	Park Commission	283-2667
Planning, Land Use, Zoning	Planning Board	283-2605
	Schools:	
	Converse Middle School	283-2641
	Old Mill Pond Elementary	283-2630
	Palmer High School	283-2621
	Palmer Regional Vocational Technical	283-9701
	Superintendent of Schools	283-2650
Scale, weight Certification	Sealer of Weights & Measures (Residence)	283-4070
Committee Appointments, Class I, II & III Licenses, Amusement/Entertainment Licenses, Street Entrance, Street Excavation Licenses	Selectmen, Board of	283-2603
Parking Tickets, Property & Excise Tax Bills	Tax Collector	283-2601
General Accounting	Town Accountant	283-2602
Births, Deaths, Marriages, Dog Licenses, Fishing & Hunting Licenses, Business Certificates, Elections & Voter Registration	Town Clerk	283-2608
Bill Payment, Payroll, Insurance Benefits	Town Treasurer	283-2600
Veteran's Information/Referrals Benefits	Veteran's Agent	283-2610
Sewer Bill, Sewer Abatements	Wastewater Treatment Plant	283-2671
EMERGENCY NUMBERS - 911	Fire – Bondsville	283-9036
	Palmer	283-3861
	Thorndike	283-3861
	Three Rivers	283-7161
	Hospital	283-7651
	Ambulance	283-1652
	Police Dept.	283-8792

